



**DISTRICT AND MUNICIPAL  
COURT JUDGES' ASSOCIATION**

***BOARD MEETING***

**July 9, 2021**

**VIA ZOOM  
VIDEO CONFERENCE**

# DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

## 2021-2022

DATE	TIME	MEETING LOCATION
<i>Friday, July 9, 2021</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Friday, Aug 13, 2021</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Sunday, Sept 12, 2021</i> <b>TENTATIVE</b>	9:00 a.m. – 12:00 p.m. 12:30 – 3:30 p.m.	2021 Annual Judicial Conference, Spokane, WA
<i>Friday, Oct 8, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, Nov 12, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, Dec 10, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, Jan 14, 2022</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, Feb 11, 2022</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, March 11, 2022</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, April 8, 2022</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center or ZOOM Video Conference
<i>Friday, May 13-14, 2022</i> <b>TENTATIVE</b>	May 13: 12:00-5:00 p.m. May 14: 9:00-1:00 p.m.	DMCJA Board Retreat Location: TBD
<i>June 2022 – TBD</i>	9:00 a.m. – 12:00 p.m.	DMCJA Spring Program, Location: TBD

AOC Staff: Stephanie Oyler

Updated: March 23, 2021



**DMCJA BOARD MEETING**  
**FRIDAY, JULY 9, 2021**  
**12:30 PM – 3:30 PM**  
**ZOOM VIDEO CONFERENCE**

**PRESIDENT CHARLES SHORT**

AGENDA	PAGE
<b>Call to Order</b>	
<b>Welcome</b> – Judge Charles Short	
<b>1. Guest Speakers</b> A. Presentation: Legal Counsel for Youth and Children – Procedural Barriers Faced When Filing Name Change Petitions – Rhea Yo (JD), Legal Supervisor and Gabriel Neuman, Legal Extern B. Cultural Spotlight – The Wanapum: “The River People” – Rex Buck Jr., Wanapum Band Elder	1
<b>2. Liaison Reports</b> A. Administrative Office of the Courts ( <b>AOC</b> ) – Dawn Marie Rubio, State Court Administrator B. Board for Judicial Administration ( <b>BJA</b> ) – Judge Mary Logan, Judge Dan Johnson, Judge Tam Bui, and Judge Rebecca Robertson C. District and Municipal Court Management Association ( <b>DMCMA</b> ) – Kris Thompson, President D. Misdemeanant Probation Association ( <b>MPA</b> ) – Regina Alexander, Representative E. Superior Court Judges’ Association ( <b>SCJA</b> ) – Judge Jennifer Forbes, President F. Washington State Association for Justice ( <b>WSAJ</b> ) – Mark O’Halloran, Esq. G. Washington State Bar Association ( <b>WSBA</b> ) – Bryn Peterson, Esq. H. Racial Justice Consortium – Judge Anita Crawford-Willis and Judge Michelle K. Gehlsen I. CLJ – CMS Update – Judge Kimberly Walden	
<b>3. Break</b> - 10 minutes	
<b>4. Breakout Rooms</b> Topic – Linda Hill: Innovation is Not About Solo Genius – 20 minutes <a href="#">linda hill: innovation is not about solo genius - YouTube</a> <p style="text-align: center;"><i>“innovation is not about solo genius, it’s about collective genius”</i>  <i>“at the heart of innovation is a paradox. you have to unleash the talents and passions of many people and you have to harness them into a work that is actually useful”</i>  <i>“innovation is a journey, it’s a type of collaborative problem solving usually among people who have different expertise and different points of view”</i></p> Discussion prompts: <ul style="list-style-type: none"> <li>• How can the concepts of Creative Abrasion, Creative Agility and Creative Resolution help DMCJA bring innovation to our justice system?</li> <li>• What innovation would you like to see DMCJA achieve? How can these concepts help bring about this innovation?</li> <li>• What is needed to help us apply these concepts to our innovation goals?</li> </ul>	
<b>5. General Business</b> A. Minutes for May 7, 2021 Meeting B. Treasurer’s Report and Special Funds Report for period ending June 30, 2021	15 19

<p>C. Standing Committee Reports</p> <ol style="list-style-type: none"> <li>1. Rules Committee – Minutes for March 24, 2021, April 28, 2021 and May 19, 2021</li> <li>2. Diversity Committee</li> <li>3. Legislative Committee</li> </ol>	36
<p><b>6. Action Items</b></p> <p>A.</p>	
<p><b>7. Discussion</b></p> <p>A. ITG 265 Board Endorsement Confirmation and request to consider DMCJA Board Subset Endorsing Group – AOC Business Liaison Vicky Cullinane 43</p> <p>B. Rules Committee Proposals</p> <ol style="list-style-type: none"> <li>1. Proposal from the DMCJA Rules Committee to adopt amendments to CrRLJ 3.3 – Time for Trial - Judge Jeffrey Goodwin &amp; AOC Legal Services Principal Analyst J Benway 63</li> <li>2. Proposal from the DMCJA Rules Committee to adopt amendments to CrRLJ 3.4 Presence of the Defendant – Judge Jeffrey Goodwin &amp; AOC Legal Services Principal Analyst J Benway 66</li> <li>3. WSBA Court Rules and Procedures Committee proposals to Amend CRLJ 17, CRLJ 56, CRLJ 60, ER 413 – Comments/Board Approval sent to WSSC 6/29/21 69</li> </ol> <p>C. Public Outreach Committee Proposal: Establishment of DMCJA Social Media Presence – Judge Kyle Mott, DMCJA Public Outreach Committee 70</p> <p>D. Long Range Planning Committee Chair Position Discussion</p> <p>E. Possible Workgroups - SB 5476 Blake, HB 1320 Civil Protection Orders, SB 5307 Uniform Pretrial Release and Detention Act, DMCJA Policy Analyst workgroup, Grant Writer workgroup, JABS workgroup, Bench Book workgroup</p> <p>F. Lobbyist Work Group Contract Discussion – Judge Samuel G. Meyer 71</p> <p>G. Board Meeting during Fall Conference - September 10<sup>th</sup> or 12<sup>th</sup>? – Online or in-person meeting? 76</p> <p>H. Lobbyist Gift and Bellingham Municipal Flowers Reimbursements</p> <p>I. Providing DMCJA Board Meeting Schedule/Materials to Membership prior to meetings</p>	
<p><b>8. Information</b></p> <p>A. 2021-2022 Board, BJA Reps, Chairs – <b>please review for accuracy</b> 80</p> <p>B. New DMCJA Appointments to External Committees:</p> <ol style="list-style-type: none"> <li>1. JIS CLJ “CLUG” User Group – Judge Lisa Leone</li> <li>2. JISC – Judge John Hart &amp; Judge Scott Ahlf</li> </ol> <p>C. Judge Michael Roewe Obituary 82</p> <p>D. AOC Workgroup on Therapeutic Funding 85</p> <p>E. Washington State Association of Counties Letter to AOC regarding Distribution of Blake Proviso Funds, AOC Response Letter and Disbursement Plan Info Sheet 86</p>	
<p><b>9. Other Business</b></p> <p>A. The next DMCJA Board Meeting is scheduled for Friday, August 13, 2021 from 12:30 p.m. to 3:30 p.m., held via Zoom video conference.</p>	
<p><b>10. Adjourn</b></p>	

April 26, 2021

Dear District and Municipal Court Judge's Association President Judge Michelle Gehlsen,

Legal Counsel for Youth and Children, TeamChild, and QLaw Foundation are writing collectively to advocate on behalf of our clients regarding procedural barriers they have faced when attempting to file name change petitions. LCYC protects the interests and safety of young people in Washington by advancing their legal rights through direct representation, strong community partnerships, and systemic advocacy. TeamChild is a civil legal aid program for young people in Washington State. Our clients come to us because they face barriers to education, housing, health care, jobs and need legal help to overcome those challenges. QLaw Foundation of Washington promotes the dignity and respect of LGBTQ+ Washingtonians within the legal system through advocacy, education, and legal assistance. We perform that work through education, advocacy, and legal assistance programs serving LGBTQ+ communities in Washington for over ten years.

We would like to connect with you to discuss a way to streamline Washington State District Courts' administration of filing fee waivers for name change petitions. Based on our experiences and those of the young people we support, we suggest allowing e-filing for name change petitions with fee waivers, ensuring District Court clerks accept Qualified Legal Services Program (QLSP) fee waiver motions for name change petitions, and providing petitioners the option to request the Judge to waive recording fees at their hearing.

A large portion of our client base who are seeking name changes consists of youth experiencing housing instability in the LGBTQ+ community, particularly transgender youth. LCYC also supports former foster youth, and other youth wishing to distance themselves from potentially abusive situations. COVID-19 has impacted these groups substantially and exacerbated already existing barriers to shelter, health care, employment, and courts.

Barriers to name change petitions particularly impact access to justice for our clients from the transgender community. When attempting to access public services or apply for employment, trans youth are often faced with the difficult choice between applying with their legal name or foregoing access to that resource. A 2015 survey on transgender identity, sponsored by the National Center for Transgender Equality, noted that 62% of transgender individuals in Washington State did not legally change their name; and 32% of that demographic reported this was due to a lack of affordability<sup>1</sup>. Revisiting their legal name can cause psychological distress, as clients are required to use a name that does not conform to their identity. It also compels youth to "out" themselves as trans to a potential new employer or service manager, subjecting

---

<sup>1</sup> National Center for Transgender Equality, *2015 U.S. Transgender Survey, Washington State Report*, May, 2017, at 3, <https://www.transequality.org/sites/default/files/docs/usts/USTS-WA-State-Report.pdf>

them to potential discrimination. 32% of transgender respondents who have shown an ID with a name or gender that did not match their gender presentation were verbally assaulted, denied benefits or service, asked to leave, or assaulted<sup>2</sup>. To alleviate the potential for these harms, LCYC and partner organizations work to provide legal aid to assist transgender individuals with the name changing process. We have found the procedural issues highlighted in this letter create significant barriers to our clients' ability to access justice.

Courts such as King County allow individuals to file their name change petitions online; however, that option is not available to clients with a filing fee waiver. This policy requires our clients to enter a courthouse to file their name change, thus exposing them to an increased risk for COVID-19 their financially secure peers do not face.

In other instances, some District Court clerks in King, Spokane, Yakima, Benton, and Franklin counties have declined to accept QLSP fee waivers for name change petitions. This practice is inconsistent with [General Rule 34](#). This issue increases the time Indigent clients must spend on the process and can require petitioners and their counsel to make multiple trips to the courthouse to complete the process.

Many clients are surprised to receive an additional \$103.50 recording cost, which is not covered by filing fee waivers. Clerks have required petitioners to pay this fee at the time of filing, which precludes their ability to advocate for a waiver of this fee at the hearing. District Courts may collect recording or auditors' fees to cover the cost of transmitting the order to the county auditor pursuant to [RCW 4.24.130\(4\)](#). And, as a District Court fee, it is waivable by the District Court Judge at the name change hearing.

We ask the District & Municipal Court Judges' Association to consider three requests:

1. Allow e-filing for name change petitions with fee waivers requests in jurisdictions that allow e-filing for name change petitions without fee waivers.
2. Train District Court clerks to accept QLSP fee waiver motions for name change petitions consistent with General Rule 34.
3. Train District Court clerks to collect the recording/auditor fee after the petitioner's court date, allowing petitioners to request the Judge to waive the fees at the hearing.

Changing their legal name not only psychologically benefits our clients by legitimizing their identity through the eyes of the law, but it is also often the last barrier our clients face towards accessing new opportunities and benefits. Streamlining District Courts' policies could substantially benefit hundreds of low-income members of Washington State's LGBTQ+ community.

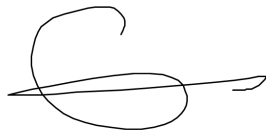
Thank you,

---

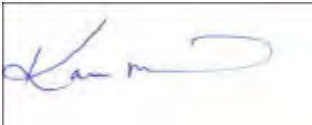
<sup>2</sup> *Id.*



Erin Lovell, Executive Director  
Legal Counsel for Youth and Children



Gabriel Neuman, Legal Extern  
Legal Counsel for Youth and Children



Karen Pillar, Managing Attorney  
TeamChild



J. Denise Diskin, Executive Director  
QLaw Foundation





Spokane County Court House

## SPOKANE COUNTY DISTRICT COURT

Public Safety Building  
P.O. Box 2352  
1100 West Mallon Avenue  
Spokane, Washington 99210-2352

Aimee N. Maurer  
Judge

May 12, 2021

Sent Via US Mail and Email

Legal Center for Youth and Children  
PO BOX 28629  
Seattle, WA 98118

Re: LCYC Letter to District Court Dated 4-20-2021

To Whom It May Concern:

Thank you for the letter sharing your concerns. We are grateful for community legal agencies that join in the Court's commitment to equal access and equity. Along those lines, I wanted to clarify the Spokane County District Court's procedures, as they relate to name changes, to encourage transparency. For ease of reference I will include the three (3) concerns which were raised and the District Court's current practice.

1. Allow e-filing for name change petitions with fee waivers requests in jurisdictions that allow e-filing for name change petitioners without fee waivers.
2. Train District Court clerks to accept QLSP fee waiver motions for name change petitions consistent with General Rule 34.
3. Train District Court clerks to collect the recording/auditor fee after the petitioner's court date, allowing petitioners to request the Judge waive the fees at the hearing.

Spokane County District Court's current practice.

1. District Court does not require a petitioner to appear in person to file their name change petition. Traditionally, Spokane County District Court has accepted name change petitions delivered via U.S. Mail, dropped in an afterhours drop box, or delivered in person. Starting May 1<sup>st</sup>, 2021, the Petition is available on the District Court's website and can be emailed and filed electronically.
  - a. However, the Court must still receive the original petition which has the notarized signature of the Petitioner before the Court may review the matter. This is to ensure that someone cannot request a name change for a person other than themselves. This is significantly important when the review of the Petition and grant of the name change occur without the Petitioner being present.




- b. Starting May 1<sup>st</sup>, 2021, fee waivers are also available on the Court's website and may be e-filed.
2. To assist with QLSP fee waivers, starting May 1<sup>st</sup>, 2021, the Court will have two fee waivers available. One will be specifically designated for QLSP Attorneys and the other will be for individuals wishing to file a fee waiver.
3. The Spokane County Auditor's recording fee is included in the filing fee for name changes in the District Court. Therefore, any fee waiver approved in District Court includes the recording fee and is honored by the Auditor's Office.

We hope this clarifies the Spokane County District Court's current practices as they apply to name change petitions. If you have any continuing concerns, please feel free to contact me directly at (509) 477-2901 or [amaurer@spokanecounty.org](mailto:amaurer@spokanecounty.org). The Spokane County District Court welcomes any feedback which would be helpful to ensuring we meet our goal to provide equal access and the fair and equitable treatment of all people.

Very truly yours,



Aimee Maurer  
Presiding Judge, Spokane County District Court



---

John Witter  
Court Administrator, Spokane County District Court



+ Gabriel Neuman

# **Name Change Petitions for Washington State's LGBTQ+ Community**

LOYO

Legal Counsel for  
Youth and Children



# Procedural Hurdles

- + Clients requesting a fee waiver must physically enter a courthouse to file a name change petition
- + Some courts will not accept QLSP fee waivers for name change petitions
- + Some judges will not accept or recognize a petitioner's right to request a recording fee waiver
- + Some court clerks have refused to accept a judge's order granting a recording fee waiver

# General Rule 34

+ *"Any individual, on the basis of indigent status as defined herein, may seek a waiver of filing fees or surcharges the payment of which is a condition precedent to a litigant's ability to secure access to judicial relief from a judicial officer in the applicable trial court."*

# Jafar v. Webb

+ Issue: Whether, under General Rule 34, courts have discretion to grant only partial waivers of fees and surcharges to indigent litigants

+ Holding:

+ “We hold GR 34 provides a uniform standard for determining whether an individual is indigent and further requires the court to waive all fees and costs for individuals who meet this standard. The rule was adopted to ensure that indigent litigants have equal access to justice. Any fees required of indigent litigants are invalid and must be waived under the rule. Accordingly, we vacate and remand the trial court's order with instructions to waive all filing fees and surcharges.”

# Letter Advocacy

- + Sent to all District Courts in Washington State
- + Highlighted 3 main points:
  - + Allow e-filing for name change petitions with fee waiver requests in jurisdictions that allow e-filing for name change petitions without fee waivers
  - + Train District Court clerks to accept QLSP fee waiver motions for name change petitions consistent with General Rule 34
  - + Train District Court clerks to collect the recording/auditor fee after the petitioner's court date, allowing petitioners to request the Judge to waive the fees at the hearing



# Overview of Responses

## Highlights

- + Spokane County responded by informing us of their model procedural process
- + Kitsap County responded by letting us know they would prioritize this issue in their upcoming reform effort
- + Many courts affirmed their commitment to this process

## Other Responses

- + Some clerks reiterated judges do not have the power to grant a recording fee waiver
- + Concern regarding restricting revenue to the Auditor's Office
- + King County continues not to accept in-person filing for fee waivers; not accepting QLSP fee waivers for name change petitions; and not allowing petitioners to ask for a recording fee waiver at hearings

# Spokane County District Court's Practice

- + Name change petition is available on District Court's website and can be emailed and filed electronically
- + Fee waivers are available on the Court's website and may be e-filed
- + Court has made available two fee waivers: one for QLSP Attorneys and the other for individuals
- + Spokane County Auditor's recording fee is included in the filing fee for name changes. Therefore, any fee waiver approved in District Court includes the recording fee and is honored by the Auditor's office

The background features a light beige color with decorative elements. In the top-left corner, there is a white circle partially cut off by the edge, with several blue dashed lines curving downwards and to the right. In the bottom-right corner, there is another white circle partially cut off, with several blue dashed lines curving upwards and to the left. A solid orange line also curves upwards from the bottom-left towards the right, crossing the blue dashed lines.

# Looking Forward and Next Steps



**DMCJA Board of Governors Meeting**  
**Friday, May 7, 2021, 1:00 p.m. – 2:00 p.m.**  
**Zoom Video Conference <https://wacourts.zoom.us/j/97570254401>**

## MEETING MINUTES

### **Members Present:**

Chair, Judge Michelle Gehlsen  
Judge Thomas Cox  
Judge Anita Crawford-Willis  
Judge Drew Ann Henke  
Commissioner Rick Leo  
Judge Aimee Maurer  
Judge Samuel Meyer  
Judge Kevin Ringus  
Judge Charles Short  
Judge Jeffrey Smith  
Judge Laura Van Slyck  
Judge Karl Williams  
Commissioner Paul Wohl

### **Members Absent:**

Judge Robert Grim  
Judge Tyson Hill

### **Guests:**

Judge Tam Bui, BJA Representative  
Judge Mary Logan, BJA Representative  
Judge Rebecca Robertson, BJA Representative  
Judge Beth Fraser, PO Committee Chair  
Judge Lisa Leone  
Judge Kimberly Walden  
Judge Jennifer Forbes, SCJA  
Patricia "Patti" Kohler, DMCMA  
Regina Alexander, MPA

### **AOC Staff:**

Stephanie Oyler, Primary DMCJA Staff  
J Benway, Legal Services Senior Analyst  
Vicky Cullinane, Business Liaison  
Tracy Dugas, Court Program Specialist

## **CALL TO ORDER**

Judge Gehlsen, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 1:02 p.m.

Judge Gehlsen introduced Regina Alexander as new liaison for MPA and welcomed her to DMCJA. Ms. Alexander briefly introduced herself and thanked the Association for their work.

Judge Gehlsen thanked Judge Maurer, Judge Grim and Judge Williams as their terms are ending and this will be their last meeting in their current positions as members of the Board of Governors.

## **BREAK OUT SESSIONS**

Meeting participants were split into five informal breakout groups, and members were invited to discuss how the probation processes in their courts have changed due to COVID, or other topics of interest. Following the breakouts, designees from each group briefly shared what was discussed in their breakout room.

## **GENERAL BUSINESS**

### A. Minutes

The Board moved, seconded, and passed a vote (M/S/P) to approve the Board Meeting Minutes for April 9, 2021. Judge Smith and Judge Maurer abstained.

**B. Standing Committee Reports**

*1. Rules Committee*

Ms. Benway reported that Rules had not yet approved a new set of meeting minutes, so there was no report today.

*2. Diversity Committee*

Judge Short and Judge Williams reported that there was no update from the Diversity Committee.

*3. Legislative Committee*

Commissioner Wohl reported that there was minimal new information from the report provided at the last board meeting, however a few bills of interest had a status change. HB 1294, regarding misdemeanor supervision services, passed and was signed by the governor. SB 5226, concerning the suspension of licenses for traffic infractions, has also passed and been signed, with several different effective dates throughout. Commissioner Wohl stated that the bill requires that individuals will no longer have their license suspended if the only basis for the suspension was failure to pay for a moving infraction. In addition, there will be some restrictions on when courts can send cases to collections. Individuals will be able to indicate on the citation that they are unable to pay, obligating the court to have a payment plan available to them. Commissioner Wohl believes that this will in particular will require court administrators to incorporate a lot of changes. In positive news, Commissioner Wohl shared that as part of the Blake bill, SB 5476, therapeutic courts in courts of limited jurisdiction were allocated funding to help address drug issues. HB 1320, regarding protection orders, is an extensive bill that Commissioner Wohl stated is difficult to summarize succinctly, but that it will change access to courts for those seeking protection orders, and that much more education will be required regarding this bill. Judge Smith inquired if DMCJA had submitted a veto request to the governor, specifically regarding a problematic portion of the bill that requires consent of the parties to live stream. Commissioner Wohl responded that although Judge Gehlsen and SCJA President Judge Ramseyer had sent a veto request for this section, he does not think it will be vetoed. Judge Gehlsen mentioned that there will be a trailer bill to help address some of the outstanding concerns and issues with this bill, and also thanked Judges Van Slyck and Gillings, and the DMCJA Therapeutic Courts Committee, for all of their work in helping courts of limited jurisdiction obtain additional funding. Judge Gehlsen also mentioned that \$750,000 in court security funding was allocated this year, and thanked Judge Robertson for her work on the Court Security Task Force.

**LIAISON REPORTS**

**A. Administrative Office of the Courts AOC**

Ms. Rubio was not present and did not report.

**B. Board for Judicial Administration (BJA)**

Judge Bui reported that the Judicial Leadership Summit will be held on June 18<sup>th</sup>, 2021 via Zoom. She mentioned that Chief Justice Steven González will be very focused on inter-branch relations this year, especially in regard to legislative efforts. Judge Gehlsen reminded members that Judge Bui will become Co-Chair of BJA starting in July.

**C. District and Municipal Court Management Association (DMCMA)**

Judge Gehlsen announced that this would be Ms. Kohler's last meeting as DMCMA liaison as she is retiring. She went on to thank Ms. Kohler for all of the work and collaboration she has done on behalf of the judicial branch. Ms. Kohler briefly reported that DMCMA had completed hosting the final "Silence = Acceptance" workshop and that the association was very proud of the work they had been doing in regard to racial justice. Ms. Kohler shared that Kris Thompson, Whitman County, will become the new DMCMA President.

D. Misdemeanant Probation Association (MPA)

Ms. Alexander reported that Stacie Scarpaci, previous MPA Liaison, asked her to thank DMCJA for their recent financial contribution to the MPA conference. Ms. Alexander shared that the conference was a success, and that she was pleasantly surprised how well it worked to hold the conference via Zoom.

E. Superior Court Judges' Association (SCJA)

Judge Forbes reported that the legislative session was especially busy this year, as she was Co-Chair for the Superior Court Judges' Association Legislative Committee, but that she will not serve in that role next year, as she will be President-Elect. Judge Forbes agreed with the previous comments from Commissioner Wohl that the protection order bill, HB 1320, will require substantial energy over the next year. Superior courts are particularly focused on the Blake decision, and have been working extensively with stakeholders to develop plans for resentencing defendants. She estimated that this will be a substantial undertaking, as there are approximately 50 years-worth of convictions requiring vacations, with more than 5000 people in prison who will have to be resentenced, and all courts are competing for limited resources. Judge Forbes shared that SCJA is currently focused on creating a triage program to establish priorities. She welcomes DMCJA members to submit information about the impacts of the Blake decision on courts of limited jurisdiction for an upcoming presentation to Chief Justice González.

F. Washington State Association for Justice (WSAJ)

Mr. O'Halloran was not present and did not report.

G. Washington State Bar Association (WSBA)

Mr. Peterson was not present and did not report.

## **ACTION**

1. DMCJA Rules Committee Proposal to adopt new ARLJ 14

M/S/P to approve the Rules Committee recommendation to forward the following proposal to the Supreme Court Rules Committee:

- a. Proposed new ARLJ 14 – requiring training for court administrators

2. Board Vacancy – Judge Tyson Hill appointed to Grant County Superior Court

M/S/P to approve Judge Mindy Walker's appointment to the board.

## **DISCUSSION**

A. Board Vacancy – Judge Tyson Hill appointed to Grant County Superior Court

Judge Gehlsen reported that Judge Tyson Hill has been appointed to Grant County Superior Court, leaving his DMCJA Board position vacant. She shared that she intends to appoint Judge Mindy Walker, from Jefferson County District Court, to the vacant seat, and briefly shared some information about Judge Walker's background and qualifications. M/S/P to move this item to Action on today's agenda.

B. DMCJA Social Media Accounts

Judge Gehlsen shared that the Public Outreach Committee has expressed an interest in establishing and managing social media accounts on behalf of the Association, particularly a Facebook page, and requested that any members with concerns or questions raise them so that Public Outreach Committee members can appropriately prepare to present at the next board meeting. No questions were raised, however members may contact Stephanie Oyler, DMCJA primary staff, to note any issues they would like to pass along to the Committee.

## INFORMATION

Judge Gehlsen brought the following informational items to the Board's attention.

- A. Amendments to GR7, subsection (b), taking effect on February 1, 2021.
- B. Court Review Essay – “Why Judges Should Not Mistake the Norm for the Neutral” by Justice Debra Stephens & Judge Veronica Galván.
- C. WA Supreme Court Symposium Announcement – “Beyond Bars: The Increased Incarceration of Women and Girls of Color.”
- D. DHS Announces New Guidance to Limit ICE and CBP Civil Enforcement Actions In or Near Courthouses
- E. Estimated ARPA Funding Distribution to Counties and Cities
- F. Court of Appeals Unpublished Decision – State v. Stevens County District Court Judge & Stevens County District Court
- G. [BJA Innovating Justice Award](#): To nominate someone for this award, please use the attached Award Nomination Form. Nominations will be received on an ongoing basis and should be received by June 1, 2021 to be considered for the next selection process.

## OTHER BUSINESS

Judge Gehlsen shared that \$1,800,000 in CARES funding is still available from AOC, and that several larger courts had applied and received funding for multiple projects while smaller courts are not applying as frequently. She asked that members from smaller courts, especially, consider applying for funding to address any backlogs due to COVID-19. Judge Gehlsen also mentioned that information about ARPA funding has been distributed, but since these funds will go directly to cities and counties, courts will need to make requests directly to their local jurisdictions.

The DMCJA Annual Business Meeting, held in conjunction with the Annual Spring Conference, is scheduled for Monday, June 7, 2021, from 12:15 p.m. to 1:15 p.m. held via Zoom video conference.

The meeting was adjourned at 2:18pm.



**Christina E Huwe**  
**Pierce County Bookkeeping**  
1504 58<sup>th</sup> Way SE  
Auburn, WA 98092  
Phone (360) 710-5937  
E-Mail: piercecountybookkeeping@outlook.com

SUMMARY OF REPORTS

**WASHINGTON STATE  
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending June 30th, 2021

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

**PLEASE BE SURE TO KEEP FOR YOUR RECORDS**

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Financial Position**  
As of June 30, 2021

---

	Jun 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Bank of America - Checking	34,563
Bank of America - Savings	264,028
Washington Federal (Spec Fund)	38,935
<b>Total Checking/Savings</b>	337,526
<b>Total Current Assets</b>	337,526
<b>Fixed Assets</b>	
Accumulated Depreciation	(703)
Computer Equipment	579
<b>Total Fixed Assets</b>	(124)
<b>Other Assets</b>	
Prepaid Expenses	2,000
<b>Total Other Assets</b>	2,000
<b>TOTAL ASSETS</b>	<b>339,401</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Credit Cards	
Bank of America C. C.	950
<b>Total Credit Cards</b>	950
<b>Total Credit Cards</b>	950
<b>Total Current Liabilities</b>	950
<b>Total Liabilities</b>	950
<b>Equity</b>	
Unrestricted Earnings	17,513
Unrestricted Net Assets	305,296
Net Income	15,643
<b>Total Equity</b>	338,452
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>339,401</b>

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Activities**  
For the Twelve Months Ending June 30, 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Interest Income	20	20	16	13	11	11	11
Membership Revenue	0	0	0	0	0	0	62,108
<b>Total Income</b>	<u>20</u>	<u>20</u>	<u>16</u>	<u>13</u>	<u>11</u>	<u>11</u>	<u>62,118</u>
<b>Gross Profit</b>	20	20	16	13	11	11	62,118
<b>Expense</b>							
MPA Liaison	0	0	0	0	0	0	0
Special Fund Expense	0	0	0	29	0	0	0
Prior Year Budget Expense	0	2,600	0	1,252	0	0	82
Audit	0	0	0	0	0	0	8,000
Board Meeting Expense	0	0	0	490	0	0	0
Bookkeeping Expense	0	536	318	318	318	318	318
Conference Calls	0	0	0	0	0	0	93
Conference Planning Committee	0	0	0	0	0	0	0
Judicial Assistance Committee	0	0	1,200	0	0	2,150	100
Judicial College Social Support	0	0	0	0	0	0	0
Legislative Committee	0	0	0	735	0	0	0
Legislative Pro-Tem	245	0	245	0	210	245	490
Lobbyist Contract	6,667	6,667	6,667	6,667	6,667	6,667	6,667
President Expense	0	0	0	245	0	213	328
Pro Tempore (Chair Approval)	0	0	0	0	0	0	394
Professional Services	0	700	0	0	250	0	0
Treasurer Expense and Bonds	0	0	10	0	0	0	0
Insurance Expense	0	0	0	0	3,715	0	0
<b>Total Expense</b>	<u>6,912</u>	<u>10,503</u>	<u>8,440</u>	<u>9,736</u>	<u>11,160</u>	<u>9,593</u>	<u>16,472</u>
<b>Net Ordinary Income</b>	(6,891)	(10,482)	(8,424)	(9,722)	(11,149)	(9,582)	45,647
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
Ask the client	0	0	0	0	0	0	0
<b>Total Other Expense</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net Other Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net Income</b>	<u>(6,891)</u>	<u>(10,482)</u>	<u>(8,424)</u>	<u>(9,722)</u>	<u>(11,149)</u>	<u>(9,582)</u>	<u>45,647</u>

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Activities**  
**For the Twelve Months Ending June 30, 2021**

	<u>Feb 21</u>	<u>Mar 21</u>	<u>Apr 21</u>	<u>May 21</u>	<u>Jun 21</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
Interest Income	10	10	9	9	9	148
Membership Revenue	49,788	14,455	4,410	140	0	130,900
<b>Total Income</b>	<u>49,797</u>	<u>14,465</u>	<u>4,419</u>	<u>149</u>	<u>9</u>	<u>131,048</u>
<b>Gross Profit</b>	49,797	14,465	4,419	149	9	131,048
<b>Expense</b>						
MPA Liaison	0	0	1,000	0	0	1,000
Special Fund Expense	0	5,000	0	0	0	5,029
Prior Year Budget Expense	0	0	0	0	0	3,934
Audit	0	0	0	0	0	8,000
Board Meeting Expense	1,057	0	0	0	0	1,547
Bookkeeping Expense	318	318	318	318	318	3,716
Conference Calls	16	8	27	16	0	160
Conference Planning Committee	0	0	200	0	0	200
Judicial Assistance Committee	0	1,500	0	1,200	(7,907)	(1,757)
Judicial College Social Support	0	0	5	0	0	5
Legislative Committee	0	0	0	0	0	735
Legislative Pro-Tem	245	245	980	245	490	3,639
Lobbyist Contract	6,667	6,667	6,667	6,667	6,667	80,000
President Expense	194	0	0	0	1,114	2,094
Pro Tempore (Chair Approval)	0	0	980	980	0	2,354
Professional Services	150	0	0	0	0	1,100
Treasurer Expense and Bonds	0	0	0	0	0	10
Insurance Expense	0	0	0	0	0	3,715
<b>Total Expense</b>	<u>8,647</u>	<u>13,738</u>	<u>10,176</u>	<u>9,425</u>	<u>681</u>	<u>115,480</u>
<b>Net Ordinary Income</b>	41,151	728	(5,757)	(9,276)	(673)	15,568
<b>Other Income/Expense</b>						
<b>Other Expense</b>						
Ask the client	0	0	0	(75)	0	(75)
<b>Total Other Expense</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(75)</u>	<u>0</u>	<u>(75)</u>
<b>Net Other Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>75</u>	<u>0</u>	<u>75</u>
<b>Net Income</b>	<u><u>41,151</u></u>	<u><u>728</u></u>	<u><u>(5,757)</u></u>	<u><u>(9,201)</u></u>	<u><u>(673)</u></u>	<u><u>15,643</u></u>

## Washington State District And Municipal Court Judges Assoc.

## Reconciliation Detail

Bank of America - Checking, Period Ending 06/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						30,664.29
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	05/27/2021		Susanna Neil Kanth...	X	-1,200.00	-1,200.00
Check	06/01/2021		Melanie Stewart	X	-2,000.00	-3,200.00
Check	06/07/2021		Judith Anderson	X	-93.00	-3,293.00
Check	06/18/2021		Pierce County Book...	X	-318.00	-3,611.00
Total Checks and Payments					-3,611.00	-3,611.00
<b>Deposits and Credits - 1 item</b>						
Deposit	06/20/2021			X	8,000.00	8,000.00
Total Deposits and Credits					8,000.00	8,000.00
Total Cleared Transactions					4,389.00	4,389.00
Cleared Balance					4,389.00	35,053.29
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	06/25/2021		King County District ...		-489.80	-489.80
Total Checks and Payments					-489.80	-489.80
Total Uncleared Transactions					-489.80	-489.80
Register Balance as of 06/30/2021					3,899.20	34,563.49
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	07/06/2021				-949.70	-949.70
Total Checks and Payments					-949.70	-949.70
Total New Transactions					-949.70	-949.70
<b>Ending Balance</b>					<b>2,949.50</b>	<b>33,613.79</b>

## Washington State District And Municipal Court Judges Assoc.

## Reconciliation Detail

Bank of America - Savings, Period Ending 06/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						264,025.56
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2021			X	2.17	2.17
Total Deposits and Credits					2.17	2.17
Total Cleared Transactions					2.17	2.17
Cleared Balance					2.17	264,027.73
Register Balance as of 06/30/2021					2.17	264,027.73
<b>Ending Balance</b>					<b>2.17</b>	<b>264,027.73</b>

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through June 2021**

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
<b>Bank of America - Checking</b>							
Check	07/01/2020		Melanie Stewart	July Payment	(2,000.00)	(2,000.00)	(2,000.00)
Check	07/31/2020		King County District Court	Judge Michelle Gehlsen 7-10-20	(244.90)	(244.90)	(2,244.90)
Check	08/03/2020		Melanie Stewart	August invoice 4818	(2,000.00)	(2,000.00)	(4,244.90)
Check	08/14/2020		Pierce County Bookkeeping	June invoice 1000	(318.00)	(318.00)	(4,562.90)
Check	08/14/2020		Pierce County Bookkeeping	July invoice 1002	(218.00)	(218.00)	(4,780.90)
Check	08/20/2020		Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	(700.00)	(700.00)	(5,480.90)
Check	08/20/2020		AOC	Conference Calls for June	(194.88)	(194.88)	(5,675.78)
Check	08/21/2020		Superior Court Judges Association	1/2 of unused balance	(2,405.00)	(2,405.00)	(8,080.78)
Check	09/01/2020		Melanie Stewart	September payment	(2,000.00)	(2,000.00)	(10,080.78)
Check	09/11/2020		Susanna Neil Kanther-Raz	July/Aug/Sept	(1,200.00)	(1,200.00)	(11,280.78)
Check	09/15/2020		Pierce County Bookkeeping	August Invoice 1020	(318.00)	(318.00)	(11,598.78)
Check	09/21/2020		Sharon Harvey	Corp License Renewal	(10.00)	(10.00)	(11,608.78)
Check	09/29/2020		King County District Court	Judge Valerie Bouffiuou 8/25/20	(244.90)	(244.90)	(11,853.68)
Check	10/01/2020		King County District Court	9/15/20 Pro Tem Judge Nguyen	(244.90)	(244.90)	(12,098.58)
Check	10/01/2020		King County District Court	9/11 Judge Powell / 9/11 Judge Walls	(489.80)	(489.80)	(12,588.38)
Check	10/01/2020		Melanie Stewart	October payment	(2,000.00)	(2,000.00)	(14,588.38)
Check	10/14/2020		Pierce County Bookkeeping	Invoice 1050 for September	(318.00)	(318.00)	(14,906.38)
Check	10/14/2020		AOC	Special fund expense	(29.45)	(29.45)	(14,935.83)
Check	10/21/2020		King County District Court	Pro Tem Valerie Bouffiuou 10-9-20 Pro Tem ...	(489.80)	(489.80)	(15,425.63)
Check	10/21/2020		King County District Court	9/22/20 Pro Tem Judge Gehlsen	(244.90)	(244.90)	(15,670.53)
Check	10/26/2020		4imprint	President Line item from 2019-2020 Budget	(1,252.12)	(1,252.12)	(16,922.65)
Check	11/02/2020		Melanie Stewart	November payment	(2,000.00)	(2,000.00)	(18,922.65)
Check	11/09/2020		Snohomish Co. District Court	DMCMA meeting 10/22/20	(210.00)	(210.00)	(19,132.65)
Check	11/09/2020		Pierce County Bookkeeping	October Invoice	(318.00)	(318.00)	(19,450.65)
Check	11/12/2020		Travelers Insurance		(3,715.00)	(3,715.00)	(23,165.65)
Check	11/13/2020		Dino W Traverso, PLLC	Invoice 20296	(250.00)	(250.00)	(23,415.65)
Check	12/01/2020		Melanie Stewart	November payment	(2,000.00)	(2,000.00)	(25,415.65)
Transfer	12/02/2020			Funds Transfer	5,000.00	5,000.00	(20,415.65)
Check	12/09/2020		Tags Awards & Specialties	President Expense	(101.74)	(101.74)	(20,517.39)
Check	12/09/2020		Pierce County Bookkeeping	November invoice	(318.00)	(318.00)	(20,835.39)
Check	12/17/2020		Susanna Neil Kanther-Raz		(2,150.00)	(2,150.00)	(22,985.39)
Check	12/17/2020		King County District Court	11/30/20	(244.90)	(244.90)	(23,230.29)
Check	12/24/2020		Tags Awards & Specialties	President Expense	(111.59)	(111.59)	(23,341.88)
Check	01/01/2021		Melanie Stewart	November payment	(2,000.00)	(2,000.00)	(25,341.88)
Check	01/09/2021		Michelle Gehlsen		(327.94)	(327.94)	(25,669.82)
Transfer	01/11/2021			Funds Transfer	5,000.00	5,000.00	(20,669.82)
Check	01/12/2021		Okanogan County District Court		(394.38)	(394.38)	(21,064.20)
Check	01/12/2021		Susanna Neil Kanther-Raz		(100.00)	(100.00)	(21,164.20)
Check	01/12/2021		Tags Awards & Specialties		(82.05)	(82.05)	(21,246.25)
Check	01/12/2021		AOC		(92.86)	(92.86)	(21,339.11)
Check	01/15/2021		Pierce County Bookkeeping		(318.00)	(318.00)	(21,657.11)
Deposit	01/19/2021			Deposit	4,042.50	4,042.50	(17,614.61)
Deposit	01/19/2021			Deposit	11,620.00	11,620.00	(5,994.61)
Deposit	01/19/2021			Deposit	6,160.00	6,160.00	165.39
Check	01/19/2021		King County District Court		(1,469.40)	(1,469.40)	(1,304.01)
Check	01/26/2021		Fruci & Associates II, PLLC	Audit	(8,000.00)	(8,000.00)	(9,304.01)
Deposit	01/28/2021			Deposit	17,500.00	17,500.00	8,195.99
Deposit	01/28/2021			Deposit	1,400.00	1,400.00	9,595.99
Deposit	01/28/2021			Deposit	2,100.00	2,100.00	11,695.99
Deposit	01/28/2021			Deposit	700.00	700.00	12,395.99
Deposit	01/28/2021			Deposit	10,500.00	10,500.00	22,895.99
Deposit	01/28/2021			Deposit	7,140.00	7,140.00	30,035.99
Deposit	01/28/2021			Deposit	945.00	945.00	30,980.99
Check	02/01/2021		Melanie Stewart	February Contract payment	(2,000.00)	(2,000.00)	28,980.99
Deposit	02/03/2021			Deposit	9,555.00	9,555.00	38,535.99
Deposit	02/03/2021			Deposit	4,865.00	4,865.00	43,400.99
Deposit	02/03/2021			Deposit	420.00	420.00	43,820.99
Check	02/05/2021		Pierce County Bookkeeping		(318.00)	(318.00)	43,502.99
Check	02/10/2021		King County District Court		(244.92)	(244.92)	43,258.07
Check	02/10/2021		Dino W Traverso, PLLC		(150.00)	(150.00)	43,108.07
Deposit	02/12/2021			Deposit	7,630.00	7,630.00	50,738.07
Deposit	02/12/2021			Deposit	5,425.00	5,425.00	56,163.07
Deposit	02/12/2021			Deposit	16,957.50	16,957.50	73,120.57
Deposit	02/19/2021			Deposit	4,935.00	4,935.00	78,055.57
Check	02/19/2021		AOC		(93.33)	(93.33)	77,962.24
Transfer	02/24/2021			Funds Transfer	(80,000.00)	(80,000.00)	(2,037.76)
Check	02/25/2021		Sondra Hahn		(104.99)	(104.99)	(2,142.75)
Check	02/25/2021		Judy Ly		(89.35)	(89.35)	(2,232.10)
Check	03/01/2021		Melanie Stewart		(2,000.00)	(2,000.00)	(4,232.10)
Deposit	03/01/2021			Deposit	8,190.00	8,190.00	3,957.90
Deposit	03/01/2021			Deposit	2,240.00	2,240.00	6,197.90
Check	03/03/2021		Pierce County Bookkeeping		(318.00)	(318.00)	5,879.90
Check	03/03/2021		King County District Court		(244.90)	(244.90)	5,635.00
Check	03/05/2021		Susanna Neil Kanther-Raz		(1,500.00)	(1,500.00)	4,135.00
Check	03/10/2021		AOC		(7.92)	(7.92)	4,127.08
Deposit	03/15/2021			Deposit	4,025.00	4,025.00	8,152.08
Deposit	04/01/2021			Deposit	3,710.00	3,710.00	11,862.08
Check	04/01/2021		Melanie Stewart		(2,000.00)	(2,000.00)	9,862.08
Check	04/05/2021		Judith Anderson		(4.99)	(4.99)	9,857.09
Check	04/05/2021		Pierce County Bookkeeping		(318.00)	(318.00)	9,539.09
Check	04/12/2021		AOC		(27.38)	(27.38)	9,511.71
Check	04/12/2021		MPA		(1,200.00)	(1,200.00)	8,311.71
Check	04/16/2021		King County District Court		(1,959.20)	(1,959.20)	6,352.51
Transfer	04/19/2021			Funds Transfer	(163.99)	(163.99)	6,188.52
Deposit	04/30/2021			Deposit	700.00	700.00	6,888.52
Check	05/01/2021		Melanie Stewart		(2,000.00)	(2,000.00)	4,888.52
Check	05/01/2021		King County District Court		(1,224.50)	(1,224.50)	3,664.02
Check	05/05/2021		Pierce County Bookkeeping		(318.00)	(318.00)	3,346.02
Deposit	05/20/2021			Deposit	140.00	140.00	3,486.02
Check	05/20/2021		AOC		(15.96)	(15.96)	3,470.06
Check	05/20/2021		Judicial Conf. Registrar		(2,000.00)	(2,000.00)	1,470.06
Check	05/27/2021		Susanna Neil Kanther-Raz		(1,200.00)	(1,200.00)	270.06



**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
 July 2020 through June 2021

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
Deposit	05/28/2021			Deposit	75.06	75.06	345.12
Check	06/01/2021		Melanie Stewart		(2,000.00)	(2,000.00)	(1,654.88)
Check	06/07/2021		Judith Anderson		(93.00)	(93.00)	(1,747.88)
Check	06/18/2021		Pierce County Bookkeeping		(318.00)	(318.00)	(2,065.88)
Deposit	06/20/2021			Deposit	8,000.00	8,000.00	5,934.12
Check	06/25/2021		King County District Court		(489.80)	(489.80)	5,444.32
Total Bank of America - Checking						5,444.32	5,444.32
<b>Bank of America - Savings</b>							
Deposit	07/31/2020			Interest	1.64	1.64	1.64
Deposit	08/31/2020			Interest	1.64	1.64	3.28
Deposit	09/30/2020			Interest	1.59	1.59	4.87
Deposit	10/31/2020			Interest	1.64	1.64	6.51
Deposit	11/30/2020			Interest	1.59	1.59	8.10
Transfer	12/02/2020			Funds Transfer	(5,000.00)	(5,000.00)	(4,991.90)
Deposit	12/31/2020			Interest	1.60	1.60	(4,990.30)
Transfer	01/11/2021			Funds Transfer	(5,000.00)	(5,000.00)	(9,990.30)
Deposit	01/31/2021			Interest	1.58	1.58	(9,988.72)
Transfer	02/24/2021			Funds Transfer	80,000.00	80,000.00	70,011.28
Deposit	02/26/2021			Interest	1.52	1.52	70,012.80
Deposit	03/31/2021			Interest	2.24	2.24	70,015.04
Deposit	04/30/2021			Interest	2.17	2.17	70,017.21
Deposit	05/31/2021			Interest	2.24	2.24	70,019.45
Deposit	06/30/2021			Interest	2.17	2.17	70,021.62
Total Bank of America - Savings						70,021.62	70,021.62
<b>Washington Federal (Spec Fund)</b>							
Deposit	07/31/2020			Interest	18.56	18.56	18.56
Deposit	08/31/2020			Interest	18.56	18.56	37.12
Deposit	09/30/2020			Interest	14.02	14.02	51.14
Deposit	10/31/2020			Interest	11.69	11.69	62.83
Deposit	11/30/2020			Interest	8.99	8.99	71.82
Deposit	12/31/2020			Interest	9.29	9.29	81.11
Deposit	01/31/2021			Interest	9.32	9.32	90.43
Deposit	02/28/2021			Interest	8.42	8.42	98.85
Check	03/17/2021	1066	Washington Judges Foundation		(5,000.00)	(5,000.00)	(4,901.15)
Deposit	03/31/2021			Interest	8.00	8.00	(4,893.15)
Deposit	04/30/2021			Interest	6.59	6.59	(4,886.56)
Deposit	05/31/2021			Interest	6.61	6.61	(4,879.95)
Deposit	06/30/2021			Interest	6.40	6.40	(4,873.55)
Total Washington Federal (Spec Fund)						(4,873.55)	(4,873.55)
<b>Due from the King County Court</b>							
Check	01/19/2021		King County District Court.	David Ruzumna 12-16-20 Pauline Freund 12...	979.60	979.60	979.60
Check	02/10/2021		King County District Court.	Overpayment	(979.60)	(979.60)	0.00
Total Due from the King County Court						0.00	0.00
<b>Prepaid Expenses</b>							
General...	07/31/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(4,666.66)
General...	08/31/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(9,333.32)
General...	09/30/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(13,999.98)
General...	10/31/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(18,666.64)
General...	11/30/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(23,333.30)
General...	12/31/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(27,999.96)
General...	01/31/2021	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(32,666.62)
General...	02/28/2021	CEH		1/12 of Contract	(4,666.66)	(4,666.66)	(37,333.28)
General...	03/31/2021	CEH		1/12 of Contract	(4,666.68)	(4,666.68)	(41,999.96)
General...	04/30/2021	CEH		1/12 of Contract	(4,666.68)	(4,666.68)	(46,666.64)
Check	05/20/2021		Judicial Conf. Registrar	Judicial College Support for 2021-2022 Bud...	2,000.00	2,000.00	(44,666.64)
General...	05/30/2021	CEH		1/12 of Contract	(4,666.68)	(4,666.68)	(49,333.32)
General...	06/30/2021	CEH		1/12 of Contract	(4,666.68)	(4,666.68)	(54,000.00)
Total Prepaid Expenses						(54,000.00)	(54,000.00)
<b>Credit Cards</b>							
<b>Bank of America C. C.</b>							
Credit ...	04/16/2021		Zoom Video Communications, Inc.		(163.99)	(163.99)	(163.99)
Transfer	04/19/2021			Funds Transfer	163.99	163.99	0.00
Credit ...	04/21/2021		Zoom Video Communications, Inc.		163.99	163.99	163.99
Credit ...	06/23/2021		Tags Awards & Specialties		(1,113.69)	(1,113.69)	(949.70)
Total Bank of America C. C.						(949.70)	(949.70)
Total Credit Cards						(949.70)	(949.70)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
 July 2020 through June 2021

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
<b>Interest Income</b>							
Deposit	07/31/2020			Interest	(1.64)	(1.64)	(1.64)
Deposit	07/31/2020			Interest	(18.56)	(18.56)	(20.20)
Deposit	08/31/2020			Interest	(1.64)	(1.64)	(21.84)
Deposit	08/31/2020			Interest	(18.56)	(18.56)	(40.40)
Deposit	09/30/2020			Interest	(1.59)	(1.59)	(41.99)
Deposit	09/30/2020			Interest	(14.02)	(14.02)	(56.01)
Deposit	10/31/2020			Interest	(1.64)	(1.64)	(57.65)
Deposit	10/31/2020			Interest	(11.69)	(11.69)	(69.34)
Deposit	11/30/2020			Interest	(1.59)	(1.59)	(70.93)
Deposit	11/30/2020			Interest	(8.99)	(8.99)	(79.92)
Deposit	12/31/2020			Interest	(1.60)	(1.60)	(81.52)
Deposit	12/31/2020			Interest	(9.29)	(9.29)	(90.81)
Deposit	01/31/2021			Interest	(9.32)	(9.32)	(100.13)
Deposit	01/31/2021			Interest	(1.58)	(1.58)	(101.71)
Deposit	02/26/2021			Interest	(1.52)	(1.52)	(103.23)
Deposit	02/28/2021			Interest	(8.42)	(8.42)	(111.65)
Deposit	03/31/2021			Interest	(2.24)	(2.24)	(113.89)
Deposit	03/31/2021			Interest	(8.00)	(8.00)	(121.89)
Deposit	04/30/2021			Interest	(2.17)	(2.17)	(124.06)
Deposit	04/30/2021			Interest	(6.59)	(6.59)	(130.65)
Deposit	05/31/2021			Interest	(2.24)	(2.24)	(132.89)
Deposit	05/31/2021			Interest	(6.61)	(6.61)	(139.50)
Deposit	06/30/2021			Interest	(2.17)	(2.17)	(141.67)
Deposit	06/30/2021			Interest	(6.40)	(6.40)	(148.07)
Total Interest Income						(148.07)	(148.07)
<b>Membership Revenue</b>							
Deposit	01/19/2021	8349	Dale A. McBeth	Chehalis Municipal Court (PC)	(350.00)	(350.00)	(350.00)
Deposit	01/19/2021	2429	Terrance G. Lewis	Lynden Municipal Court (PC)	(175.00)	(175.00)	(525.00)
Deposit	01/19/2021	5995	John Curry	Orting Municipal Court (PC)	(175.00)	(175.00)	(700.00)
Deposit	01/19/2021	0612...	Thomas W. Cox	Garfield County District (Garfield County)	(350.00)	(350.00)	(1,050.00)
Deposit	01/19/2021	0035...	Sara L. McCulloch	Bainbridge Island Municipal Court (City of Ba...	(350.00)	(350.00)	(1,400.00)
Deposit	01/19/2021	4622	Thomas L. Meyer	Yelm Municipal (PC)	(175.00)	(175.00)	(1,575.00)
Deposit	01/19/2021	0807...	George Steele	Mason County District Court (Mason County)	(700.00)	(700.00)	(2,275.00)
Deposit	01/19/2021	3732...	Scott Ahlf	Olympic Municipal Court (City of Olympia)	(700.00)	(700.00)	(2,975.00)
Deposit	01/19/2021	468	Paul Treyz	Associate Member - Pierce County	(17.50)	(17.50)	(2,992.50)
Deposit	01/19/2021	1541...	Nancy R. McAllister	South Pacific District Court (Pacific County)	(350.00)	(350.00)	(3,342.50)
Deposit	01/19/2021	3430...	Eric C. Bigger	Douglas County District (Douglas County)	(700.00)	(700.00)	(4,042.50)
Deposit	01/19/2021	0055...	Debra Lev	Bellingham Municipal Court	(700.00)	(700.00)	(4,742.50)
Deposit	01/19/2021	0055...	Pete Smiley	Bellingham Municipal Court	(560.00)	(560.00)	(5,302.50)
Deposit	01/19/2021	9201...	Janis Whitener-Moberg	Grant County District	(700.00)	(700.00)	(6,002.50)
Deposit	01/19/2021	9201...	Tyson R. Hill	Grant County District	(700.00)	(700.00)	(6,702.50)
Deposit	01/19/2021	9201...	Brian D. Barlow	Grant County District	(700.00)	(700.00)	(7,402.50)
Deposit	01/19/2021	9201...	Anna Gigliotti	Grant County District	(560.00)	(560.00)	(7,962.50)
Deposit	01/19/2021	4100...	Mary Lynch	Seattle Municipal Court	(560.00)	(560.00)	(8,522.50)
Deposit	01/19/2021	4100...	Seth Niesen	Seattle Municipal Court	(560.00)	(560.00)	(9,082.50)
Deposit	01/19/2021	4100...	Jerome Roache	Seattle Municipal Court	(560.00)	(560.00)	(9,642.50)
Deposit	01/19/2021	4100...	Park D. Eng	Seattle Municipal Court	(560.00)	(560.00)	(10,202.50)
Deposit	01/19/2021	4100...	Robert Chung	Seattle Municipal Court	(560.00)	(560.00)	(10,762.50)
Deposit	01/19/2021	4100...	Adam C. Eisenberg	Seattle Municipal Court	(700.00)	(700.00)	(11,462.50)
Deposit	01/19/2021	4100...	Willie Gregory	Seattle Municipal Court	(700.00)	(700.00)	(12,162.50)
Deposit	01/19/2021	4100...	Faye R. Chess	Seattle Municipal Court	(700.00)	(700.00)	(12,862.50)
Deposit	01/19/2021	4100...	Andrea Chin	Seattle Municipal Court	(700.00)	(700.00)	(13,562.50)
Deposit	01/19/2021	4100...	Anita M. Crawford-Willis	Seattle Municipal Court	(700.00)	(700.00)	(14,262.50)
Deposit	01/19/2021	4100...	Damon G. Shadid	Seattle Municipal Court	(700.00)	(700.00)	(14,962.50)
Deposit	01/19/2021	4100...	Catherine McDowall	Seattle Municipal Court	(700.00)	(700.00)	(15,662.50)
Deposit	01/19/2021	2087...	Rick Leo	Snohomish County	(560.00)	(560.00)	(16,222.50)
Deposit	01/19/2021	2087...	Tam Thi-Dang Bui	Snohomish County	(700.00)	(700.00)	(16,922.50)
Deposit	01/19/2021	2087...	Jeffery Goodwin	Snohomish County	(700.00)	(700.00)	(17,622.50)
Deposit	01/19/2021	2087...	Anthony E Howard	Snohomish County	(700.00)	(700.00)	(18,322.50)
Deposit	01/19/2021	2087...	Patricia L. Lyon	Snohomish County	(700.00)	(700.00)	(19,022.50)
Deposit	01/19/2021	2087...	Steve M Clough	Snohomish County	(700.00)	(700.00)	(19,722.50)
Deposit	01/19/2021	2087...	Jenn Rancourt	Snohomish County	(700.00)	(700.00)	(20,422.50)
Deposit	01/19/2021	2087...	Douglas Fair	Snohomish County	(700.00)	(700.00)	(21,122.50)
Deposit	01/19/2021	2087...	Elizabeth A. Fraiser	Snohomish County	(700.00)	(700.00)	(21,822.50)
Deposit	01/28/2021	1544...	Virginia M. Amato	King County	(700.00)	(700.00)	(22,522.50)
Deposit	01/28/2021	1544...	Marcine Anderson	King County	(700.00)	(700.00)	(23,222.50)
Deposit	01/28/2021	1544...	Joseph Campagna	King County	(700.00)	(700.00)	(23,922.50)
Deposit	01/28/2021	1544...	Arthur Chapman	King County	(700.00)	(700.00)	(24,622.50)
Deposit	01/28/2021	1544...	Mark Chow	King County	(700.00)	(700.00)	(25,322.50)
Deposit	01/28/2021	1544...	Michael Finkle	King County	(700.00)	(700.00)	(26,022.50)
Deposit	01/28/2021	1544...	David Christie	King County	(700.00)	(700.00)	(26,722.50)
Deposit	01/28/2021	1544...	Michelle Gehlsen	King County	(700.00)	(700.00)	(27,422.50)
Deposit	01/28/2021	1544...	Laurel Gibson	King County	(700.00)	(700.00)	(28,122.50)
Deposit	01/28/2021	1544...	Corinna Harn	King County	(700.00)	(700.00)	(28,822.50)
Deposit	01/28/2021	1544...	Nathaniel Green	King County	(700.00)	(700.00)	(29,522.50)
Deposit	01/28/2021	1544...	Gregg Hirakawa	King County	(700.00)	(700.00)	(30,222.50)
Deposit	01/28/2021	1544...	Jill Klinge	King County	(700.00)	(700.00)	(30,922.50)
Deposit	01/28/2021	1544...	Rhonda Laumann	King County	(700.00)	(700.00)	(31,622.50)
Deposit	01/28/2021	1544...	Susan Mahoney	King County	(700.00)	(700.00)	(32,322.50)
Deposit	01/28/2021	1544...	Marcus W. Naylor	King County	(700.00)	(700.00)	(33,022.50)
Deposit	01/28/2021	1544...	Lisa O'Toole	King County	(700.00)	(700.00)	(33,722.50)
Deposit	01/28/2021	1544...	Lisa Paglisotti	King County	(700.00)	(700.00)	(34,422.50)
Deposit	01/28/2021	1544...	Kevin Peck	King County	(700.00)	(700.00)	(35,122.50)
Deposit	01/28/2021	1544...	Jason Poydras	King County	(700.00)	(700.00)	(35,822.50)
Deposit	01/28/2021	1544...	Elizabeth D. Stephenson	King County	(700.00)	(700.00)	(36,522.50)
Deposit	01/28/2021	1544...	Donna Tucker	King County	(700.00)	(700.00)	(37,222.50)
Deposit	01/28/2021	1544...	Matthew York	King County	(700.00)	(700.00)	(37,922.50)
Deposit	01/28/2021	1544...	Fa'amomoi Masaniai	King County	(700.00)	(700.00)	(38,622.50)
Deposit	01/28/2021	1544...	Vacant	King County	(700.00)	(700.00)	(39,322.50)
Deposit	01/28/2021	7506...	Anthony Gipe	City of Kent (no membership form)	(700.00)	(700.00)	(40,022.50)

**Washington State District And Municipal Court Judges Assoc.  
Transaction Detail by Account  
July 2020 through June 2021**

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
Deposit	01/28/2021	7506...	Michael R Frans	City of Kent (no membership form)	(700.00)	(700.00)	(40,722.50)
Deposit	01/28/2021	7989...	Brian Sanderson	Yakima County	(700.00)	(700.00)	(41,422.50)
Deposit	01/28/2021	7989...	Donald W. Engel	Yakima County	(700.00)	(700.00)	(42,122.50)
Deposit	01/28/2021	7989...	Kevin Roy	Yakima County	(700.00)	(700.00)	(42,822.50)
Deposit	01/28/2021	49314	Angelle M. Geri	Airway Heights (no membership form)	(700.00)	(700.00)	(43,522.50)
Deposit	01/28/2021	1000...	Debra L. Burchett	Cowlitz County	(700.00)	(700.00)	(44,222.50)
Deposit	01/28/2021	1000...	John A Hays	Cowlitz County	(700.00)	(700.00)	(44,922.50)
Deposit	01/28/2021	1000...	M. Jamie Imboden	Cowlitz County	(700.00)	(700.00)	(45,622.50)
Deposit	01/28/2021	1578...	Karl Williams	Pierce County	(700.00)	(700.00)	(46,322.50)
Deposit	01/28/2021	1578...	Claire Sussman	Pierce County	(700.00)	(700.00)	(47,022.50)
Deposit	01/28/2021	1578...	Lizanne Padula	Pierce County	(700.00)	(700.00)	(47,722.50)
Deposit	01/28/2021	1578...	Lloyd Oaks	Pierce County	(700.00)	(700.00)	(48,422.50)
Deposit	01/28/2021	1578...	Kevin McCann	Pierce County	(700.00)	(700.00)	(49,122.50)
Deposit	01/28/2021	1578...	Jeanette Lineberry	Pierce County	(700.00)	(700.00)	(49,822.50)
Deposit	01/28/2021	1578...	Judy Jasprica	Pierce County	(700.00)	(700.00)	(50,522.50)
Deposit	01/28/2021	1578...	Karla Buttorff	Pierce County	(700.00)	(700.00)	(51,222.50)
Deposit	01/28/2021	1040...	Stephen D Greer	City of Shelton	(350.00)	(350.00)	(51,572.50)
Deposit	01/28/2021	1089...	N. Scott Stewart	City of Issaquah (no membership form)	(700.00)	(700.00)	(52,272.50)
Deposit	01/28/2021	81305	Timothy Drury	City of Port Orchard	(350.00)	(350.00)	(52,622.50)
Deposit	01/28/2021	1997...	Robert Grim	Okanogan County District	(700.00)	(700.00)	(53,322.50)
Deposit	01/28/2021	1997...	Charles Short	Okanogan County District	(700.00)	(700.00)	(54,022.50)
Deposit	01/28/2021	8737...	Kyle Mott	Chelan County	(700.00)	(700.00)	(54,722.50)
Deposit	01/28/2021	8737...	Roy Fore	Chelan County	(700.00)	(700.00)	(55,422.50)
Deposit	01/28/2021	87831	Roger Bennett	City of Battle Ground	(350.00)	(350.00)	(55,772.50)
Deposit	01/28/2021	8103...	Paul R Sander	Kittitas County	(700.00)	(700.00)	(56,472.50)
Deposit	01/28/2021	8103...	Jennifer M. Ellis	Kittitas County	(280.00)	(280.00)	(56,752.50)
Deposit	01/28/2021	0059...	William H. Hawkins	Island County	(700.00)	(700.00)	(57,452.50)
Deposit	01/28/2021	0059...	Ronald Andrew M Costeck	Island County	(560.00)	(560.00)	(58,012.50)
Deposit	01/28/2021	0036...	Jerry Roach	Franklin County (no membership form)	(700.00)	(700.00)	(58,712.50)
Deposit	01/28/2021	4225...	Kristian E. Hedine	Walla Walla District Court	(700.00)	(700.00)	(59,412.50)
Deposit	01/28/2021	3528...	John E Hart	Whitman County District Court	(700.00)	(700.00)	(60,112.50)
Deposit	01/28/2021	1543...	Elizabeth Penoyar	Pacific County	(350.00)	(350.00)	(60,462.50)
Deposit	01/28/2021	27396	G. Scott Marinella	County of Columbia	(350.00)	(350.00)	(60,812.50)
Deposit	01/28/2021	0060...	Douglas B. Robinson	City of Colfax	(350.00)	(350.00)	(61,162.50)
Deposit	01/28/2021	0003...	Rick L. Hansen	Klickitat County (no membership form)	(350.00)	(350.00)	(61,512.50)
Deposit	01/28/2021	94486	Zenon P. Olbertz	Gig Harbor Municipal Court	(350.00)	(350.00)	(61,862.50)
Deposit	01/28/2021	0430...	Darrel R. Ellis	Cle Elum Municipal Court	(175.00)	(175.00)	(62,037.50)
Deposit	01/28/2021	8736	Stephen Shelton	Associate Member	(17.50)	(17.50)	(62,055.00)
Deposit	01/28/2021	23221	Rich Fitterer	Associate Member (no membership form)	(17.50)	(17.50)	(62,072.50)
Deposit	01/28/2021	23000	Charles J. Delaurenti	Associate Member (no membership form)	(17.50)	(17.50)	(62,090.00)
Deposit	01/28/2021	8049	David M. Kenworthy	Associate Member	(17.50)	(17.50)	(62,107.50)
Deposit	02/03/2021	5774...	Mary C. Logan	Spokane Municipal Court	(700.00)	(700.00)	(62,807.50)
Deposit	02/03/2021	5774...	Matthew W. Antush	Spokane Municipal Court	(700.00)	(700.00)	(63,507.50)
Deposit	02/03/2021	5774...	Kristin O'Sullivan	Spokane Municipal Court	(560.00)	(560.00)	(64,067.50)
Deposit	02/03/2021	5774...	Michael Valerien	Spokane Municipal Court	(560.00)	(560.00)	(64,627.50)
Deposit	02/03/2021	5774...	Howard F Delaney	Spokane Municipal Court	(560.00)	(560.00)	(65,187.50)
Deposit	02/03/2021	5774...	Gerald A. Caniglia	Spokane Municipal Court	(560.00)	(560.00)	(65,747.50)
Deposit	02/03/2021	8103...	Darrel R. Ellis	Upper Kittitas 175 Cle Elum - 175 Roslyn	(350.00)	(350.00)	(66,097.50)
Deposit	02/03/2021	1000...	Wade Samuelson	Lewis County	(700.00)	(700.00)	(66,797.50)
Deposit	02/03/2021	1000...	RW Buzzard	Lewis County	(700.00)	(700.00)	(67,497.50)
Deposit	02/03/2021	1000...	Wendy S. Tripp	Lewis County	(140.00)	(140.00)	(67,637.50)
Deposit	02/03/2021	0136...	Dan B Johnson	Lincoln County	(350.00)	(350.00)	(67,987.50)
Deposit	02/03/2021	36511	Joseph Mano	City of Napavine	(175.00)	(175.00)	(68,162.50)
Deposit	02/03/2021	2159...	John A. Miller	Fircrest - Ruston Municipal Court	(175.00)	(175.00)	(68,337.50)
Deposit	02/03/2021	0970...	Mark Kaiman	Ferndale Municipal Court	(175.00)	(175.00)	(68,512.50)
Deposit	02/03/2021	2758...	Rebecca Robertson	Federal Way Municipal	(700.00)	(700.00)	(69,212.50)
Deposit	02/03/2021	2758...	David A Larson	Federal Way Municipal	(700.00)	(700.00)	(69,912.50)
Deposit	02/03/2021	0717...	Susan L. Solan	City of Aberdeen	(350.00)	(350.00)	(70,262.50)
Deposit	02/03/2021	1458...	Fred L. Gillings	Marysville Municipal Court	(700.00)	(700.00)	(70,962.50)
Deposit	02/03/2021	1458...	Lorrie Towers	Marysville Municipal Court	(700.00)	(700.00)	(71,662.50)
Deposit	02/03/2021	0020...	Wayne Stewart	Mercer Island Municipal Court	(350.00)	(350.00)	(72,012.50)
Deposit	02/03/2021	5976	David Ebenger	Winthrop, Twisp, Omak and Brewster Municip...	(175.00)	(175.00)	(72,187.50)
Deposit	02/03/2021	53859	Therese Murphy	Zillah Municipla Court	(175.00)	(175.00)	(72,362.50)
Deposit	02/03/2021	49610	Krista White Swain	Black Diamond Municipal Court	(175.00)	(175.00)	(72,537.50)
Deposit	02/03/2021	0112...	David Grant	Whatcom County (no membership form)	(700.00)	(700.00)	(73,237.50)
Deposit	02/03/2021	0112...	Matt Elich	Whatcom County (no membership form)	(700.00)	(700.00)	(73,937.50)
Deposit	02/03/2021	0112...	Anthony Parise	Whatcom County (no membership form)	(560.00)	(560.00)	(74,497.50)
Deposit	02/03/2021	0954...	Jean A Cotton	Hoquiam Municipal Court	(350.00)	(350.00)	(74,847.50)
Deposit	02/03/2021	1723...	Kelley Olwell	Yakima Municipal Court	(700.00)	(700.00)	(75,547.50)
Deposit	02/03/2021	1723...	Tamara A. Hanlon	Yakima Municipal Court	(280.00)	(280.00)	(75,827.50)
Deposit	02/03/2021	1723...	Susan Woodard	Yakima Municipal Court	(700.00)	(700.00)	(76,527.50)
Deposit	02/03/2021	56706	Chancey C. Crowell	East Wenatchee Municipal Court	(350.00)	(350.00)	(76,877.50)
Deposit	02/03/2021	126	Vance Peterson	Associate Member Spokane County District ...	(17.50)	(17.50)	(76,895.00)
Deposit	02/03/2021	32875	Michael L. Everett	Associate Member Wapato Municipal Court (...)	(17.50)	(17.50)	(76,912.50)
Deposit	02/03/2021	1184	Judith Hightower	Associate Member Seattle Municipal Court (...)	(17.50)	(17.50)	(76,930.00)
Deposit	02/03/2021	1301	Richard White	Associate Member Spokane County District (...)	(17.50)	(17.50)	(76,947.50)
Deposit	02/12/2021	2792...	Heidi Heywood	Wahkiakum District Court	(350.00)	(350.00)	(77,297.50)
Deposit	02/12/2021	3854...	Kimberly Walden	Tuckwila Municipal Court	(350.00)	(350.00)	(77,647.50)
Deposit	02/12/2021	1005...	Stephen Michels	Sunnyside Municipal Court (no form)	(700.00)	(700.00)	(78,347.50)
Deposit	02/12/2021	1969...	Mindy Walker	Jefferson County District Court (no form) (no...	(980.00)	(980.00)	(79,327.50)
Deposit	02/12/2021	7173...	John Olson	Kirkland Municipal Court (no form)	(700.00)	(700.00)	(80,027.50)
Deposit	02/12/2021	2600...	Terry Tanner	Benton District Court (no form)	(700.00)	(700.00)	(80,727.50)
Deposit	02/12/2021	2600...	Steven T Osborn	Benton District Court (no form)	(700.00)	(700.00)	(81,427.50)
Deposit	02/12/2021	2600...	Daniel Kathren	Benton District Court (no form)	(700.00)	(700.00)	(82,127.50)
Deposit	02/12/2021	2600...	John S Ziobro	Benton District Court (no form)	(700.00)	(700.00)	(82,827.50)
Deposit	02/12/2021	2600...	Katharine Butler	Benton District Court (no form)	(700.00)	(700.00)	(83,527.50)
Deposit	02/12/2021	2457...	Whitney Rivera	Edmonds Municipal Court (no form)	(700.00)	(700.00)	(84,227.50)
Deposit	02/12/2021	15898	David Hatch	Westport Municipal Municipal Court	(175.00)	(175.00)	(84,402.50)
Deposit	02/12/2021	0557...	Arthur Blauvelt III	Elma & Oakville Municipal Court	(175.00)	(175.00)	(84,577.50)
Deposit	02/12/2021	1156...	Carolyn J. Benzel	Adams County (no form)	(700.00)	(700.00)	(85,277.50)
Deposit	02/12/2021	1156...	Adalia A. Hille	Adams County	(350.00)	(350.00)	(85,627.50)
Deposit	02/12/2021	1297...	Robert Hamilton	Seatac	(350.00)	(350.00)	(85,977.50)
Deposit	02/12/2021	3045...	Tina Kernan	Asotin County District (no form)	(700.00)	(700.00)	(86,677.50)

**Washington State District And Municipal Court Judges Assoc.  
Transaction Detail by Account  
July 2020 through June 2021**

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
Deposit	02/12/2021	1162...	Kevin Ringus	Fife Municipal	(700.00)	(700.00)	(87,377.50)
Deposit	02/12/2021	3924...	James N. Docter	Bremerton Municipal	(700.00)	(700.00)	(88,077.50)
Deposit	02/12/2021	3924...	Shane Seaman	Bremerton Municipal	(140.00)	(140.00)	(88,217.50)
Deposit	02/12/2021	0169...	Darrel R. Ellis	Roslyn Municipal (other paid dues for Cle El...	(175.00)	(175.00)	(88,392.50)
Deposit	02/12/2021	7994...	Kevin Eilmes	Yakima County	(560.00)	(560.00)	(88,952.50)
Deposit	02/12/2021	0444...	Robert R. Northcott	Granger Municipal Court	(175.00)	(175.00)	(89,127.50)
Deposit	02/12/2021	1946...	Brook D. Stiles	Sedro Volley Municipal Court	(175.00)	(175.00)	(89,302.50)
Deposit	02/12/2021	94156	Lisa Mansfield	Lakewood Municipal	(700.00)	(700.00)	(90,002.50)
Deposit	02/12/2021	2029...	Darvin Zimmerman	Clark County District Court (no form)	(700.00)	(700.00)	(90,702.50)
Deposit	02/12/2021	2029...	Chad E. Sleight	Clark County District Court (no form)	(700.00)	(700.00)	(91,402.50)
Deposit	02/12/2021	2029...	Kristen L. Parcher	Clark County District Court (no form)	(700.00)	(700.00)	(92,102.50)
Deposit	02/12/2021	2029...	Kelli E. Osler	Clark County District Court (no form)	(700.00)	(700.00)	(92,802.50)
Deposit	02/12/2021	2029...	Sonya L. Langsdorf	Clark County District Court (no form)	(700.00)	(700.00)	(93,502.50)
Deposit	02/12/2021	2029...	John P. Hagensen	Clark County District Court (no form)	(700.00)	(700.00)	(94,202.50)
Deposit	02/12/2021	2029...	Abigail Bartlett	Clark County District Court (no form)	(560.00)	(560.00)	(94,762.50)
Deposit	02/12/2021	2029...	Todd George	Clark County District Court (no form)	(560.00)	(560.00)	(95,322.50)
Deposit	02/12/2021	3814...	Jeffrey J. Jahns	Kitsap County District Court (no form)	(700.00)	(700.00)	(96,022.50)
Deposit	02/12/2021	3814...	Marilyn Paja	Kitsap County District Court (no form)	(700.00)	(700.00)	(96,722.50)
Deposit	02/12/2021	3814...	Claire Bradley	Kitsap County District Court (no form)	(700.00)	(700.00)	(97,422.50)
Deposit	02/12/2021	3814...	Kevin P Kelly	Kitsap County District Court (no form)	(700.00)	(700.00)	(98,122.50)
Deposit	02/12/2021	0562...	Warren Gilbert	Skagit County District Court	(700.00)	(700.00)	(98,822.50)
Deposit	02/12/2021	0562...	Diane Goddard	Skagit County District Court	(700.00)	(700.00)	(99,522.50)
Deposit	02/12/2021	0562...	Jenifer Howson	Skagit County District Court	(700.00)	(700.00)	(100,222.50)
Deposit	02/12/2021	0562...	Paul Nielsen	Skagit County District Court	(560.00)	(560.00)	(100,782.50)
Deposit	02/12/2021	1098...	Patti Connolly Walker	Spokane County District Court	(700.00)	(700.00)	(101,482.50)
Deposit	02/12/2021	1098...	Jennifer L. Fassbender	Spokane County District Court	(700.00)	(700.00)	(102,182.50)
Deposit	02/12/2021	1098...	Debra Hayes	Spokane County District Court	(700.00)	(700.00)	(102,882.50)
Deposit	02/12/2021	1098...	Patrick T Johnson	Spokane County District Court	(700.00)	(700.00)	(103,582.50)
Deposit	02/12/2021	1098...	Richard M. Leland	Spokane County District Court	(700.00)	(700.00)	(104,282.50)
Deposit	02/12/2021	1098...	Aimee N. Maurer	Spokane County District Court	(700.00)	(700.00)	(104,982.50)
Deposit	02/12/2021	1098...	Jeffrey R. Smith	Spokane County District Court	(700.00)	(700.00)	(105,682.50)
Deposit	02/12/2021	1098...	Donna Wilson	Spokane County District Court	(700.00)	(700.00)	(106,382.50)
Deposit	02/12/2021	1098...	Eric Dooyema	Spokane County District Court	(560.00)	(560.00)	(106,942.50)
Deposit	02/12/2021	10681	Glenn Philips	Kent Municipal Court (Associate/Retired Me...	(17.50)	(17.50)	(106,960.00)
Deposit	02/19/2021	0760...	Bronson Faul	Selah Municipal Court	(175.00)	(175.00)	(107,135.00)
Deposit	02/19/2021	35416	Thomas M. Ellington	Roy Municipal Court	(175.00)	(175.00)	(107,310.00)
Deposit	02/19/2021	2245...	Gina Tveit	Stevens County (no form)	(700.00)	(700.00)	(108,010.00)
Deposit	02/19/2021	0154...	Samuel G. Meyer	Thurston County District Court	(700.00)	(700.00)	(108,710.00)
Deposit	02/19/2021	0154...	Brett Buckley	Thurston County District Court	(700.00)	(700.00)	(109,410.00)
Deposit	02/19/2021	0003...	Jeffrey J. Baker	Klickitat County (no form)	(350.00)	(350.00)	(109,760.00)
Deposit	02/19/2021	0154...	Paul Wohl	Thurston County District Court	(560.00)	(560.00)	(110,320.00)
Deposit	02/19/2021	88106	Ronald Heslop	Bonney Lake Municipal Court	(700.00)	(700.00)	(111,020.00)
Deposit	02/19/2021	67333	Eric Weston	Raymond Municipal Court	(175.00)	(175.00)	(111,195.00)
Deposit	02/19/2021	0154...	Kalo Wilcox	Thurston County District Court	(700.00)	(700.00)	(111,895.00)
Deposit	03/01/2021	1943...	Robin R. McCroskey	Pend Oreille County	(700.00)	(700.00)	(112,595.00)
Deposit	03/01/2021	92220	Jessica K. Ness	Monroe Municipal Court	(350.00)	(350.00)	(112,945.00)
Deposit	03/01/2021	1712...	Stephen E. Moore	Lynnwood Municipal Court (no form)	(700.00)	(700.00)	(113,645.00)
Deposit	03/01/2021	4084	William Penoyar	South Bend Municipal Court	(175.00)	(175.00)	(113,820.00)
Deposit	03/01/2021	2565	Michael Bobbink	Blaine, Sumas, Everson Municipal Court	(350.00)	(350.00)	(114,170.00)
Deposit	03/01/2021	2531...	Andrea Beall	Puyallup Municipal Court	(700.00)	(700.00)	(114,870.00)
Deposit	03/01/2021	8001...	Alfred G. Schweepe	Yakima County District Court	(700.00)	(700.00)	(115,570.00)
Deposit	03/01/2021	2462	Geoff Arnold	Cosmopolis Municipal Court	(175.00)	(175.00)	(115,745.00)
Deposit	03/01/2021	5746...	Laura Vanslyck	Everett Municipal Court	(700.00)	(700.00)	(116,445.00)
Deposit	03/01/2021	5746...	Amy Kaestner	Everett Municipal Court	(700.00)	(700.00)	(117,145.00)
Deposit	03/01/2021	1398...	Drew Henke	City of Tacoma	(700.00)	(700.00)	(117,845.00)
Deposit	03/01/2021	1398...	David B Ladenburg	City of Tacoma	(700.00)	(700.00)	(118,545.00)
Deposit	03/01/2021	1398...	Dwayne L. Christopher	City of Tacoma	(700.00)	(700.00)	(119,245.00)
Deposit	03/01/2021	1398...	Randall L. Hansen	City of Tacoma	(280.00)	(280.00)	(119,525.00)
Deposit	03/01/2021	1398...	Dennis H. Ball	City of Tacoma	(560.00)	(560.00)	(120,085.00)
Deposit	03/01/2021	68305	Sandra L. Allen	City of Milton	(175.00)	(175.00)	(120,260.00)
Deposit	03/01/2021	2293...	James M.B. Buzzard	Centralia Municipal Court	(350.00)	(350.00)	(120,610.00)
Deposit	03/01/2021	5934	Linda S. Portnoy	Lake Forest Park Municipal Court	(175.00)	(175.00)	(120,785.00)
Deposit	03/01/2021	62408	Robert Freeby	Buckley Municipal	(175.00)	(175.00)	(120,960.00)
Deposit	03/01/2021	9400	Douglas K. Garrison	Wapato Municipal Court	(175.00)	(175.00)	(121,135.00)
Deposit	03/01/2021	2401...	Craig Stilwell	Pasco Municipal Court	(700.00)	(700.00)	(121,835.00)
Deposit	03/01/2021	1804...	Ronald Reynier	Skamania County District Court	(350.00)	(350.00)	(122,185.00)
Deposit	03/01/2021	5778...	Kristin O'Sullivan	Spokane Municipal Court	(140.00)	(140.00)	(122,325.00)
Deposit	03/15/2021	9910...	Dan LeBeau	Colton Municipal Court	(175.00)	(175.00)	(122,500.00)
Deposit	03/15/2021	3904...	Kara Murphy Richards	Renton Municipal Court	(700.00)	(700.00)	(123,200.00)
Deposit	03/15/2021	3904...	Terry Jurado	Renton Municipal Court	(700.00)	(700.00)	(123,900.00)
Deposit	03/15/2021	55140	Christopher L. Bates	Montesano Municipal Court	(175.00)	(175.00)	(124,075.00)
Deposit	03/15/2021	4227...	John O. Knowlton	Walla Walla District Court	(350.00)	(350.00)	(124,425.00)
Deposit	03/15/2021	3408...	Thomas Brown	Ferry County District	(350.00)	(350.00)	(124,775.00)
Deposit	03/15/2021	0001...	C. Scott Sage	Ocean Shores	(175.00)	(175.00)	(124,950.00)
Deposit	03/15/2021	1004...	Jeffrey L. Tolman	Poulsbo Municipal	(350.00)	(350.00)	(125,300.00)
Deposit	03/15/2021	2377...	Carolyn Jewett	San Juan County District Court	(700.00)	(700.00)	(126,000.00)
Deposit	03/15/2021	25294	Timothy Jenkins	Sumner Municipal Court	(350.00)	(350.00)	(126,350.00)
Deposit	04/01/2021	0035...	Lisa Leone	Des Moines Municipal Court	(350.00)	(350.00)	(126,700.00)
Deposit	04/01/2021	5782...	Molly A. Nave	Spokane Municipal Court	(560.00)	(560.00)	(127,260.00)
Deposit	04/01/2021	0039...	Dave Neupert	Clallam Dist I	(700.00)	(700.00)	(127,960.00)
Deposit	04/01/2021	2010...	Mara J. Rozzano	City of Bothel Municipal Court (no form)	(700.00)	(700.00)	(128,660.00)
Deposit	04/01/2021	6389...	Thomas Copland	Grays Harbor County (no form)	(700.00)	(700.00)	(129,360.00)
Deposit	04/01/2021	6389...	Kyle Imler	Grays Harbor County (no form)	(700.00)	(700.00)	(130,060.00)
Deposit	04/30/2021	87963	Kristopher Kaino	Long Beach Municipal Court	(175.00)	(175.00)	(130,235.00)
Deposit	04/30/2021	9875...	Bruce Hanify	Clallam County District Court	(350.00)	(350.00)	(130,585.00)
Deposit	04/30/2021	2462	Stephen Rochon	Pacific, Maple Valley, Algona	(175.00)	(175.00)	(130,760.00)
Deposit	05/20/2021	49826	Deanna Crull	Airway Heights Municipal Court	(140.00)	(140.00)	(130,900.00)

Total Membership Revenue

(130,900.00)

(130,900.00)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through June 2021**

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
<b>MPA Liaison</b>							
Check	04/12/2021		MPA	approved in March 12th meeting	1,000.00	1,000.00	1,000.00
Total MPA Liaison						1,000.00	1,000.00
<b>Special Fund Expense</b>							
Check	10/14/2020		AOC	Special fund expense	29.45	29.45	29.45
Check	03/17/2021	1066	Washington Judges Foundation	Consortium Contribution	5,000.00	5,000.00	5,029.45
Total Special Fund Expense						5,029.45	5,029.45
<b>Prior Year Budget Expense</b>							
Check	08/20/2020		AOC	Conference Calls for June	194.88	194.88	194.88
Check	08/21/2020		Superior Court Judges Association	1/2 of unused balance	2,405.00	2,405.00	2,599.88
Check	10/26/2020		4imprint	President Line item from 2019-2020 Budget	1,252.12	1,252.12	3,852.00
Check	01/12/2021		Tags Awards & Specialties	President line item for 2019-2020 budget	82.05	82.05	3,934.05
Total Prior Year Budget Expense						3,934.05	3,934.05
<b>Audit</b>							
Check	01/26/2021		Fruci & Associates II, PLLC	Audit	8,000.00	8,000.00	8,000.00
Total Audit						8,000.00	8,000.00
<b>Board Meeting Expense</b>							
Check	10/01/2020		King County District Court	9/11 Judge Walls	244.90	244.90	244.90
Check	10/21/2020		King County District Court	Pro Tem Renee Walls 10-9-20	244.90	244.90	489.80
Check	02/10/2021		King County District Court	1-06-21 Terri Lunken	244.90	244.90	734.70
Check	02/10/2021		King County District Court	1-13-21 Terry Lunken	244.90	244.90	979.60
Check	02/10/2021		King County District Court	1-20-21 Terry Lunken	244.92	244.92	1,224.52
Check	02/10/2021		King County District Court	1-08-21 Terri Lunken	244.90	244.90	1,469.42
Check	02/19/2021		AOC	MS020921-04	77.27	77.27	1,546.69
Credit ...	04/16/2021		Zoom Video Communications, Inc.		163.99	163.99	1,710.68
Credit ...	04/21/2021		Zoom Video Communications, Inc.	refunded	(163.99)	(163.99)	1,546.69
Total Board Meeting Expense						1,546.69	1,546.69
<b>Bookkeeping Expense</b>							
Check	08/14/2020		Pierce County Bookkeeping	June invoice 1000	318.00	318.00	318.00
Check	08/14/2020		Pierce County Bookkeeping	July invoice 1002	218.00	218.00	536.00
Check	09/15/2020		Pierce County Bookkeeping	August Invoice 1020	318.00	318.00	854.00
Check	10/14/2020		Pierce County Bookkeeping	Invoice 1050 for September	318.00	318.00	1,172.00
Check	11/09/2020		Pierce County Bookkeeping	October Invoice	318.00	318.00	1,490.00
Check	12/09/2020		Pierce County Bookkeeping	November invoice	318.00	318.00	1,808.00
Check	01/15/2021		Pierce County Bookkeeping	December, 2020	318.00	318.00	2,126.00
Check	02/05/2021		Pierce County Bookkeeping	January Invoice	318.00	318.00	2,444.00
Check	03/03/2021		Pierce County Bookkeeping	February invoice 1097	318.00	318.00	2,762.00
Check	04/05/2021		Pierce County Bookkeeping	March invoice 1110	318.00	318.00	3,080.00
Check	05/05/2021		Pierce County Bookkeeping	Invoice 1118 for April	318.00	318.00	3,398.00
Check	06/18/2021		Pierce County Bookkeeping	May Services	318.00	318.00	3,716.00
Total Bookkeeping Expense						3,716.00	3,716.00
<b>Conference Calls</b>							
Check	01/12/2021		AOC	MS121820-02	92.86	92.86	92.86
Check	02/19/2021		AOC		16.06	16.06	108.92
Check	03/10/2021		AOC	MS030921-02	7.92	7.92	116.84
Check	04/12/2021		AOC	March invoice MS040921-002	27.38	27.38	144.22
Check	05/20/2021		AOC	MS051721-02	15.96	15.96	160.18
Total Conference Calls						160.18	160.18
<b>Conference Planning Committee</b>							
Check	04/12/2021		MPA		200.00	200.00	200.00
Total Conference Planning Committee						200.00	200.00
<b>Judicial Assistance Committee</b>							
Check	09/11/2020		Susanna Neil Kanther-Raz	July/Aug/Sept	1,200.00	1,200.00	1,200.00
Check	12/17/2020		Susanna Neil Kanther-Raz	Oct/Nov/Dec	1,200.00	1,200.00	2,400.00
Check	12/17/2020		Susanna Neil Kanther-Raz	Therapy Session	150.00	150.00	2,550.00
Check	12/17/2020		Susanna Neil Kanther-Raz	Peer Counselor Training	800.00	800.00	3,350.00
Check	01/12/2021		Susanna Neil Kanther-Raz	Back pay for 2020	100.00	100.00	3,450.00
Check	03/05/2021		Susanna Neil Kanther-Raz	Jan/Feb/March Contract payment	1,200.00	1,200.00	4,650.00
Check	03/05/2021		Susanna Neil Kanther-Raz	Therapy Sessions (2)	300.00	300.00	4,950.00
Check	05/27/2021		Susanna Neil Kanther-Raz	April, May and June	1,200.00	1,200.00	6,150.00
Check	06/07/2021		Judith Anderson	JASP Group Greeting Subscription	93.00	93.00	6,243.00
Deposit	06/20/2021	11541		SCJA JASP contribution For 2021-2022 Bud...	(8,000.00)	(8,000.00)	(1,757.00)
Total Judicial Assistance Committee						(1,757.00)	(1,757.00)
<b>Judicial College Social Support</b>							
Check	04/05/2021		Judith Anderson	Online Get Well Card	4.99	4.99	4.99
Total Judicial College Social Support						4.99	4.99
<b>Legislative Committee</b>							
Check	10/01/2020		King County District Court	9/15/20 Pro Tem Judge Nguyen	244.90	244.90	244.90
Check	10/01/2020		King County District Court	9/11 Judge Powell	244.90	244.90	489.80
Check	10/21/2020		King County District Court	9/22/20 Pro Tem Judge Gehlsen	244.90	244.90	734.70
Total Legislative Committee						734.70	734.70

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
 July 2020 through June 2021

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
<b>Legislative Pro-Tem</b>							
Check	07/31/2020		King County District Court	Judge Michelle Gehlsen 7-10-20	244.90	244.90	244.90
Check	09/29/2020		King County District Court	Judge Valerie Bouffiuou 8/25/20	244.90	244.90	489.80
Check	11/09/2020		Snohomish Co. District Court	DMCMA meeting 10/22/20	210.00	210.00	699.80
Check	12/17/2020		King County District Court	11/30/20	244.90	244.90	944.70
Check	01/19/2021		King County District Court	Renee Walls 12-4-20	244.90	244.90	1,189.60
Check	01/19/2021		King County District Court	Terri Luken 12-11-20	244.90	244.90	1,434.50
Check	02/10/2021		King County District Court	1-25-21 Terri Lunken	244.90	244.90	1,679.40
Check	03/03/2021		King County District Court	2-19-21	244.90	244.90	1,924.30
Check	04/16/2021		King County District Court	Judge Gehlsen 3/11	244.90	244.90	2,169.20
Check	04/16/2021		King County District Court	3/16 AM	244.90	244.90	2,414.10
Check	04/16/2021		King County District Court	3/16 PM	244.90	244.90	2,659.00
Check	04/16/2021		King County District Court	3/22	244.90	244.90	2,903.90
Check	05/01/2021		King County District Court	4/1	244.90	244.90	3,148.80
Check	06/25/2021		King County District Court	5/19	244.90	244.90	3,393.70
Check	06/25/2021		King County District Court	5/28	244.90	244.90	3,638.60
Total Legislative Pro-Tem						3,638.60	3,638.60
<b>Lobbyist Contract</b>							
Check	07/01/2020		Melanie Stewart	July Payment	2,000.00	2,000.00	2,000.00
General...	07/31/2020	CEH		1/12 of Contract	4,666.66	4,666.66	6,666.66
Check	08/03/2020		Melanie Stewart	August invoice 4818	2,000.00	2,000.00	8,666.66
General...	08/31/2020	CEH		1/12 of Contract	4,666.66	4,666.66	13,333.32
Check	09/01/2020		Melanie Stewart	September payment	2,000.00	2,000.00	15,333.32
General...	09/30/2020	CEH		1/12 of Contract	4,666.66	4,666.66	19,999.98
Check	10/01/2020		Melanie Stewart	October payment	2,000.00	2,000.00	21,999.98
General...	10/31/2020	CEH		1/12 of Contract	4,666.66	4,666.66	26,666.64
Check	11/02/2020		Melanie Stewart	November payment	2,000.00	2,000.00	28,666.64
General...	11/30/2020	CEH		1/12 of Contract	4,666.66	4,666.66	33,333.30
Check	12/01/2020		Melanie Stewart	December payment	2,000.00	2,000.00	35,333.30
General...	12/31/2020	CEH		1/12 of Contract	4,666.66	4,666.66	39,999.96
Check	01/01/2021		Melanie Stewart	January payment	2,000.00	2,000.00	41,999.96
General...	01/31/2021	CEH		1/12 of Contract	4,666.66	4,666.66	46,666.62
Check	02/01/2021		Melanie Stewart	February Contract payment	2,000.00	2,000.00	48,666.62
General...	02/28/2021	CEH		1/12 of Contract	4,666.66	4,666.66	53,333.28
Check	03/01/2021		Melanie Stewart	March Contract payment	2,000.00	2,000.00	55,333.28
General...	03/31/2021	CEH		1/12 of Contract	4,666.68	4,666.68	59,999.96
Check	04/01/2021		Melanie Stewart	April Payment	2,000.00	2,000.00	61,999.96
General...	04/30/2021	CEH		1/12 of Contract	4,666.68	4,666.68	66,666.64
Check	05/01/2021		Melanie Stewart	May Payment	2,000.00	2,000.00	68,666.64
General...	05/30/2021	CEH		1/12 of Contract	4,666.68	4,666.68	73,333.32
Check	06/01/2021		Melanie Stewart		2,000.00	2,000.00	75,333.32
General...	06/30/2021	CEH		1/12 of Contract	4,666.68	4,666.68	80,000.00
Total Lobbyist Contract						80,000.00	80,000.00
<b>President Expense</b>							
Check	10/21/2020		King County District Court	Pro Tem Valerie Bouffiuou 10-9-20	244.90	244.90	244.90
Check	12/09/2020		Tags Awards & Specialties	President Expense	101.74	101.74	346.64
Check	12/24/2020		Tags Awards & Specialties	President Expense	111.59	111.59	458.23
Check	01/09/2021		Michelle Gehlsen	Gift for Sharon Harvey	327.94	327.94	786.17
Check	02/25/2021		Sondra Hahn	Gift card for Shannon Hinchcliffe	104.99	104.99	891.16
Check	02/25/2021		Judy Ly	Flowers for Pam Dittman	89.35	89.35	980.51
Credit ...	06/23/2021		Tags Awards & Specialties		1,113.69	1,113.69	2,094.20
Total President Expense						2,094.20	2,094.20
<b>Pro Tempore (Chair Approval)</b>							
Check	01/12/2021		Okanogan County District Court	Judge Short 12/10/20	394.38	394.38	394.38
Check	04/16/2021		King County District Court	Judge Gehlsen Pro Tempore 3/10 , 3/24 and...	734.70	734.70	1,129.08
Check	04/16/2021		King County District Court	3/17	244.90	244.90	1,373.98
Check	05/01/2021		King County District Court	4/14 & 4/21	489.80	489.80	1,863.78
Check	05/01/2021		King County District Court	4/16	244.90	244.90	2,108.68
Check	05/01/2021		King County District Court	4/28	244.90	244.90	2,353.58
Total Pro Tempore (Chair Approval)						2,353.58	2,353.58
<b>Professional Services</b>							
Check	08/20/2020		Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	700.00	700.00	700.00
Check	11/13/2020		Dino W Traverso, PLLC	Invoice 20296	250.00	250.00	950.00
Check	02/10/2021		Dino W Traverso, PLLC		150.00	150.00	1,100.00
Total Professional Services						1,100.00	1,100.00
<b>Treasurer Expense and Bonds</b>							
Check	09/21/2020		Sharon Harvey	Corp License Renewal	10.00	10.00	10.00
Total Treasurer Expense and Bonds						10.00	10.00
<b>Insurance Expense</b>							
Check	11/12/2020		Travelers Insurance		3,715.00	3,715.00	3,715.00
Total Insurance Expense						3,715.00	3,715.00
<b>Ask the client</b>							
Deposit	05/28/2021			rewards	(75.06)	(75.06)	(75.06)
Total Ask the client						(75.06)	(75.06)
<b>TOTAL</b>						<b>0.00</b>	<b>0.00</b>

## **Other current information not included in reports**



Statement Ending Date June 30, 2019

Last Statement Date June 1, 2019

Account Number [REDACTED]

To report a lost or stolen card,  
call 800-472-3272.

For 24-hour telephone banking,  
call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 14730  
JUDGE MICHELLE K GEHLEN  
10116 NE 183RD ST  
BOTHELL, WA 98011-3416

For questions or assistance with your account(s),  
please call us at 800-324-9375 or stop by your local branch.

**Business Premium Money Market Summary - # [REDACTED]**

Annual Percentage Yield Earned for this Statement Period 1.298%  
Interest Rate 1.290%  
Year-to-Date Interest Paid \$324.72

**Beginning Balance \$50,761.77**  
Interest Earned This Period +53.85  
Deposits and Credits +0.00  
Checks Paid -0.00  
ATM, Electronic and Debit Card Withdrawals -0.00  
Other Transactions -0.00  
**Ending Balance \$50,815.62**

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Interest Earned This Period**

Date	Description	Amount
06-30	Credit Interest	53.85
<b>Total Interest Earned This Period</b>		<b>53.85</b>

FDIC

Home Sweet  
**HELOC**

Use your equity  
to get overdue  
projects DONE.

Washington Federal.  
invested here.

Learn more at  
get.washingtonfederal.com/heloc

NMLS# 410394



## DMCJA 2020-2021 Adopted Budget

Item/Committee	ALLOCATED	SPENT	REMAINING
Access to Justice Liaison	100.00		100.00
Audit (every 3 years)	10,000.00	8,000.00	2,000.00
Bar Association Liaison	1,500.00		1,500.00
Board Meeting Expense	30,000.00	1,547.00	28,453.00
Bookkeeping Expense	3,500.00	3,716.00	-216.00
Bylaws Committee	250.00		250.00
Conference Calls	750.00	160.00	590.00
Conference Planning Committee	4,000.00	200.00	3,800.00
Conference <u>Incidental</u> Fees For Members for	40,000.00		40,000.00
Council on Independent Courts (CIC)	1,000.00		1,000.00
Diversity Committee	2,000.00		2,000.00
DMCJA/SCJA Sentencing Alternatives aka	\$ -		
DMCMA Liaison	500.00		500.00
DMCMA Mandatory Education	20,000.00		20,000.00
DOL Liaison Committee	200.00		200.00
Education Committee	14,500.00		14,500.00
Education - Security	2,500.00		2,500.00
Educational Grants	5,000.00		5,000.00
Judicial Assistance Service Program (JASP) Committee*	16,000.00	6,243.00	9,757.00
Insurance	3,715.00	3,715.00	0.00
Judicial College Social Support	2,000.00	5.00	1,995.00
Judicial Community Outreach	4,000.00		4,000.00
Legislative Committee	4,000.00	735.00	3,265.00
Legislative Pro-Tem	2,500.00	3,639.00	-1,139.00
Lobbyist Contract	80,000.00	80,000.00	0.00
Lobbyist Expenses	1,500.00		1,500.00
Long-Range Planning Committee	750.00		750.00
MPA Liaison	1,000.00	1,000.00	0.00
Municipal/District Court Swearing In - Every 4	\$ -		
National Leadership Grants	5,000.00		5,000.00
Nominating Committee	400.00		400.00
President Expense	5,000.00	2,094.00	2,906.00
Pro Tempore (committee chair approval)	10,000.00	2,354.00	7,646.00
Professional Services	5,000.00	1,100.00	3,900.00
Public Outreach (ad hoc workgroup)	2,500.00		2,500.00
Rules Committee	500.00		500.00
SCJA Board Liaison	1,000.00		1,000.00
Therapeutic Courts**	2,500.00		2,500.00
Treasurer Expense and Bonds	250.00	10.00	240.00
Trial Court Advocacy Board	\$ 34 -		

Uniform Infraction Citation Committee	1,000.00		1,000.00
Totals	284,415.00	114,518.00	169,897.00

Special Fund	\$ -	5,029.00	
--------------	------	----------	--

*Includes \$8,000 from the SCJA		\$119,547.00	
DMCJA\Board\Budget\2010-Present\2020-2021 Adopted	updated 06/30/2021		



**DMCJA Rules Committee Meeting**  
Wednesday, March 24, 2021 (Noon – 1:00 p.m.)

Via Zoom

**MEETING MINUTES**

**Members:**

Chair, Judge Goodwin  
~~Judge Buttorff~~  
Judge Campagna  
~~Judge Eisenberg~~  
~~Judge Finkle~~  
~~Commissioner Hanlon~~  
Judge McDowall  
~~Judge Oaks~~  
Judge Padula  
~~Judge Paja~~  
~~Judge Samuelson~~  
Ms. Patti Kohler, DMCMA Liaison  
Ms. Melanie Conn, DMCMA Liaison

**AOC Staff:**

Ms. J Benway

Judge Goodwin called the meeting to order at 12:03 p.m.

The Committee discussed the following items:

**1. Welcome & Introductions**

Judge Goodwin welcomed the Committee members in attendance.

**2. Approve Minutes from the February 11 and 24, 2021 Committee Meetings**

It was motioned, seconded, and passed to approve the minutes from the February 11 and 24, 2021 Rules Committee meetings. The approved minutes will be provided to the DMCJA Board.

**3. Discuss Proposal to Amend ARLJ 14**

Judge Goodwin has been working with the District and Municipal Court Management Association (DMCMA) on a requested amendment to ARLJ 14, which would require training for court administrators. Judge Goodwin provided a revised version of the proposal to the Rules Committee, to be presented as a joint proposal from the DMCMA and the DMCJA. It was motioned, seconded, and passed to recommend that the DMCJA submit the proposed amendment to the WSSC as a co-sponsor with the DMCMA. Ms. Benway will work with the DMCMA on a draft GR 9 Cover Sheet for the proposal.

#### **4. Discuss Workgroup to Review Emergency COVID Orders and Propose Rule Amendments**

Judge Goodwin stated that the Rules Committee was going to review the WSSC emergency COVID orders for potential rule recommendations. However, the BJA also formed a multi-court level task force to review this issue. Judge Goodwin's understanding is that the task force will make recommendations to the judges' associations' rules committees. Judge Goodwin stated that he would sit-in on the task force's April meeting. Judge Padula would like to participate as well. This issue will be brought back to the Committee at a later date.

#### **5. Discuss Recently Enacted GR 11.3 and GR 11.4**

Judge Goodwin stated that the Interpreter Commission is considering amendments to certain problematic provisions of GR 11.3 and 11.4. He will continue to monitor this issue and will bring it back to the Committee as appropriate.

#### **6. Discuss Potential Amendments to CRLJ 5**

Judge Finkle has been leading an effort to consider proposing amendments to CRLJ 5 pertaining to electronic service. Judge Finkle was unable to attend today's meeting so this issue will be continued to the next meeting.

#### **7. Other Business and Next Meeting Date**

The next Committee meeting is scheduled for **Wednesday, April 28, 2021 at noon**, via zoom video conference. Ms. Benway requested that the May meeting be moved to Wednesday, May 19 from May 26, 2021 and the Committee agreed. There being no further business, the meeting was adjourned at 12:35 p.m.



**DMCJA Rules Committee Meeting**  
Wednesday, April 28, 2021 (Noon – 1:00 p.m.)

Via Zoom

**MEETING MINUTES**

**Members:**

Chair, Judge Goodwin  
~~Judge Buttorff~~  
~~Judge Campagna~~  
Judge Eisenberg  
~~Judge Finkle~~  
~~Commissioner Hanlon~~  
Judge McDowall  
~~Judge Oaks~~  
~~Judge Padula~~  
~~Judge Paja~~  
Judge Samuelson  
Ms. Tina Gill, DMCMA Liaison

**AOC Staff:**

Ms. J Benway

Judge Goodwin called the meeting to order at 12:06 p.m.

The Committee discussed the following items:

**1. Welcome & Introductions**

Judge Goodwin welcomed the Committee members in attendance, including new DMCMA Liaison Tina Gill, Deputy Administrative Officer, Presiding Judge's Office, King County District Court.

**2. Approve Minutes from the March 24, 2021 Committee Meeting**

It was motioned, seconded, and passed to approve the minutes from the March 24, 2021 Rules Committee meeting. The approved minutes will be provided to the DMCJA Board.

**3. Discuss Potential Amendments to CrRLJ 3.3**

Judge Goodwin presented a draft revised CrRLJ 3.3 that incorporates language from the WSSC COVID orders regarding attorneys signing documents for clients. The Committee discussed the draft language and considered possible revisions. This item will be carried over to the May Committee meeting.

**4. Discuss Potential Amendments to CrRLJ 3.4**

Judge Goodwin presented a revised draft of CrRLJ 3.4 to address issues raised by recent rule amendments and Gelinas, which the Committee discussed. Ms. Benway stated that the SCJA had proposed amendments to CrR 3.4; it was requested that Ms. Benway provide a copy of the

SCJA proposal to the Committee if possible. The Committee discussed the proposed amendments and agreed to carry this item over to the next meeting.

#### **5. Discuss Potential Amendments to CRLJ 5**

Judge Finkle has proposed draft revisions to CRLJ 5 to address electronic service; he was unable to attend today's meeting so this item will be continued to the next meeting.

#### **6. Discuss Potential Amendment to ER 1101**

Legislation was recently passed (SHB 1320) that would require an update to ER 1101, pertaining to the application of evidence rules during protection order hearings. The bill has been delivered to the Governor and is awaiting signature. This item will be continued to the next Committee meeting.

Ms. Benway mentioned that in addition to SHB 1320, other legislation had passed (primarily SSB 5226) that will likely require a change to court rules. These items will be brought forth at future Committee meetings.

#### **7. Other Business and Next Meeting Date**

The next Committee meeting is scheduled for Wednesday, May 26, 2021 but Ms. Benway requested that the meeting be moved to **Wednesday, May 19, 2021** and the Committee agreed. The next Committee meeting will be held on May 19 at noon, via zoom video conference. There being no further business, the meeting was adjourned at 1:05 p.m.



**DMCJA Rules Committee Meeting  
Wednesday, May 19, 2021 (Noon – 1:00 p.m.)**

Via Zoom

**MEETING MINUTES**

**Members:**

- Chair, Judge Goodwin
- Judge Buttorff
- ~~Judge Campagna~~
- ~~Judge Eisenberg~~
- Judge Finkle
- ~~Commissioner Hanlon~~
- Judge McDowall
- ~~Judge Oaks~~
- Judge Padula
- ~~Judge Paja~~
- ~~Judge Samuelson~~
- ~~Ms. Tina Gill, DMCMA Liaison~~

**AOC Staff:**

- Ms. J Benway

Judge Goodwin called the meeting to order at 12:06 p.m.

The Committee discussed the following items:

**1. Welcome & Introductions**

Judge Goodwin welcomed the Committee members in attendance.

**2. Approve Minutes from the April 28, 2021 Committee Meeting**

It was motioned, seconded, and passed to approve the minutes from the April 28, 2021 Rules Committee meeting. The approved minutes will be provided to the DMCJA Board.

**3. Discuss Proposed Rule Amendments Published for Comment (WSSC)**

The Washington State Supreme Court has published the following proposals for comment:

- o Proposed changes to GR 27 (comment expiration date of June 14, 2021)
- o Proposed changes to IRLJ 6.2(d) (comment expiration date of July 1, 2021)
- o Proposed changes to CRLJ 17, CRLJ 56, CRLJ 60, and ER 413 (comment expiration date of July 1, 2021)
- o Proposed [NEW] General Rule (GR 40) Informal Domestic Relations Trial (IDRT) (comment expiration date of July 30, 2021)



The Committee discussed the proposals and determined that: (1) the GR 27 proposed amendments did not impact courts of limited jurisdiction, so no comment is necessary; (2) no comment was necessary on the IRLJ 6.2(d) proposal; (3) the proposals to amend CRLJ 17, CRLJ 56, CRLJ 60, and ER 413 should be supported; and (4) the new GR 40 would not apply to courts of limited jurisdiction. The recommendations will be forwarded to the DMCJA Board.

#### **4. Discuss Potential Amendments to CRLJ 5**

Judge Finkle conducted a survey through the DMCJA listserve regarding potential draft revisions to CRLJ 5, and then distributed a revised version to the survey responders for comment. This version has now been shared with the Committee. The Committee approved of the proposal and suggested soliciting input on the proposal by (1) posting it to the DMCJA listserve, and (2) sending it to the WSBA Court Rules Committee with a request for comment. Judge Finkle will provide a revised draft of the proposal to Ms. Benway for distribution. This item will be brought back to the Committee after the comment period.

#### **5. Discuss Potential Amendments to CrRLJ 3.3**

Judge Goodwin revised a draft amended CrRLJ 3.3 that had previously been distributed to the Committee for comment. The Committee approved of the revisions. The proposal will be forwarded to the DMCJA Board with a recommendation to submit the proposed amendments to the WSSC Rules Committee and the COVID Recovery Task Force, which is soliciting for rule amendment proposals such as this one that incorporate concepts from the COVID Emergency Orders.

#### **6. Discuss Potential Amendments to CrRLJ 3.4**

Judge Samuelson and Judge McDowell presented a new revised draft of potential CrRLJ 3.4 amendments to the Committee for discussion. The Committee provided comments and agreed to carry this item over to the next meeting.

#### **7. Discuss Potential Amendment to ER 1101**

Legislation was recently passed (SHB 1320) that would require an update to ER 1101, pertaining to the application of evidence rules during protection order hearings. The bill has been signed by the Governor but has varying delayed effective dates, the most pertinent one being July 1, 2022. The bill requires further review and analysis and will be brought back to the Committee at a later time.

#### **8. Discuss WSBA Court Rules Committee's Proposed RALJ Amendments**

The WSBA Court Rules Committee has requested comment on proposals to amend several of the Rules for Appeal of Decisions of Courts of Limited Jurisdiction. The Committee reviewed the proposed amendments and found them to be non-

objectionable and primarily technical in nature. However, the Committee did have concerns with proposed amendments to RALJ 8.1, which would remove all discretion from the superior court with regard to permitting oral argument. Ms. Benway was requested to convey this comment to the WSBA Court Rules Committee by the June 11, 2021 deadline, with a copy to the DMCJA President.

#### **9. Other Business and Next Meeting Date**

The next Committee meeting is scheduled for **Wednesday, June 23, 2021 at noon**, via zoom video conference. There being no further business, the meeting was adjourned at 12:55 p.m.

# AOC Information Services Division

# Introduction to JIS IT Governance

Updated: April 29, 2021

# What is IT Governance?

- **IT Governance is a process for guiding information technology investment decisions.**
- **It puts decisions about IT spending priorities in the hands of the court stakeholders.**
- **It focuses on involving court users in the decision-making process from start to finish.**
- **It ensures that the process is open and inclusive.**

# Where to Find Information



Home : Logout : Bookmark : eService Center

Advanced Search

- ⊕ AOC Resources
- ⊕ Court Resources
- ⊕ Court News
- ⊕ Directories & Contacts
- ⊕ Education
- ⊕ Governance
  - IT Governance
  - JIS Governance
- ⊕ Judicial Info System (JIS)
- ⊕ Judges' Resources
- ⊕ Legal Resources
- ⊕ Organizations
- ⊕ Help
- ⊕ Maintenance Utilities

## Inside Washington Courts

### Announcements

#### [Court Closures](#)

Click above for a list of courts with upcoming closures...

#### [Data Warehouse - BOXI - 2/17/2011](#)

The data warehouse load for Wednesday, February 16, 2011 has completed successfully.

[Read more...](#)

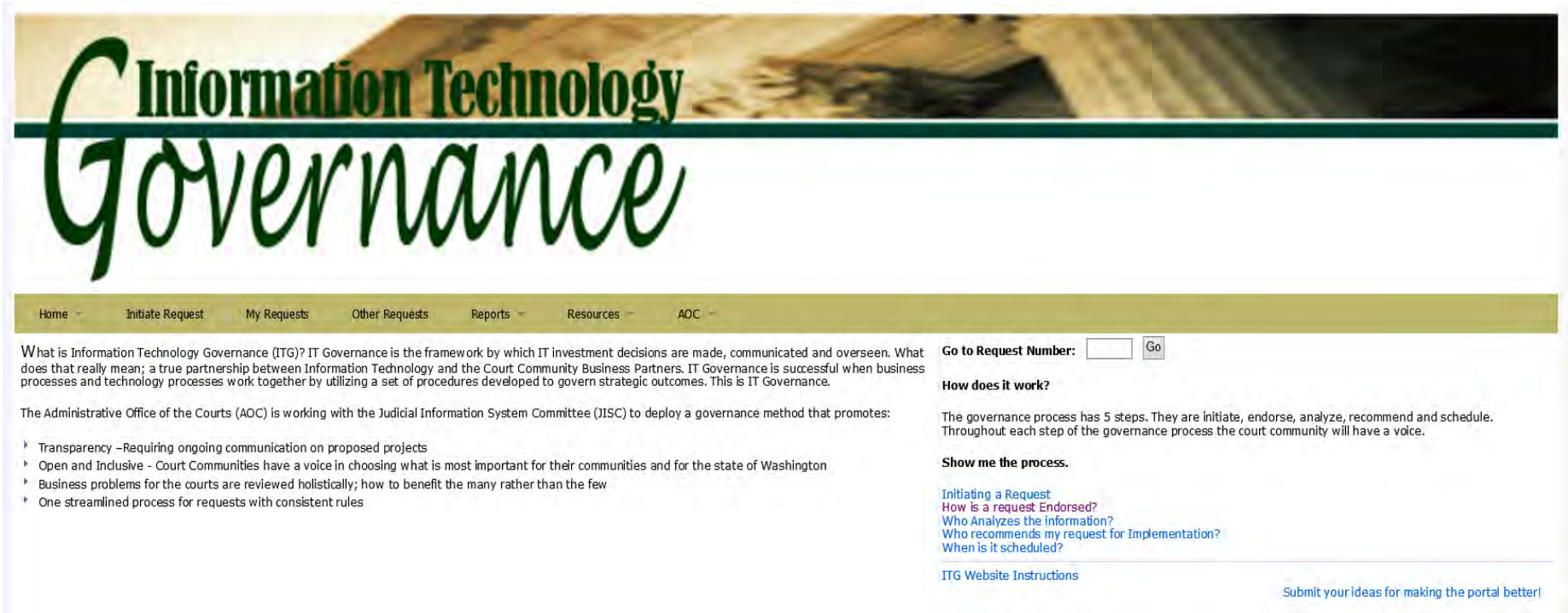
#### [STOP Grant For Court-Related Projects](#)

The Gender and Justice Commission is requesting proposals for programs/projects that courts can implement to improve our courts' response to adult and/or teen victims of sexual assault, domestic violence, dating violence, and stalking in 2010-2011.

#### [Washington Supreme Court Chief Justice Barbara Madsen appears on TVW's "Inside Olympia"](#)

In a one-hour interview on TVW, Washington Supreme Court Chief Justice Barbara Madsen details the state of Washington's judiciary, the funding crisis facing Washington's trial courts, diversity in the

# IT Governance Website



**Information Technology Governance**

Home - Initiate Request - My Requests - Other Requests - Reports - Resources - AOC -

What is Information Technology Governance (ITG)? IT Governance is the framework by which IT investment decisions are made, communicated and overseen. What does that really mean; a true partnership between Information Technology and the Court Community Business Partners. IT Governance is successful when business processes and technology processes work together by utilizing a set of procedures developed to govern strategic outcomes. This is IT Governance.

The Administrative Office of the Courts (AOC) is working with the Judicial Information System Committee (JISC) to deploy a governance method that promotes:

- ▶ Transparency –Requiring ongoing communication on proposed projects
- ▶ Open and Inclusive - Court Communities have a voice in choosing what is most important for their communities and for the state of Washington
- ▶ Business problems for the courts are reviewed holistically; how to benefit the many rather than the few
- ▶ One streamlined process for requests with consistent rules

**Go to Request Number:**

**How does it work?**

The governance process has 5 steps. They are initiate, endorse, analyze, recommend and schedule. Throughout each step of the governance process the court community will have a voice.

**Show me the process.**

- [Initiating a Request](#)
- [How is a request Endorsed?](#)
- [Who Analyzes the Information?](#)
- [Who recommends my request for Implementation?](#)
- [When is it scheduled?](#)

[ITG Website Instructions](#)

[Submit your ideas for making the portal better!](#)



# View Governance Requests

## Reports

Home -> Initiate Request -> MyRequests -> Other Requests -> Reports -> Resources -> AOC ->

### Court Level User Group Reports

[Excel] [Word] [PDF]

ID	Title	Status	Status Comment	Last Update
<b>Appellate Courts</b>				
45	Appellate Courts EOMS	In Progress	RFP published.	03/03/2014
52	ACORDS Letter Modification	Completed	This enhancement was implemented on Apr 11, 2011.	04/12/2011
53	Modify ACORDS Table Download Job	Completed	This enhancement was implemented on Apr 11, 2011.	04/12/2011
92	Add email service field	Closed	Closed at the request of the initiator.	07/05/2011
93	Correspondence filing type	Closed	Closed at the request of the initiator.	09/26/2011
101	Washington State Bar Association / Supreme Court Exchange	Closed	Endorsement Confirmation declined by the Supreme Court.	02/01/2012
149	Appellate Web Information Enhancement	Completed	The enhancement was completed on 4/10/13.	06/20/2012
<b>Courts of Limited Jurisdiction</b>				
14	Remove Archiving Requirement for Certain CLJ Records	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
15	Purge CLJ Probable Cause Hearings After 3 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
16	Purge CLJ Criminal Felony Records after 3 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
17	Purge Certain CLJ Traffic and Non-traffic Criminal Case Records after 10 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
23	For TPSC to make docket entry what the due date of payment is	Completed	This enhancement implemented on Mar 7, 2011.	03/08/2011
24	Case Review Report- Enhanced Selection Criteria	Closed	DMCMA elected to close this request and initiated a service request for a new BOKI report.	09/29/2010
26	Prioritize Restitution Recipients	Authorized	This request was authorized by the JISC on Feb 18, 2011. Pending scheduling.	03/03/2014
27	Expanded Seattle Municipal Court Case Data Transfer	Authorized	9/29/2015 - request is on hold until further notice.	03/03/2014
28	CLJ Parking Module Modernization	Completed	Feasibility Study Report delivered to customers on April 2, 2012.	05/15/2012
30	Show reason for DUI dismissal on DCH screen	Closed	The CLUG declined this request on the recommendation of the DMCJA Endorsing Group.	10/10/2011
31	Combine True Name and Aliases for timepay	Authorized	This request was authorized by the JISC on Feb 18, 2011. Pending scheduling.	03/03/2014
32	Batch enter attorney's to multiple cases	Authorized	Authorized by the ISD Director on February 3rd, 2011. Pending scheduling.	04/17/2013
33	Autofill date for BDK screen	Completed	This enhancement was implemented on Apr 4, 2011.	04/11/2011
35	Timepay Removal enhancement	Closed	Closed at the request of the DMCMA.	04/22/2011
36	A/P put on hold make docket entry	Closed	Closed at the request of the DMCMA.	04/22/2011
37	CLJ Warrant - Comment Line	Completed	This request has been combined with ITG's 79 and 56.	11/14/2011
38	Transfer code for judgment field	Closed	Closed at the request of the initiator.	08/28/2013
39	Prevent charges from being amended on CAR when FTAs issued.	Completed	This enhancement was implemented on May 16, 2011.	05/16/2011
40	Case Review Report- Enhanced Selection Criteria and Reporting	Closed	DMCMA elected to close this request and initiated a service request for a new BOKI report.	10/07/2010
41	CLJ Revised Computer Records Retention and Destruction Process	Completed	05/12/2017 Work deemed complete by Michael Keeling.	03/03/2014
42	Joint & Severally Ordered Restitution	Closed	The DMCMA declined to confirm its endorsement of this request due to the size of the project.	08/16/2011
44	Code - Paid Bond/Bail Forfeiture	Closed		09/09/2013
46	CAR screen in JIS	Completed	AOC work completed on 12/21/2015.	12/17/2013
49	Reversing/Transferring recouped costs to jurisdiction	Completed	This request implemented on August 20, 2012.	08/20/2012
57	Batch removal of attorney from multiple cases	Closed	Closed at the request of the DMCMA.	04/22/2011
58	CLJ Warrant - Print Page	Completed	Project initiated.	11/14/2011
61	Pre-Trial Adult Risk Assessment Tool for Courts of Limited Jurisdiction	Awaiting Endorsement Confirmation		03/15/2011
63	Discrepancy with leading zeros between JIS/JABS	Closed	This request was based on a software bug discovered by JABS users. AOC is correcting this bug as an incident. The fix has been released.	01/06/2011
68	Allow Full Print on Docket Public View Rather than Screen Prints	Authorized	Authorized by the Administrator on April 12th, 2011. Pending scheduling.	05/19/2011
77	Allow FTAs to Issue When AR is Zero	Completed	Change was implemented on December 2, 2013.	10/01/2013
79	WRO screen change under BAIL options.	Completed	This request has been combined with ITG's 37 and 56.	08/30/2012
84	Remove hyphens from drivers license number displayed on DOL screen in JIS	Completed	This enhancement was implemented on Nov 7, 2011.	11/07/2011
86	Increase characters on CPPI Screen	Completed	The enhancement was implemented on 4/9/2013	01/10/2013
88	Enhance Modified Court Jurisdiction	Closed	Closed at the direction of Bill Cogwell.	07/06/2011
90	gov/index.cfm?fa=links.showLinkAddPage&cmd=Add Link	In Progress	06/17/2015 - ITG Request #174 with all associated documentation is now part of this request.	08/07/2014

# Initiate a Request

## Initiate A Request

Home ▾ Initiate Request My Requests Other Requests Reports ▾ Resources ▾ AOC ▾

**Note:** Please be advised that once this form has been submitted, it will be viewable on the [Washington Courts Judicial Information System \(JIS\)](#) public website.  
**Exceptions:** Email addresses and phone numbers are not displayed.  
 Forms that have been saved but not yet submitted are not displayed.

### Submitter Detail

**Requestor Name:\***

Dunn, Curtis R

**Origination Date:\***

04/02/2018

**Requestor Email:\***

(Additional email addresses may be added. Each must be separated by a semi-colon.)

curtis.dunn@courts.wa.gov

**Requestor Phone:\***

### Request Impact

System problem / interruption preventing work?

**Request Type:\***

Change or Enhancement

Modify current system (e.g., A need due to business process.)

New System

Create new application or technology solution to support a business process or operation (e.g., A new case management tool.)

Mandated Change

(e.g., legislative change.)

**Which Systems are affected?\*** (Select all that apply)

[Click here for system descriptions.](#)

Appellate Court System (ACORDS)

Judicial Information System (JIS)

Superior Court Management Information System (SCOMIS)

eCitation

[Other affected Systems / Business Processes \(optional\)](#)

### Business Problem or Opportunity

**Request Title:\***

(Request description in 3 to 10 words.)

**Business Area:\***

-Select-

**Describe your request in detail.\***

**Expected Benefit:\***

**Impact if not Resolved:\***

-Select-

Impact Description: Optional



# View the Status of a Request

## Request Summary

Home ~ Initiate Request ~ My Requests ~ Other Requests ~ Reports ~ Resources ~ AOC ~

**2 - Superior Courts Case Management System** [\[History\]](#)

**Request Status Summary**

<b>Request Status</b>	In Progress
<b>JISC Priority</b>	1
<b>Clarity Project ID:</b>	PRJ-00011
<b>Status Comment</b>	RFP published.

**Request Detail**

<b>Requestor Name:</b> Ammons, Kevin	<b>Request Type:</b> New System	<b>Business Area:</b> Judicial Information System (JIS)
<b>Origination Date:</b> 07/22/2010	<b>Which Systems are affected?</b> Court Case Management	<b>Communities Impacted:</b> Superior Court Judges Superior Court Administrators
<b>Requestor Email:</b> <a href="mailto:kevin.ammons@courts.wa.gov">kevin.ammons@courts.wa.gov</a>	<b>Impact if not Resolved:</b> High	
<b>Requestor Phone:</b> 360-704-4085	<b>Request Attachments</b>	
	<a href="#">SCJA Case Management System Request to JISC (17).pdf</a>	
	<a href="#">Superior Courts IT Review - April 19 2010_Meeting Summary (5).pdf</a>	

**Recommended Endorser:**  
AOC (endorses for other communities)

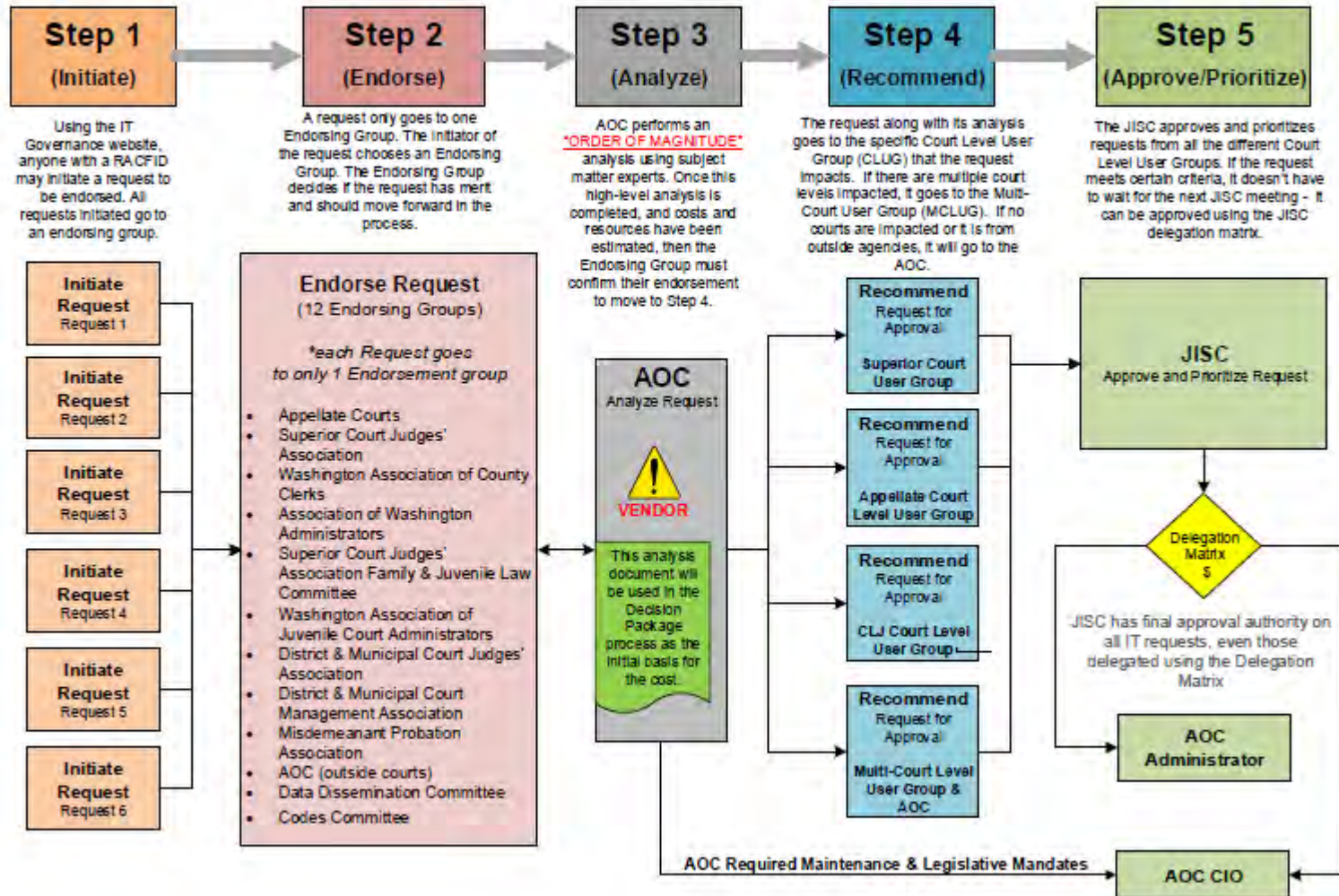
**What is the Business Problem or Opportunity**

\*\*\*Important Note\*\*\* This request was originally submitted as part of a pilot of the IT Governance process. The processing of this request took place before the IT Governance Portal was developed. As such, the information related to this request is being included in the portal for completeness. The history entries in this record are not indicative of either the actual processing dates or the bodies that performed the various steps of the governance process. \*\*\*The original request follows\*\*\* The Superior Courts (courts) of the State of Washington need the ability to adequately support case management, calendaring and judicial decision making activities. Case Management: Courts lack the ability to: direct the progress of cases through the court process based upon business rules that establish case events and deadlines; monitor compliance with the business rules; and, enforce the business rules. Case events and deadlines represent requests for hearings to be held, the conduct of hearings before the court, activities that occur outside the direct purview of the court (i.e., mediation, settlement offers or efforts), exchange of information between parties and the filing of certain documents. Further, courts lack the ability to create reports or view screen based information to assist in managing individual cases and groups of cases at the caseload level by case type. Courts do not have the ability to generate reports, letters, forms, and other documents necessary to communicate approaching or missed deadlines (compliance and enforcement). Court business rules vary by type of case, and sub-type of case. Calendaring: Courts lack the ability to schedule cases for hearings, coordinating case actors (judges, attorneys, litigants, interpreters, etc.) and physical resources (court rooms, AV equipment, etc.) based on a set of conditions that include case type, hearing type, required actors, and required physical resources. For example, a request for a motion hearing in a domestic case before Judge A (conditions) would result in the hearing being set on the next future date that Judge A is scheduled to hear domestic case motions). Courts lack the ability to automatically select dates for hearings based on a set of rules. Courts lack the ability to produce reports or view screen based information that details all of the scheduled hearings and hearing outcomes for a particular case. Courts lack the ability to establish, print, and distribute case schedules for individual cases.

**Expected Benefit:**  
Provision of a caseload management and calendaring system at all Superior Courts in Washington State will increase the efficiency and effectiveness of these courts by automating many business processes that are currently accomplished manually.

**Any Additional Information:**  
This request was updated on 25 Feb 2010 by the SCJA

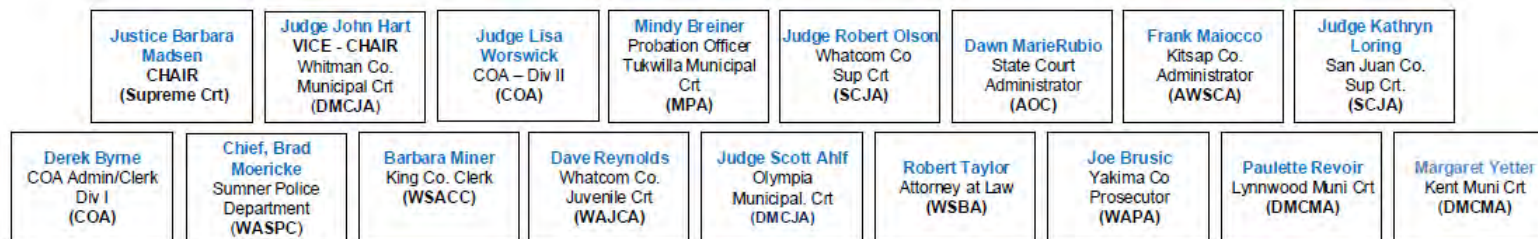
## IT Governance Process Flow



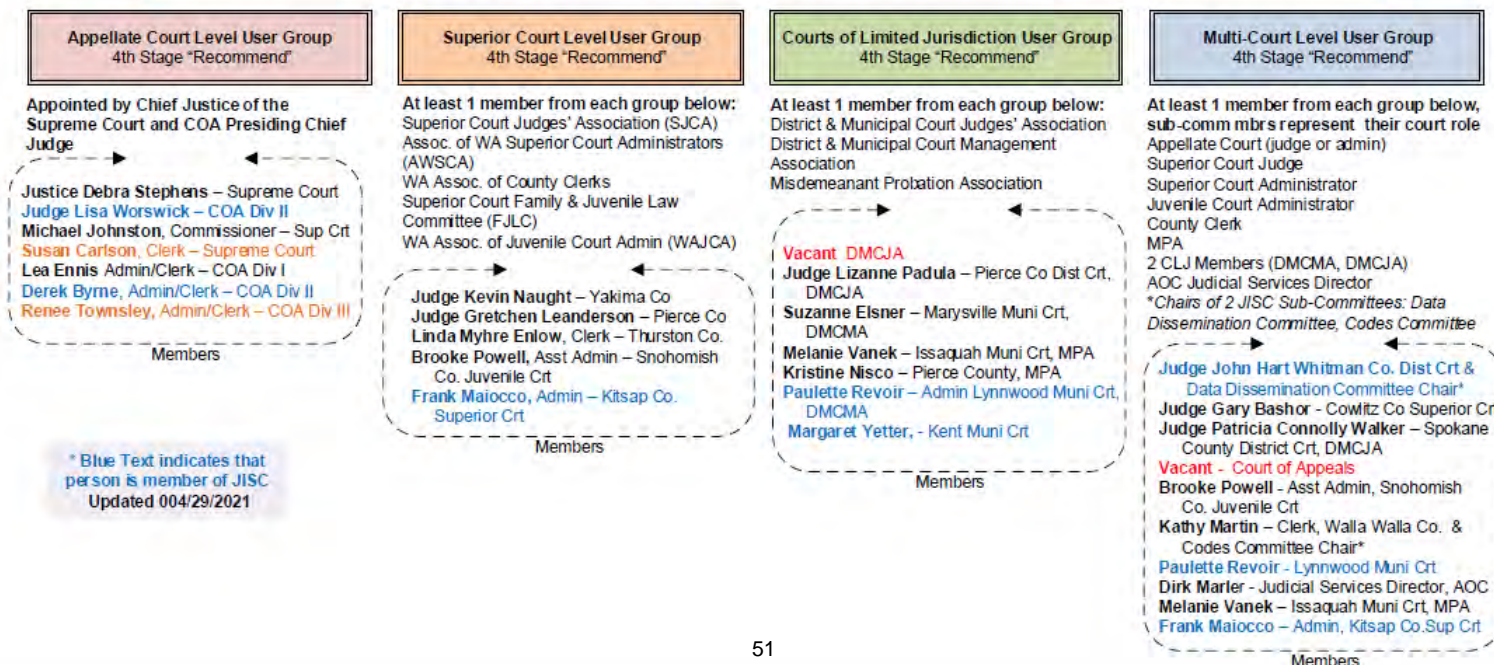


# Who Makes the Decisions?

## Judicial Information System Committee (JISC) 5th Stage "Authorize"



## COURT LEVEL USER GROUPS (4th Stage "Recommend")



\* Blue Text indicates that person is member of JISC  
Updated 004/29/2021

# Who Makes the Decisions?

## 12 ENDORSING GROUPS (2<sup>nd</sup> Stage "Endorse")

### Superior Court Judges' Association

Judge Harold Clarke – Spokane Co.  
Judge Matthew Williams – King Co.

### Appellate Courts

*Justice Barbara Madsen*  
*Justice Debra Stephens*  
Michael Johnston, Commissioner  
*Susan Carlson, Clerk*

*Judge Lisa Worswick – Div II*  
Lea Ennis, Admin/Clerk – Div I  
Derek Byrne, Admin/Clerk – Div II  
*Renee Townsley, Admin/Clerk – Div III*

### Superior Court Judges' Association Family & Juvenile Law Committee

Mark Gelman, Commissioner – Pierce Co  
Judge Kathryn Loring – San Juan Co

### Association of Washington Superior Court Administrators

Frank Maiocco – King Co.  
Jessica Humphries – Yakima Co.

### Washington State Association of County Clerks

Barbara Miner – King Co.  
Alison Sonntag – Kitsap Co.  
Kim Morrison – Chelan Co.

### AOC

(Outside requests that affect JIS)

Dirk Marler, Director, CSD  
Vonnie Diseth, Director, ISD  
Ramsey Radwan, Director, MSD

### Misdemeanant Probation Association

*Mindy Breiner – Tukwila Probation*  
Janene Johnstone – Kent Probation  
Kristine Nisco – Pierce County, MPA  
Lisa Biffle – Program Manager, Clark County  
Melanie Vanek – City of Issaquah

### Washington Association of Juvenile Court Administrators

Brooke Powell, President – Snohomish Co.  
Darryl L. Banks – Benton Co.  
Dave Reynolds – Whatcom Co.

### District & Municipal Court Judges' Association

Judge Michelle K. Gehlsen, President – Bothell Muni Ct  
Judge Samuel G. Meyer – Thurston District Ct  
Judge Anita Crawford-Willis – Seattle Municipal Ct  
Judge Thomas W. Cox – Garfield Co District Ct  
Judge Tyson R. Hill – Grant Co District Ct  
Judge Robert W. Grim – Okanogan Co. District Ct  
Judge Drew Ann Henke – Tacoma Municipal Ct  
Judge Charles D. Short – Okanogan Co. District Ct  
Judge Kevin G. Ringus – Fife Municipal Ct  
Judge Aimee Maurer – Spokane Co. District Ct  
Judge Laura Van Slyck – Everett Municipal Ct  
Judge Jeffrey R. Smith – Spokane County District Ct  
Commissioner Rick Leo – Snohomish Co. District Ct  
Commissioner Paul Wohl – Thurston Co District Ct

### Codes Committee

Kathy Martin, Chair – Clerk, Walla Walla Co. (WSACC)  
Kim Morrison – Clerk, Chelan Co. (WSACC)  
Tiffany Deaton – Benton/Franklin Superior Ct (AWSCA)  
Jane M. Severin – Sup Ct Admin, San Juan Co. (AWSCA)  
Valerie Marino – Tukwila Municipal Ct (DMCMA)  
Kathy Seymour – Bonney Lake Muni Ct (DMCMA)  
Deannie Nelson – Skagit Co Dist Ct (DMCMA)  
Angela Hollis – Probation Officer, Skamania Co. Juv Ct (JCS)  
Carol Vance – Legal Process Supv, Benton Co. Juv Ct (JCS)  
Patsy Robinson – Mason Co. Dist Ct (DMCMA)  
Tristen Worthen – Superior Court Clerk. – Douglas Co. (WSACC)

### District & Municipal Court Management Association

*Paulette Revoir – Admin Lynnwood Muni*  
*Uneek Maylor – Edmonds Municipal Ct*  
Kris Thompson – Case Mgr Whitman Co. Dist  
Kathy Seymour – Admin Bonney Lake Municipal  
Ann Dahlgren – King Co. Dist Ct.

### Data Dissemination Committee

Judge John Hart, Chair - Whitman Co. District Ct  
Judge Lisa Worswick – Court of Appeals, Div II  
Judge Kathryn Loring – San Juan Co. Superior Ct.  
Dave Reynolds – Whatcom Co. Superior Ct  
Judge Scott K Ahlf – Olympia Municipal Ct  
Judge Robert Olson – Whatcom Co. Superior Ct  
Barbara Miner – King Co Superior Ct Clerk  
Paulette Revoir – Lynnwood Municipal Ct

\* Blue Text indicates that person is member of the JISC  
Note that the people listed are the main "contacts" for the endorsing group. The entire board or association or a sub-committee may weigh in on whether to endorse or not endorse a request as each endorsing group handles request differently.

Last Updated 03/05/2021



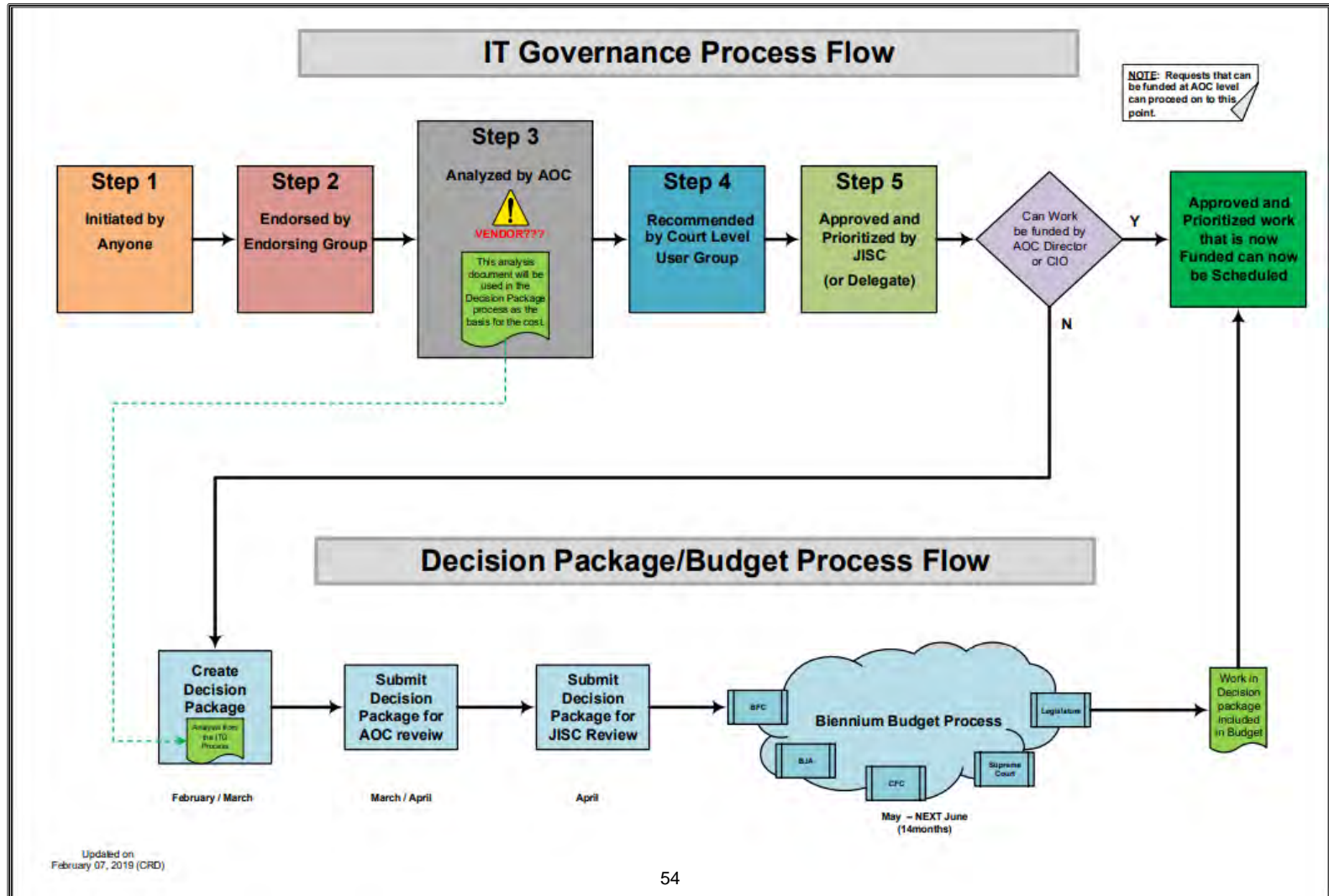
# ITG Delegation Matrix

IT Governance Delegation Matrix								
Request Authorization Thresholds	Community of Interest	Discipline / Association	AOC	Court Level User Groups	AOC CIO	WA State Court Administrator	JISC	AOC
Meeting Frequency: As Required							Bi-Monthly	Monthly
Up to \$500,000	Initiate Request	Endorse and Validate Endorsement after Analysis	Analyze	Recommend Approval and Prioritize within the respective CLUG	Authorize	No Action Required →		Schedule
Up to \$1,000,000					No Action Rqrd →	Authorize	No Action Rqrd →	Schedule
Over \$1,000,000					No Action Required →		Authorize & Prioritize	Schedule

**NOTES:**

- 1) AOC schedules all work based on prioritization, resource availability and legislative mandate.
- 2) AOC required maintenance and legislative mandates are managed by AOC.
- 3) Threshold amounts include AOC hours.

# How It Fits in the Budget Process



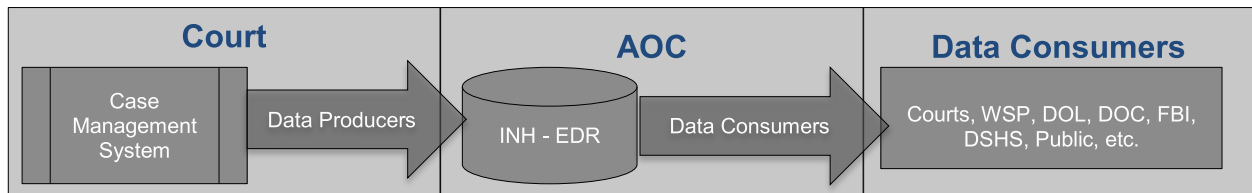
# Questions?



# Solution Analysis

## IT Governance Request #265

### Kitsap District Court Data Transfer (EDR On-boarding)



WASHINGTON  
**COURTS** ADMINISTRATIVE OFFICE OF THE COURTS

Authored By: David Yenne  
Address: Office of Architecture & Strategy  
1206 Quince Street SE  
Olympia, WA 98504  
Date: 02/04/2021



<b>Analysis</b>	<p><b>Background:</b></p> <p>Kitsap County District Court (KPDC) is seeking to have their data uploaded into the Enterprise Data Repository (EDR) for statewide Case Management data sharing.</p> <p>KPDC is purchasing a new Case Management System (CMS) with enhanced functionality (Journal Technology Incorporated (JTI) eCourt product). When the implementation is complete, KPDC will no longer use Judicial Information System (JIS) or the six other programs that make up the Administrative Office of the Courts (AOC) existing CMS. District Court Information System (DISCIS) and Odyssey systems will not have data from the new KPDC CMS.</p> <p><b>Responsibilities of the Local Court</b></p> <p>Washington State courts that implement their own local CMS will be responsible for the following:</p> <p>The INH - EDR is a set of resources and processes at AOC to receive data from Washington courts and share data with courts statewide, as well as judicial partners like Washington State Patrol (WSP), Department of Corrections (DOC), Department of Licensing (DOL), Federal Bureau of Investigation (FBI), and others. Public access to the data will also be provided as required. The data in the INH - EDR is intended to represent the most complete set of statewide shared data from Washington courts, no matter whether a court uses an AOC provided CMS or have implemented their own local CMS. The core of INH - EDR is a data repository to store statewide court data. The means of sending data into, or retrieving data from, the INH - EDR is through a standard set of web services that are common for all the courts.</p> <p>Under its authority, the Judicial Information Systems Committee (JISC) has established minimum standards for statewide data that courts with independent automated court record systems must share with the JIS. <u>Local courts must satisfy these minimum standards through an electronic data exchange between the local system and the JIS or by duplicate data entry at the local court level.</u></p> <p><b>Integrations with the EDR</b></p> <p>The primary means of sending data to, or retrieving data from, the EDR is through a set of web services. It is the responsibility of the court implementing its own CMS to do the work necessary to send the required statewide data from its local system to the EDR. AOC has adapted the JIS applications to read data from the EDR so that data can be shared statewide.</p> <p><b>Technical Requirements</b></p> <p>A local court planning to implement its own CMS must plan for the local resources with high technical expertise in order to send the required statewide data from its case management system to the EDR. Those resources must be capable of both developing the web services and providing ongoing support for them.</p> <p><b>Data Extraction:</b> Extracting data from a court's independent CMS and sending the data to the EDR requires advanced technical skills at the local court. The method to extract data from the CMS will be dependent on the architecture of the court's local CMS, unique business decisions made by that court about its data, and the policies of that court's vendor(s). Once extracted, the data will need to be sent to the EDR through web services. The court should also be aware that due to differences between CMS's, or differences between implementations of the same CMS in different locations, the data integration may require significant logic to transform the data from the court's independent CMS to a form that can be received by the EDR.</p>
-----------------	---

**Testing:** The court integrating to the EDR is responsible for testing their integration to the EDR, with the help of AOC. The testing is to ensure the local court data, as integrated into the EDR, represents the same information as the data presented in the local CMS. The primary method for this testing will involve sending data to the EDR via the court's integration, and then comparing that data in the EDR to the original data and similar data from other case management systems in the EDR.

As part of AOC's Readiness Assessment of the court's data integration:

- AOC provides an EDR Quality Assurance/Integration region where courts can conduct integration testing.
- AOC and the court review integrated data with all JIS applications and data exchanges to ensure the data continues to represent the correct business intent.

\*\* For detailed information regarding the AOC EDR Onboarding process and responsibilities, please review the EDR On-boarding Overview document using the following link:

[AOC EDR Integration Guidelines](#) (Hyperlink)

**INH – EDR Portal**

<https://edr-int.courts.wa.gov/>

**A successful solution will meet the following:**

1. Requirements as identified in the EDR On-Boarding Overview Document
  - a. **Business Data Mappings**

The design of the INH - EDR is based on the JIS Data Standards for Alternative Electronic Court Records Systems, commonly referred to as the JIS Data Standards. A court integrating to the INH - EDR begins its business integration with the INH - EDR by mapping data elements from its CMS to data elements in the JIS Data Standards.
  - b. **Technical Integration with AOC INH – EDR**

The method to extract data from the court's CMS will be dependent on the architecture of the CMS and the vendor's policies. Once extracted, the data will need to be sent to the INH - EDR through RESTful web services.
  - c. **Testing**

The court integrating to the INH - EDR is responsible for testing their integration to the INH - EDR, with the support of AOC. The testing is to ensure the data, as integrated into the INH - EDR, represents the same business intent as the data presented in the court's CMS. Once the court has completed testing, AOC will conduct full integration testing for all JIS applications and data exchanges before the data integration is considered to be complete.

<b>Resources Needed</b>	<b>AOC Resource Estimates:</b>		
	<i>These resource estimates are based on information available at this time but subject to change due to knowledge gained from other court on-boarding efforts by the AOC.</i>		
	Resource Type	Estimated Kitsap County District Courts EDR Onboarding Total Hours	Comments
	AOC EDR Program Manager	500	Managing On-boarding communication and coordination of the integration activities between the court and AOC
AOC EDR Business Team	2500	Working with the court for CMS Source codes to JIS Standards code mapping. Documentation, writing requirements, Data analysis and troubleshooting issues with integration	
<b>AOC EDR Technical Team</b>	2500	On-boarding Impact Analysis to AOC EDR Processes Including: <ul style="list-style-type: none"> <li>• Network connectivity – IP Whitelisting</li> <li>• API Keys – generation</li> <li>• EDR Web service onboarding</li> <li>• Integration support for court</li> <li>• Q &amp; A</li> <li>• Issue Resolution</li> <li>• Reference data uploads/EDR Portal maintenance</li> <li>• Payload data load/wipe-out/reload</li> </ul>	

			<ul style="list-style-type: none"> <li>• DX related support</li> </ul>
	AOC Tester	500	Data Exchanges, legacy and Java apps regression testing for integration compliance
	AOC EDR Operations Team	2500	Development Support <ul style="list-style-type: none"> <li>• Data Exchanges</li> <li>• Change Requests</li> <li>• Data Warehouse Impacts</li> </ul>
	Legacy Applications (JIS Off-Boarding – EDR On-Boarding)	740	<b>JABS</b> - 400 hours <b>ACORDS</b> - 150 hours for development <b>COA</b> -Transfer - 40 hours <b>ETP</b> - no impact <b>JIS Link</b> – 50 hours (20 hours for mapping tables, 30 for validation and testing) <b>Support</b> - 100 hours (Data Purge, Security, Misc.).
	<b>Estimated Total Hours:</b>	<b>9,240</b>	<b>\$776,160</b>
<p>*ISD staff costs average \$84 per hour. Contractor staff generally costs \$120 -\$150 per hour.</p>			

## 265 - Kitsap District Court Case Management System (CMS) to Enterprise Data Repository (EDR) Data Exchange

[\[History\]](#)

### Request Status Summary

**Request Status** Awaiting Endorsement Confirmation  
**Status Comment** 05/10/2021 Analysis completed.

### Request Detail

<b>Requestor Name:</b> Casebolt, Clint	<b>Original Title:</b> <b>Request Type:</b>	Kitsap District Court CMS New System
<b>Origination Date:</b> 11/15/2018	<b>Which Systems are affected?</b>	Judicial Information System (JIS) Data Warehouse Judicial Receipting System (JRS) Judicial Access Browser System (JABS) Possible Case History (PCH) Case and Criminal History (CACH) Other
<b>Requestor Email:</b> <a href="mailto:ccasebol@co.kitsap.wa.us">ccasebol@co.kitsap.wa.us</a>		
<b>Requestor Phone:</b> 360-337-4959		
<b>Recommended Endorser:</b> District and Municipal Court Judges' Association	<b>Business Area:</b> <b>Communities Impacted:</b>	Court Case Management County Clerks Superior Court Administrators CLJ Judges CLJ Managers State Agencies Public and Other Users
	<b>Impact if not Resolved:</b>	High

### What is the Business Problem or Opportunity

Kitsap County District Court (KCDC) is seeking to have their data uploaded into the Enterprised Data Repository (EDR) through the Expedited Data Exchange (EDE) program.

KCDC is purchasing a new Case Management System (CMS) with enhanced functionality (JTI's eCourt product). When the implementaion is complete, KCDC will no longer use JIS or the six other programs that make up our existing CMS. DISCIS and Odyssey systems will not have data from the new KCDC Case Management System.

### Expected Benefit:

A new Case Management System will streamline our work processes and eliminate redundancies. It will reduce our error rate caused by working across multiple systems in our current CMS. It will transition KCDC to a paperless system and allow greater access to the court.

### Endorsement Detail

<b>Endorsing Committee</b> District and Municipal Court Judges' Association	<b>Endorsing Action:</b>	Endorsed
<b>Endorser Name:</b> Vicky Cullinane, on behalf of the DMCJA Endorsing Group		
<b>Origination Date:</b> 12/17/18		
<b>Endorser Email:</b> <a href="mailto:vicky.cullinane@courts.wa.gov">vicky.cullinane@courts.wa.gov</a>		

Endorser Phone:

(360) 704-4068

### AOC Analysis Detail

**Analysis Date:** 05/10/2021

#### Request Rationale

**Aligns with JIS Business Priorities, IT Strategies & Plans:**

**Aligns with applicable policies and with ISD Standards:**

**Breadth of Solution Benefit:** Narrow

#### Cost Estimates

**Cost to Implement?** AOC cost \$776,160

**Projected Maintenance cost?** TBD

**Feasibility Study needed?** No

#### Court Level User Group

Courts of Limited Jurisdiction

**Approving Authority** Administrator

#### Request Summary:

Kitsap District Court (KPDC) is purchasing a new Case Management System (CMS) with enhanced functionality (Journal Technology Incorporated (JTI) eCourt product). When the implementation is complete, KPDC will no longer use Judicial Information System (JIS) or the six other programs that make up the Administrative Office of the Courts (AOC) existing CMS. District Court Information System (DISCIS) and Odyssey systems will not have data from the new KPDC CMS.

#### Business Impacts:

See analysis.

#### Summary of Proposed Solution

The primary means of sending data to, or retrieving data from, the Enterprise Data Repository (EDR) is through a set of web services. It is the responsibility of the court implementing its own case management system to do the work necessary to send the required statewide data from its local system to the EDR.

#### Proposed Solution

See analysis.

#### Additional Systems Affected

Judicial Information System (JIS)  
Data Warehouse  
Judicial Receipting System (JRS)  
Judicial Access Browser System (JABS)  
Possible Case History (PCH)  
Case and Criminal History (CACH)  
Other

#### Communities Impacted

County Clerks  
Superior Court Administrators  
CLJ Judges  
CLJ Managers  
State Agencies  
Public and Other Users

#### AOC Analysis Attachments

[265 - Analysis Kitsap District Court CMS to EDR.pdf](#)

TO: Judge Charles Short, President, DMCJA Board  
FROM: Judge Jeffrey Goodwin, Chair, DMCJA Rules Committee  
SUBJECT: Proposal to Amend CrRLJ 3.3 and CrRLJ 3.4  
DATE: June 29, 2021

---

One of the DMCJA Rules Committee charges is to “review existing court rules and recommend changes.” The Committee recently undertook a review of CrRLJ 3.3, Time for Trial, and CrRLJ 3.4, Presence of the Defendant, to consider how to improve the clarity of the language and better reflect operational realities particularly in light of lessons learned during the pandemic. The revisions in this rule are also designed to codify the primary holding of Gelinas, that a defendant may appear through counsel for many types of hearings, and that a court of limited jurisdiction may not issue a bench warrant for the defendant’s failure to personally appear when counsel is appearing on their behalf.

These changes continue current appearance opportunities for defendants and allow limited jurisdiction courts to manage calendars and trial terms. Other changes are proposed for clarity or grammar purposes. For example, the current rules use the terms “required” and “necessary,” resulting in lack of clarity, and CrRLJ 3.4 uses the terms “presence” and “appearance.” For clarity, the Committee proposes consistent use of these terms in the rules.

The attached proposals were discussed extensively and approved unanimously by the Rules Committee. The Committee recommends that the proposals be submitted for consideration to the WSSC Rules Committee and the COVID Recovery Task Force, which is entertaining rule amendment proposals. Please let me know if you have any questions. I can be reached through 425-744-6800 or jeffrey.goodwin@snoco.org.

Attachment: GR 9 Cover Sheet and Proposed Amendment to CrRLJ 3.3 and CrRLJ 3.4

CC: DMCJA Rules Committee

**GR 9 COVER SHEET**  
**Suggested Amendment to**  
**WASHINGTON STATE COURT RULES:**  
**CRIMINAL RULES FOR COURTS OF LIMITED JURISDICTION**

**RULE 3.3**  
**TIME FOR TRIAL**

---

- A. Name of Proponent:** District & Municipal Courts Judges' Association (DMCJA)
- B. Spokesperson:** Judge Charles Short, President, DMCJA
- C. Purpose:** The DMCJA recommends amending CrRLJ 3.3, Time for Trial, to allow defense counsel to enter into agreements for continuance on behalf of their clients. The amendment will make the rule more congruent with recent amendments to CrRLJ 3.4 pertaining to the presence of the defendant. It also clarifies that defense counsel's signature constitutes a representation that the defendant has been consulted and agrees to the continuance, and that the court's notice to defense counsel of new hearing dates constitutes notice to the defendant. For these reasons, the DMCJA requests adoption of the proposed amendment.
- D. Hearing:** A hearing is not recommended.
- E. Expedited Consideration:** Expedited consideration is requested to address current practice and to make the rule congruent with the current CrRLJ 3.4.



Proposed Amendment:

**CrRLJ 3.3  
TIME FOR TRAIL**

**(a)-(e)** [Unchanged.]

**(f) Continuances.** Continuances. Continuances or other delays may be granted as follows:

(1) *Written Agreement.* Upon written agreement of the parties which must be signed by defense counsel or the defendant or all defendants, the court may continue the trial to a specified date. Defense counsel's signature constitutes a representation that the defendant has been consulted and agrees to the continuance. The Court's notice to defense counsel of new hearing dates constitutes notice to the defendant.

(2) [Unchanged.]

**(g)-(h)** [Unchanged.]

DRAFT

### CrRLJ 3.4 PRESENCE APPEARANCE OF THE DEFENDANT

~~(a) **Presence Defined.** Unless a court order or this rule specifically requires the physical presence of the defendant, the defendant may appear remotely or through counsel. Appearance through counsel requires that counsel either (i) present a waiver the defendant has signed indicating the defendant wishes to appear through counsel or (ii) affirm, in writing or in open court, that this is the defendant's preference. **Appearance Required.** The appearance of the defendant is required at all hearings set by the Court.~~

~~(b) **Definitions.** For purposes of this rule, "appear" or "appearance" means the defendant's physical appearance, remote appearance or appearance through counsel.~~

- ~~(1) "Physical appearance" means the defendant's appearance pursuant to the CrRLJ 3.3(a) definition of appearance.~~
- ~~(2) "Remote appearance" means the defendant appears through a telephonic or video conference platform approved by the Court.~~
- ~~(3) "Appearance through counsel" means that counsel appears on behalf of the defendant. Appearance through counsel requires that counsel affirm, in writing or in open court, that they have consulted with the defendant since the last appearance, and that the defendant waives the right to be present at the instant hearing.~~

~~(b) (c) **When Physical Appearance Is Required Necessary.** The defendant's physical appearance shall be present physically or remotely (in the court's discretion) is required at arraignment (if one is held), at every stage of the trial including the empanelling of the jury, and the returning of the verdict, and at the imposition of imposing the sentence, and at hearings set by the Court upon a finding of good cause, except as otherwise provided by these rules, or as excused or excluded by the court for good cause shown.~~

~~(e) (d) **Effect of Voluntary Absence.** The defendant's voluntary absence after the trial has commenced in his or her presence shall not prevent continuing with the trial to and including the return of the verdict. A corporation may appear by its lawyer through counsel for all purposes. In prosecutions for offenses punishable by fine only, the court, with the defendant's written consent of the defendant, may permit arraignment, plea, trial and imposition of sentence in the defendant's absence.~~

~~(d) (e) **Defendant Not Present. Failure to Appear.** In order to require the defendant's physical or remote presence at any hearing other than those listed in subpart (b), the court must find good cause. If in any case the defendant fails to appear is not present when his or her personal attendance appearance is necessary required, the court may order the clerk to issue a bench warrant for the defendant's arrest, which may be served as a warrant of arrest in other cases.~~

**(e) ~~Videoconference Proceedings.~~**

~~(1) *Authorization.* Preliminary appearances held pursuant to CrRLJ 3.2.1(d), arraignments held pursuant to this rule and CrRLJ 4.1, bail hearings held pursuant to CrRLJ 3.2, and trial settings held pursuant to CrRLJ 3.3(f), may be conducted by video conference in which all participants can simultaneously see, hear, and speak with each other. Such proceedings shall be deemed held in open court and in the defendant's presence for the purposes of any statute, court rule or policy. All video conference hearings conducted pursuant to this rule shall be public, and the public shall be able to simultaneously see and hear all participants and speak as permitted by the trial court judge. Any party may request an inperson hearing, which may in the trial court judge's discretion be granted.~~

~~(2) *Agreement.* Other trial court proceedings including the entry of a Statement of Defendant on Plea of Guilty as provided for by CrRLJ 4.2 may be conducted by video conference only by agreement of the parties, either in writing or on the record, and upon the approval of the trial court judge pursuant to local court rule.~~

~~(3) *Standards for Video Conference Proceedings.* The judge, counsel, all parties, and the public must be able to see and hear each other during proceedings, and speak as permitted by the judge. The video and audio should be of sufficient quality to ensure participants are easily seen and understood. Video conference facilities must provide for confidential communications between attorney and client, including a means during the hearing for the attorney and the client to read and review all documents executed therein, and security sufficient to protect the safety of all participants and observers. For purposes of videoconference proceedings, the electronic or facsimile signatures of the defendant, counsel, interested parties and the court shall be treated as if they were original signatures. This includes all orders on judgment and sentence, no contact orders, statements of defendant on pleas of guilty, and other documents or pleadings as the court shall determine are appropriate or necessary. In interpreted proceedings, the interpreter must be located next to the defendant and the proceeding must be conducted to assure that the interpreter can hear all participants.~~

**(f) ~~Videoconference Proceedings under RCW 10.77.~~**

~~(1) *Authorization.* Proceedings held pursuant to chapter 10.77 RCW, may be conducted by video conference in which all participants can simultaneously see, hear, and speak with each other except as otherwise directed by the trial court judge. When these proceedings are conducted via video conference, it is presumed that all participants will be physically present in the courtroom except for the forensic evaluator unless as otherwise provided by these rules, or as excused or excluded by the court for good cause shown. Good cause may include circumstances where at the time of the hearing, the court does not have the technological capability or equipment to conduct the conference by video as provided in this rule. Such video proceedings shall be deemed held in open court and in the defendant's presence for the purposes of any statute, court rule, or policy. All video conference hearings conducted pursuant to this rule shall~~

~~be public, and the public shall be able to simultaneously see and hear all participants and speak as permitted by the trial court judge. Five days prior to the hearing date, any party may request the forensic evaluator be physically present in the courtroom, which may in the trial court judge's discretion be granted.~~

~~(2) *Standards for Video Conference Proceedings under Chapter 10.77 RCW.* The judge, counsel, all parties, and the public must be able to see and hear each other during the proceedings, and speak as permitted by the judge. Video conference facilities must provide for confidential communications between attorney and client and security sufficient to protect the safety of all participants and observers. In interpreted proceedings, the interpreter must be located next to the defendant and the proceeding must be conducted to assure that the interpreter can hear all participants.~~



# District and Municipal Court Judges' Association

June 29, 2021

## VIA EMAIL

Honorable Charles W. Johnson  
Supreme Court Rules Committee  
c/o Clerk of the Supreme Court  
Temple of Justice  
PO Box 40929  
Olympia, WA 98504-0929

RE: Comment on Proposed Amendments to CRLJ 17, CRLJ 56, CRLJ 60, and ER 413

Dear Justice Johnson and Members of the Rules Committee:

On behalf of the District and Municipal Court Judges' Association (DMCJA), I am writing in support of the WSBA Court Rules and Procedures Committee's proposals to amend CRLJ 17, CRLJ 56, CRLJ 60, and ER 413. The proposals offer clarity of language or process that will be beneficial for courts of limited jurisdiction and the attorneys and parties who come before them. For these reasons, the DMCJA supports the amendments proposed for CRLJ 17, CRLJ 56, CRLJ 60, and ER 413 and encourages you to adopt them.

Thank you for your consideration.

Sincerely,

Judge Charles D. Short  
DMCJA President

cc: Judge Jeffrey Goodwin, DMCJA Rules Chair  
Ms. J Benway, DMCJA Rules Staff

### President

**JUDGE CHARLES D. SHORT**  
Okanogan County District Court  
149 N 3rd Ave, Rm 306  
Okanogan, WA 98840  
(509) 422-7170

### President-Elect

**COMMISSIONER RICK LEO**  
Snohomish County District Court  
415 E Burke Ave  
Arlington, WA 98223-1010  
(360) 435-7700

### Vice-President

**JUDGE JEFFREY R. SMITH**  
Spokane County District Court  
1100 W Mallon Ave  
PO Box 2352  
Spokane, WA 99210-2352  
(509) 477-2959

### Secretary/Treasurer

**JUDGE KARL WILLIAMS**  
Pierce County District Court  
930 Tacoma Ave S Rm 239  
Tacoma, WA 98402-2115  
(253) 798-3312

### Past President

**JUDGE MICHELLE K. GEHLEN**  
King County District Court  
Redmond Facility  
8601 160th Ave NE  
Redmond, WA 98052-3548  
206-688-0418

### Board of Governors

**JUDGE THOMAS W. COX**  
Garfield County District Court  
(509) 382-4812

**JUDGE ANITA M. CRAWFORD-WILLIS**  
Seattle Municipal Court  
(206) 684-8709

**JUDGE MICHAEL R. FRANS**  
Kent Municipal Court  
(253) 856-5730

**JUDGE DREW ANN HENKE**  
Tacoma Municipal Court  
(253) 591-5357

**JUDGE CATHERINE MCDOWALL**  
Seattle Municipal Court  
(206) 684-5600

**JUDGE LLOYD D. OAKS**  
Pierce County District Court  
(253) 798-7487

**JUDGE KEVIN G. RINGUS**  
Fife Municipal Court  
(253) 922-6635

**JUDGE LAURA VAN SLYCK**  
Everett Municipal Court  
(425) 257-8778

**JUDGE MINDY WALKER**  
Jefferson County District Court  
(360) 385-9135

**COMMISSIONER PAUL WOHL**  
Thurston County District Court  
(360) 786-5562

June 18, 2021

To: DMCJA Board Members  
From: DMCJA Public Outreach Committee

Re: Establishment of DMCJA Social Media Presence

Dear DMCJA Board Members:

The DMCJA Public Outreach Committee (“Committee”) seeks your approval to establish a DMCJA social media presence on Facebook and Instagram. We believe that a presence on these highly-used platforms will increase the visibility of the important work our courts do around the state.

**Content:** The Committee discussed the need to frequently post and cross-post content on at least a weekly basis. Content can be as simple as a picture of a courthouse with a description of its location. The pages can be used to recognize judicial retirements and appointments with brief biographies of the incoming or outgoing judges. We discussed posting links to important opinions affecting the district and municipal courts. Social media could be used to highlight programs (warrant or account relief programs, therapeutic court establishments or graduations, etc.), staff awards, or other events sponsored by our courts. While this list is not exhaustive, it provides a general idea about the anticipated content.

**Content Sources:** It is expected that we would contact court administrators for content rather than reaching out to individual judges directly. However, we would hope that courts would also look to utilize our social media presence in spreading the word about important events or happenings, and we would encourage them to reach out to the Committee with their ideas and requests for postings.

**Profile Management:** The Committee would exclusively control the postings on these pages. As social media networks are increasingly utilized by businesses and other entities, the management of these types of profiles has become easier. The initial creator of the DMCJA profile can assign administrator duties to others within the Committee to manage the profile and control the postings. Postings can now be “cross-posted” simultaneously across platforms to save time and effort. Further, postings can be scheduled within the social media platform to automatically post at the date and time selected, helping to ensure relevant postings on a regular basis. Many courts, such as Tukwila Municipal Court, have effectively utilized social media for years to raise awareness about their courts. The Committee would seek to do the same, but on a statewide level.

In conclusion, social media is consistently and effectively used by individuals and groups to spread information about their causes. The Committee seeks your approval to use the power of Facebook and Instagram to further connect the public with DMCJA courts, events, and news. We thank you for your time and consideration.

Sincerely,

The DMCJA Public Outreach Committee

**District and Municipal Court Judges' Association**  
**Agreement for Lobbying Services**  
**2021- 2022**

THIS AGREEMENT is entered into between the WASHINGTON STATE DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION ("Association" or "DMCJA"), established pursuant to RCW 3.70.010, and BOGARD & JOHNSON LLC.

**1. RECITALS**

- A. The Association is mandated by RCW 3.70.040(3) to report annually to the legislature on the condition of business in the courts of limited jurisdiction and to make recommendations to the legislature as to needed changes in the organization, operation, judicial procedure and laws or statutes affecting such courts.
- B. The Association is in need of having regularly available representation in the legislative process to assist with the formulation and presentation of mandated recommendations.
- C. The Lobbyist is able to provide the assistance and representation needed by the Association in making necessary and appropriate recommendations and presentations to the legislature.

**2. AGREEMENT**

- A. Term: This agreement shall be for the period commencing July 1, 2021 through May 31, 2022 unless earlier terminated as provided below.
- B. Compensation: The Association shall pay to the Lobbyist the sum of \$66,000.00 for the Lobbyist's services to be paid as follows:

\$6,000 per month due on the 15<sup>th</sup> of each month, commencing with the month of July, 2021.

In addition to the aforementioned sums, the Association shall reimburse the Lobbyist for actual expenses incurred, over and above the compensation amount set forth above. Such expenses shall not exceed \$1,500.00. Reimbursement for expenses shall be made only when supported by a voucher required and appropriate receipts. All such expense vouchers shall be first submitted to the Chair of the Legislative Committee of the Association for approval no later than July 1, 2022.

**3. ASSOCIATION RESPONSIBILITIES**

- A. The Association shall provide direction to the Lobbyist as to what recommendations, presentations, and other lobbying efforts are to be undertaken by the Lobbyist for and on behalf of the Association.
- B. The direction to the Lobbyist from the Association shall come only from the President of the Association or from the Chair (or Co-Chair) of the Legislative Committee of the Association, or from such other specified person(s) as may be designated from time to

time by the President and/or the Board of Governors of the Association. The designation of representatives shall be communicated by the President of the Association.

- C. The Association shall provide support to the Lobbyist by providing background information and presentation materials, including talking points, position papers, memoranda on DMCJA positions as needed and requested by the Lobbyist. Further, the Association will provide expert testimony or designate DMCJA judge(s) to attend hearings or meetings requested by legislators when possible and will coordinate legislative contacts by DMCJA membership when needed to support the positions of the Association.
- D. When possible, the Association agrees to inform the Lobbyist of contacts or requests for meetings or information made by legislators or legislative staff regarding substantive legislative issues.

#### **4. LOBBYIST'S RESPONSIBILITIES**

- A. The Lobbyist shall be present in person at the State Capitol in Olympia during all legislative sessions and at such other locations as may be necessary to coordinate the Association's contact with and recommendations to the members of the State Legislature.
- B. The Lobbyist may hire such employees as the Lobbyist deems necessary to fulfill the obligations of this Agreement. Such employees shall be paid by the Lobbyist and shall not be employees of the Association.
- C. The Lobbyist shall at all times maintain contact with the Association, its President, its Board of Governors, its Legislative Committee Chair, and its Legislative Committee, to keep the Association informed as to the Lobbyist's efforts for and on its behalf.
- D. The lobbyist shall attend DMCJA board meetings and provide regular in person reports.
- E. The Lobbyist shall make an in person oral report to the members of the DMCJA at the annual spring conference of the Association.
- F. The Lobbyist shall make and maintain all necessary and required Public Disclosure Commission filings, together with any and all other filings and reports as may be required by law in the conduct of lobbying activities. Such forms shall be made available to the Association for inspection upon request to the Lobbyist from the President of the Association. The Lobbyist shall obtain and maintain in effect any licenses as may be required by law to conduct lobbying activities.
- G. The Lobbyist agrees to provide the Association a list of all other employment secured by the Lobbyist prior to the commencement of the 2022 regular legislative session and promptly advise the Association of any actual or potential conflicts of interest that exist prior to or arise during the legislative session.
- H. Specific additional lobbying services shall include, but not be limited to the following:
  - (1) Support, provide information, testify on behalf of or seek defeat or amendment of pending legislation as requested by the Association.
  - (2) Identify opportunities to involve the Association's Legislative Committee members, committee chairs, and individual members in the legislative process, either through testimony, making personal contacts, and/or participating in meetings with legislators or the Governor.



- (3) Attend meetings of the Association's Legislative Committee and provide regular reports of legislative activities. Maintain regular contact with the Association's Legislative Committee chair and staff.
- (4) Attend Board of Judicial Administration (BJA) Legislative Committee meetings.
- (5) Represent the Association legislative interest to the Governor's office and pertinent state agencies during session and interim as needed.
- (6) Assist the Association's Legislative Committee and Board of Governors in the development of a legislative agenda during interim by participation in its development, coordination of appropriate contacts with legislators, development of appropriate legislative agendas, and consultation on presentation.
- (7) Attend, provide information, and report to the Association on legislative activities of other groups as requested by the Association during the interim. Assist the Association when requested with other interest groups.
- (8) Arrange pre-session and in session meetings with key legislative leaders and other contacts.
- (9) Accompany DMCJA members when meeting with legislators.
- (10) Accompany DMCJA members when testifying at legislature.
- (11) Attend, provide information, and otherwise represent the Association at legislative assembly days, other scheduled meetings of standing committees or legislators during the interim months.

**5. TERMINATION**

- A. This Agreement shall automatically terminate May 31, 2022, unless terminated earlier as provided below.
- B. Either party may terminate this Agreement, without cause, by providing written notice of termination to the other party not less than 30 days before the end of any calendar month (28 days in February). Such notice shall be made in person, or by mailing such notice by certified mail to the other party at the following addresses:

HON. COMM. RICK LEO  
 President Elect, DMCJA  
 Snohomish County District Court, Cascade Division  
 415 E. Burke Ave.  
 Arlington , WA 98223-1010

MS. MELISSA JOHNSON  
 Bogard & Johnson LLC  
 200 Union Ave. SE  
 Olympia, WA 98501-1393

- C. In the event this Agreement is terminated by the Association, the Lobbyist shall be entitled to retain all compensation previously paid under the terms of this Agreement and the Lobbyist shall be entitled to receive monthly compensation for the month immediately preceding termination. In addition, the Lobbyist shall be paid a final severance in the amount of \$2,000.00.
- D. In the event this Agreement is terminated by the Lobbyist before the end of the 2022 legislative session, the Association shall be entitled to receive as reimbursement from the Lobbyist an amount equal to the fraction to be applied against all prior payments, the denominator of which is 12 and the numerator of which is equal to the number of monthly payments remaining due under this agreement.
- E. In the event the Lobbyist is suspended from lobbying activities, or is otherwise prevented from performing lobbying activities for and on behalf of the Association, this Agreement shall terminate. If such termination occurs before the end of the 2022 legislative session, reimbursement from the Lobbyist shall be made as provided in paragraph 5D above.

**6. INDEPENDENT CONTRACTOR**

The Lobbyist is an independent contractor with the Association and is not an employee. The Lobbyist shall accrue no claim against the Association under this Agreement or otherwise for vacation pay, sick leave, retirement benefits, social security benefits, workers compensation benefits or employee benefits of any kind.

**7. ACTIVITIES NOT COVERED BY THIS AGREEMENT**

This Agreement does not cover any activities related to salaries, pensions, and/or benefits to Association members. Any activities necessary for such issues shall be subject to a separate agreement between the parties.

**8. ASSIGNMENT PROHIBITED**

Neither party may make or permit assignment of any rights or obligations covered by this Agreement without the written consent of the other party.

**9. ATTORNEY FEES/COSTS**

Should either party retain the services of an attorney to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to reimbursement from the other party for reasonable attorney's fees and costs incurred in such action.

**10. ENTIRE AGREEMENT**

This constitutes the entire agreement between the parties. No other agreement, oral or written, exists between the parties. Any amendment or modification to this Agreement must be made in writing and be signed by both parties.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021

**ASSOCIATION:**

**LOBBYIST:**

\_\_\_\_\_  
**CHARLES D. SHORT**  
**DMCJA PRESIDENT**

\_\_\_\_\_  
**MELISSA JOHNSON**  
**BOGARD & JOHNSON**  
**LOBBYIST**

# DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION

## Request for Reimbursement – PRO TEM REIMBURSEMENT

**THIS FORM IS TO BE USED ONLY FOR EXPENSES NOT REIMBURSED BY OTHER SOURCES**

Date of Activity: 6 / 25 / 2021  
Month Day Year

Description of Activity: Gift for lobbyist

Judge Name: Michelle Gehlsen

Submit Request to:

DMCJA Treasurer  
dmcjatreasurer@gmail.com

**RECEIPTS FOR PAID EXPENSES MUST ACCOMPANY THIS REQUEST FORM.**  
 Do not include expenses incurred by non-judicial spouse, or child or guest.

Item and Description		Amount
<b>I. TRAVEL EXPENSES</b>		
Transportation		
Airfare (coach)	(1)	\$
Taxi, Shuttle, or Public Transport To and From Terminals	(2)	\$
Auto: Miles _____ at \$.56 = \$_____ Parking = \$_____ Toll = \$_____	(3)	\$
Other (rental car, etc.): Explain: <u>Gift for lobbyist Melanie Stewart</u> <u>Postage to mail Gift</u>	(4)	\$ <u>302.80</u> <u>16.90</u>
Lodging, Meals, Gratuities and Incidentals:		
_____		
_____		
<b>TOTAL TRAVEL EXPENSES</b> (Total Lines 1-5)	(5)	\$
<b>II. PRO TEM REIMBURSEMENT</b>		
Certified Court Reimbursement Rate: \$ _____		
Claim Amount and Hours Worked: _____	(6)	\$
Pro Tem Judge Name: _____		
<b>TOTAL REIMBURSEMENT REQUESTED</b> (Total Lines 5 & 6)		\$ <u>319.70</u>

**Travel Check Payable to:**  
 Name: Michelle Gehlsen  
 Address: 8601 110th Ave NE  
 Signature: Redmond, WA 98052

**Pro Tem Check Payable to:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

*MKG*

**FOR OFFICE USE ONLY**

Committee Chair Approval: Total \$ \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Treasurer's Action: Date: \_\_\_\_\_  
 Travel Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_  
 Pro Tem Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_  
 Signature: \_\_\_\_\_

President's Fund



TORY BURCH

SEATTLE PREMIUM OUTLET  
10600 QUIL CEDA BLVD STE 525  
TULALIP, WA 98271  
360-716-3050

\*\*\* REPRINT \*\*\*

SALE

Salesperson: Ashley No. 123547  
\*\*\*40% OFF STOREWIDE\*\*\*  
192485822663 GEO LOGO ESSENTIALS \$69.00  
1 @ \$115.00  
Gift Item  
40.0% Off  
( \$46.00 )

\*\*\*\*\*  
\*\*\*40% OFF STOREWIDE\*\*\*  
192485824506 GEO LOGO TOTE - DUST \$208.80  
1 @ \$348.00  
Gift Item  
40.0% Off  
( \$139.20 )

\*\*\*\*\*  
Subtotal \$277.80  
Sales Tax: \$25.00  
Total \$302.80  
CARDHOLDER COPY  
Date 01/06/2021  
Time 16:43:34  
Card \*\*\*\*\*9443  
PAN seq. 02  
Pref. name VISA CREDIT  
Card type visastandardcredit  
Payment method visa  
Payment variant visastandardcredit  
Entry mode Contactless chip  
CVM res. SIGNATURE VERIFIED  
AID A0000000031010  
MID 42042900004213  
TID VX690-329398616  
PTID 86648752  
Auth. code 05158D  
Tender rZIW001307058214153  
Reference 0052400105928501  
Type GOODS\_SERVICES  
TOTAL \$ 302.80  
APPROVED



REDMOND  
7241 185TH AVE NE  
REDMOND, WA 98052-9998  
(800)275-8777

06/25/2021 01:00 PM

Product	Qty	Unit Price	Price
Priority Mail® 1-Day 1			\$16.90
Dim Weight			
Olympia, WA 98501			
Weight: 3 lb 12.90 oz			
Dim. Weight: 12 lb			
Dimensions: 18x15x7			
Expected Delivery Date			
Sat 06/26/2021			
Tracking #:			
9505 5152 6312 1176 6697 29			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$16.90

Grand Total: \$16.90

Credit Card Remitted \$16.90

Card Name: VISA  
Account #: XXXXXXXXXXXX9443  
Approval #: 06017D  
Transaction #: 640  
AID: A0000000031010 Chip  
AL: VISA CREDIT  
PIN: Not Required

\*\*\*\*\*  
USPS is experiencing unprecedented volume increases and limited employee

# DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION

## Request for Reimbursement – PRO TEM REIMBURSEMENT

**THIS FORM IS TO BE USED ONLY FOR EXPENSES NOT REIMBURSED BY OTHER SOURCES**

Date of Activity: 06 / 05 / 2021  
Month Day Year

Description of Activity: Flowers to Bellingham Muni  
on behalf of CIC / DMCJA

Judge Name: Michelle Gehlsen

Submit Request to:  
 DMCJA Treasurer  
 dmcjatreasurer@gmail.com.

**RECEIPTS FOR PAID EXPENSES MUST ACCOMPANY THIS REQUEST FORM.**  
 Do not include expenses incurred by non-judicial spouse, or child or guest.

Item and Description		Amount
<b>I. TRAVEL EXPENSES</b>		
Transportation		
Airfare (coach)	(1)	\$
Taxi, Shuttle, or Public Transport To and From Terminals	(2)	\$
Auto: Miles _____ at \$.56 = \$ _____ Parking = \$ _____ Toll = \$ _____	(3)	\$
Other (rental car, etc.): Explain: <u>Flowers / Plant sent to Bellingham</u> <u>Muni on behalf of CIC / DMCJA</u>	(4)	\$ <u>102.96</u>
Lodging, Meals, Gratuities and Incidentals: _____ _____		
<b>TOTAL TRAVEL EXPENSES</b> (Total Lines 1-5)	(5)	\$
<b>II. PRO TEM REIMBURSEMENT</b>		
Certified Court Reimbursement Rate: \$ _____		
Claim Amount and Hours Worked: _____	(6)	\$
Pro Tem Judge Name: _____		
<b>TOTAL REIMBURSEMENT REQUESTED</b> (Total Lines 5 & 6)		\$ <u>102.96</u>

**Travel Check Payable to:**  
 Name: Michelle Gehlsen  
 Address: 8601 160th Ave NE  
 Signature: Redmond, WA 98052

**Pro Tem Check Payable to:** [Signature]  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Committee Chair Approval: Total \$ \_\_\_\_\_  
 Signature: \_\_\_\_\_

Treasurer's Action: Date: \_\_\_\_\_  
 Travel Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_  
 Pro Tem Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_  
 Signature: \_\_\_\_\_

(360) 778-8150

(360) 739-9158

**Bill to:**

Michele Gelshen

10317 NE 155th Pl  
Bothell, WA, 98011 USA

**Contact:**

(214) 263-2376

mcamp7@comcast.net

Item #	Title	Options	Size	Price	Qty	Ext.Price
4950	Spring in Bloom Basket			\$64.99	1	\$64.99
Pure charm emerges from the finest fresh flowers and greenery to create an impressive collection of eye-catching beauty and style.						
upCHOC15	Add Chocolates			\$14.99	1	\$14.99
These can be delivered with your order						

**Message:**

Democracy prevails! Congratulations.-Sincerely The CIC

Before S&H: \$79.98  
S&H(Delivery) : \$17.98  
Handling: \$5.00  
Express Delivery: \$0.00  
Discount: \$0.00  
Subtotal: \$102.96  
Tax: \$0.00  
Total: \$102.96

\*\* Charged in USD currency

**Special Instructions:**

will gets off at 4:30pm

# District & Municipal Court Judges' Association Board 2021-2022

## Officers

### President

Judge Charles D. Short  
Okanogan Co. District Court  
149 N 3rd Ave, Rm 306  
Okanogan, WA 98840  
509-422-7170  
cshort@co.okanogan.wa.us

### President-Elect

Commissioner Rick Leo  
SCDC, Cascade Division  
415 E Burke Ave  
Arlington, WA 98223-1010  
360-435-7700  
enrico.leo@co.snohomish.wa.us

### Vice-President

Judge Jeffrey R. Smith  
Spokane County District Court  
1100 W Mallon Ave  
PO Box 2352  
Spokane, WA 99210-2352  
509-477-2959  
jsmith@spokanecounty.org

### Secretary/Treasurer

Judge Karl Williams  
Pierce County District Court  
930 Tacoma Ave S Rm 239  
Tacoma, WA 98402-2115  
253-798-3312  
karl.williams@piercecountywa.gov

### Immediate Past Pres.

Judge Michelle K. Gehlsen  
KCDC, East Division  
8601 160th Ave NE  
Redmond, WA 98052-3548  
206-688-0418  
mgehlsen@kingcounty.gov

## Board of Governors

### FT District Court–Pos 1 (24)

Judge Lloyd D. Oaks  
Pierce County District Court  
930 Tacoma Ave S Rm 239  
Tacoma, WA 98402-2115  
253-798-7487  
lloyd.oaks@piercecountywa.gov

### FT District Court–Pos 2 (22)

Judge Mindy Walker  
Jefferson County District Court  
1820 Jefferson St  
PO Box 1220  
Port Townsend, WA 98368  
360-385-9135  
MWalker@co.jefferson.wa.us

### PT District Ct–Pos 3 (22)

Judge Thomas W. Cox  
Garfield County District Court  
789 W Main St  
PO Box 817  
Pomeroy, WA 99347-0817  
509-382-4812  
twcox@co.garfield.wa.us

### FT Municipal Ct–Pos 4 (22)

Judge Drew Ann Henke  
Tacoma Municipal Court  
930 Tacoma Ave S, Rm 841  
Tacoma, WA 98402-2181  
253-591-5357  
dhenke@ci.tacoma.wa.us

### FT Municipal Ct–Pos 5 (23)

Judge Laura Van Slyck  
Everett Municipal Court  
3028 Wetmore Ave  
Everett, WA 98201-4018  
425-257-8778  
lvanslyck@everettwa.gov

### PT Municipal Ct–Pos 6 (23)

Judge Kevin G. Ringus  
Fife Municipal Court  
3737 Pacific Hwy E  
Fife, WA 98424-1135  
253-922-6635  
kringus@cityoffife.org

### Commissioner–Pos 7 (23)

Commissioner Paul Wohl  
Thurston County District Court  
2000 Lakeridge Dr SW, Bldg 3  
Olympia, WA 98502-6001  
360-786-5562  
paul.wohl@co.thurston.wa.us

### Open–Position 8 (24)

Judge Michael R. Frans  
Kent Municipal Court  
1220 Central Ave S  
Kent, WA 98032-7426  
253-856-5730  
mfrans@kentwa.gov

### Open–Position 9 (24)

Judge Catherine McDowall  
Seattle Municipal Court  
Seattle Justice Center  
600 5<sup>th</sup> Ave  
Seattle, WA 98104-1900  
206-684-5600  
catherine.mcdowall@seattle.gov

### Open–Position 10 (23)

Judge Anita Crawford-Willis  
Seattle Municipal Court  
Seattle Justice Center  
600 5<sup>th</sup> Ave  
PO Box 34987  
Seattle, WA 98124-4987  
206-684-8709  
anita.crawford-willis@seattle.gov

### Ex Officio (Legislative Chair)

Commissioner Paul Wohl  
Thurston County District Court  
2000 Lakeridge Dr SW, Bldg 3  
Olympia, WA 98502-6001  
360-786-5562  
paul.wohl@co.thurston.wa.us

### AOC Staff

Stephanie Oyler  
Admin. Office of the Courts  
PO Box 41170  
Olympia, WA 98504-1170  
360-705-1951  
stephanie.oyler@courts.wa.gov

## BJA Representatives

### District Court Position (23)

Judge Dan B. Johnson  
Lincoln County District Court  
406 Sinclair  
PO Box 329  
Davenport, WA 99122-0329  
509-725-2281  
djohnson@co.lincoln.wa.us  
danbjohnsonlaw@gmail.com

### Municipal Ct Position (24)

Judge Mary C. Logan  
Spokane Municipal Court  
1100 W Mallon Ave  
Spokane, WA 99260  
509-622-5862  
mlogan@spokanecity.org

### Open Position #1 (23)

Judge Tam T. Bui  
SCDC, Everett Division  
3000 Rockefeller Ave, MS 508  
Everett, WA 98201-4046  
425-388-3331  
tam.bui@snoco.org

### Open Position #2 (24)

Judge Rebecca C. Robertson  
Federal Way Municipal Court  
33325 8th Ave S  
Federal Way, WA 98003-6325  
253-835-3000  
rebecca.robertson@cityof  
federalway.com



## Committee Chairs and Staff\*

### By-Laws

Judge Kristian E. Hedine  
Walla Walla Co. District Court  
317 W Rose St  
Walla Walla, WA 99362-1881  
509-524-2760  
khedine@co.walla-walla.wa.us  
Staff:  
Jennifer "J" Benway 357-2126

### Diversity

Judge Willie Gregory  
Seattle Municipal Court  
Seattle Justice Center  
600 5<sup>th</sup> Ave  
PO Box 34987  
Seattle, WA 98124-4987  
206-684-8711  
willie.gregory@seattle.gov  
Staff:  
Cynthia Delostrinos 705-5327

### Education, Co-Chair

Judge Jeffrey R. Smith  
Spokane County District Court  
1100 W Mallon Ave  
PO Box 2352  
Spokane, WA 99210-2352  
509-477-2959  
jsmith@spokanecounty.org  
Staff:  
Laura Blacklock 704-4138

### Nominating

Judge Michelle K. Gehlsen  
KCDC, East Division  
8601 160th Ave NE  
Redmond, WA 98052-3548  
206-688-0418  
mgehlsen@kingcounty.gov  
Staff:  
Tracy Dugas 705-5349

### Rules

Judge Jeffrey D. Goodwin  
SCDC South Division  
20520 68th Avenue West  
Lynnwood, WA 98036-7406  
425-774-8803  
jeffrey.goodwin@snoco.org  
Staff:  
Jennifer "J" Benway 357-2126

### Conference Planning

Judge Andrea L. Beall  
Puyallup Municipal Court  
929 E Main Ste 120  
Puyallup, WA 98372-3116  
253-841-5450  
abeall@puyallupwa.gov  
Staff:  
Tracy Dugas 705-5349

### DOL Liaison, Co-Chair

Judge James Docter  
Bremerton Municipal Court  
550 Park Ave  
Bremerton, WA 98337  
360-473-5260  
james.docter@ci.bremerton.wa.us  
Staff:  
Stephanie Oyler 705-1951

### Legislative, Co-Chair

Judge Kevin G. Ringus  
Fife Municipal Court  
3737 Pacific Hwy E  
Fife, WA 98424-1135  
253-922-6635  
kringus@cityoffife.org  
Staff:  
Stephanie Oyler 705-1951  
Jennifer "J" Benway 357-2126

### Public Outreach, Co-Chair

Judge Beth Fraser  
SCDC, South Division  
20520 68th Ave W  
Lynnwood, WA 98036-7406  
425-774-8803  
beth.fraser@snoco.org  
Staff:  
Stephanie Oyler 705-1951

### Salary & Benefits WORKGROUP

Dormant

### Technology

Dormant

### Council on Independent Courts, Co-Chair

Judge Charles D. Short  
Okanogan Co. District Court  
149 N 3rd Ave, Rm 306  
Okanogan, WA 98840  
509-422-7170  
cshort@co.okanogan.wa.us  
Staff:  
Dirk Marler 250-9769  
Stephanie Oyler 705-1951

### DOL Liaison, Co-Chair

Judge Jenifer G. Howson  
Skagit County District Court  
600 S 3<sup>rd</sup> St  
Mount Vernon, WA 98273-3800  
360-416-1250  
jeniferh@co.skagit.wa.us  
Staff:  
Stephanie Oyler 705-1951

### Legislative, Co-Chair

Commissioner Paul Wohl  
Thurston County District Court  
2000 Lakeridge Dr SW, Bldg 3  
Olympia, WA 98502-6001  
360-786-5562  
paul.wohl@co.thurston.wa.us  
Staff:  
Stephanie Oyler 705-1951  
Jennifer "J" Benway 357-2126

### Public Outreach, Co-Chair

Judge Michelle K. Gehlsen  
KCDC, East Division  
8601 160th Ave NE  
Redmond, WA 98052-3548  
206-688-0418  
mgehlsen@kingcounty.gov  
Staff:  
Stephanie Oyler 705-1951

### Therapeutic Courts, Co- Chair

Judge Fred L. Gillings  
Marysville Municipal Court  
1015 State Ave  
Marysville, WA 98270-4240  
360-363-8050  
fgillings@marysvillewa.gov  
Staff:  
Stephanie Oyler 705-1951

### Council on Independent Courts, Co-Chair

Judge Rebecca C. Robertson  
Federal Way Municipal Court  
33325 8th Ave S  
Federal Way, WA 98003-6325  
253-835-3000  
rebecca.robertson@cityof  
federalway.com  
Staff:  
Dirk Marler 250-9769  
Stephanie Oyler 705-1951

### Education, Co-Chair

Judge Charles D. Short  
Okanogan Co. District Court  
149 N 3rd Ave, Rm 306  
PO Box 980  
Okanogan, WA 98840  
509-422-7370  
cshort@co.okanogan.wa.us  
Staff:  
Laura Blacklock 704-4138

### Long Range Planning (& Special Fund Custodian)

Judge Jeffrey R. Smith  
Spokane County District Court  
1100 W Mallon Ave  
PO Box 2352  
Spokane, WA 99210-2352  
509-477-2959  
jsmith@spokanecounty.org  
Staff:  
Stephanie Oyler 705-1951

### Reserves

Commissioner Rick Leo  
SCDC, Cascade Division  
415 E Burke Ave  
Arlington, WA 98223-1010  
360-435-7700  
enrico.leo@co.snohomish.wa.us  
Staff:  
Stephanie Oyler 705-1951

### Therapeutic Courts, Co- Chair

Judge Laura Van Slyck  
Everett Municipal Court  
3028 Wetmore Ave  
Everett, WA 98201-4018  
425-257-8778  
lvanslyck@everettwa.gov  
Staff:  
Stephanie Oyler 705-1951

\*Address for AOC Staff: PO Box 41170, Olympia, WA 98504-1170. Telephone Area Code is 360.  
AOC Fax 360-956-5700.

[Subscribe \(/subscribe/\)](/subscribe/)

# The Chronicle

Division of CT Publishing

(/)

The Chronicle

[Log in \(/login.html\)](/login.html)

Search



## Former District Court Judge Mike Roewe, 73, Remembered as Mentor, Community Servant



(/uploads/original/20210521-171416-Mike Roewe.jpg)

**Michael Roewe**

COURTESY PHOTO

Posted Friday, May 21, 2021 5:47 pm

*By The Chronicle staff*

This week, the community mourns former Lewis County District Court judge and notable volunteer Mike Roewe, whose death was announced on Monday.

Roewe's brother, David Roewe, first posted news of the death to a Facebook group on May 17. "Our community has lost one of its special people with the passing of Mike Roewe," David wrote in the post. "He spent his entire life serving his community and his Faith. Rest in Peace my Brother."

In the week since the news was announced, David Roewe's post has been flooded with nearly 200 comments of Chehalis community members offering their condolences and heartfelt messages about Mike Roewe's impact on their lives.

Roewe was admitted as an attorney in 1975 and worked as a civil attorney for 16 years and as a Chehalis Municipal Court judge for four years before he was first elected as a Lewis County District Court judge in 1990.

“Judge Roewe was a mentor to me not only as a judge, but also as human,” said District Court Judge R.W. Buzzard, who was first elected to the bench in 2004 and worked alongside Roewe until Roewe’s retirement. “I am sure you will hear thousands of stories of the incredible community minded man he was. He was equally amazing as a judge ... He was firm, patient and always fair, to whomever appeared before him ... He will be greatly missed by myself and many others.”

Roewe served on the bench for 25 years before he retired in 2015. He was replaced in District Court by Judge Wade S. Samuelson.

“When I told him that I intended to run for his vacant seat, he laughed and said something to the effect of, ‘Well, good for you! May God help you — you’ll need it every day,’” said Samuelson. “I wasn’t really certain what he meant at the time, but all these years later, I think I understand.”

The first court appearance of Samuelson’s career was in front of Roewe in 1996.

“I still remember that he was kind to me, but that his deep, booming voice scared me to death,” said Samuelson.

“Over the next 18 years, I made many more appearances in his court and always found him to be firm, yet fair as a judge,” he said. “You could always tell that he wanted to make the correct decision. He was the consummate professional no matter what type of case was before him.”

After his retirement from the bench in 2015, Roewe worked as an estate planning and probate attorney at the firm Hillier, Scheibmeir, Kelly & Satterfield, P.S., in Chehalis.

In the community, Roewe has served on the boards of many organizations such as the Visiting Nurses, the Greater Chehalis Food Bank, the HOPE Alliance and Lewis County Work Opportunities. He was also active in the Boy Scouts program and the service club Sertom.

He was also known for decades of work in his parish, St. Joseph’s in Chehalis.

Service information has not yet been announced.

## Comments

---

ENGROSSED SENATE BILL 5476

---

AS AMENDED BY THE HOUSE

Passed Legislature - 2021 Regular Session

1        NEW SECTION.    **Sec. 23.**    The appropriation in this section is  
2 provided to the administrative office of the courts and is subject to  
3 the following conditions and limitations:

4        The following sums, or so much thereof as may be necessary, are  
5 each appropriated: \$2,250,000 from the state general fund for the  
6 fiscal year ending June 30, 2022; and \$2,250,000 from the state  
7 general fund for the fiscal year ending June 30, 2023. The amounts in  
8 this subsection are provided solely to fund grants for therapeutic  
9 courts operated by municipalities and district courts. The  
10 administrative office of the courts must allocate grant funding based  
11 upon a formula established by the administrative office of the  
12 courts. The formula must distribute the grant funding equitably  
13 between those therapeutic courts located east of the crest of the  
14 Cascade mountains and those therapeutic courts located west of the  
15 crest of the Cascade mountains. Multiple jurisdictions served by a  
16 single municipal court or district court may apply for funds as a  
17 single entity. Local jurisdictions receiving grant funding for  
18 therapeutic courts must use funding to identify individuals before  
19 the courts with substance use disorders or other behavioral health  
20 needs and engage those individuals with community-based therapeutic  
21 interventions.



June 18, 2021

Ms. Dawn Marie Rubio  
State Court Administrator  
Administrative Office of the Courts  
1112 Quince St. SE  
P.O. Box 41160  
Olympia, WA 98504-1170

SENT VIA ELECTRONIC MAIL

**Re: Blake Funds**

Ms. Rubio:

Since February 2021, counties have grappled with how to address the State of Washington's obligation to address the Supreme Court's decision in *State v. Blake*. The Legislature responded by passing ESB 5476 (2021) as well as providing funding for counties in the operating budget, ESSB 5092 (2021), for resentencing, vacations, and the reimbursement of legal and financial obligations (LFOs).

We, along with our county partners including the Washington Association of Prosecuting Attorneys, Washington State Association of County Clerks, and the Washington State Association of County Auditors have concerns regarding how the Administrative Office of the Courts (AOC) plans to use the funds allocated by the Legislature to address *Blake*.

In short, we believe that the funds allocated in the budget provisos should go to the counties, not to AOC or to the Office of Public Defense (OPD), as expressly stated in the appropriations. We believe the appropriations should be used for all defendants impacted by *Blake*, not just those currently in custody or under supervision at the Department of Corrections (DOC). We believe the appropriations should be applied to offset all county costs associated with *Blake*, not just those costs that are associated with new employees or equipment, for example. And finally, we believe the appropriations should be equitably distributed across the state based on the proportion of county population as compared to the state population.

In Sec. 115(5) of ESB 5092, the Legislature allocated funds in a budget proviso that states in full:

**"\$44,500,000 of the general fund – state appropriation for fiscal year 2022 is provided solely to assist counties with costs of resentencing and vacating the sentences of defendants whose convictions or sentences are affected by the *State v. Blake* decision. Subject to the availability of amounts provided in this section, **the office must provide grants to counties** that demonstrate extraordinary judicial,**



prosecution, or defense expenses for those purposes. The office must establish an application process for county clerks to seek funding and an equitable prioritization process for distributing the funding.” (Emphasis added.)

Based on the plain reading of this proviso, and what we believe is the clear legislative intent, these funds are to be provided in the form of grants solely to counties to assist with the costs of resentencings and vacations.

It has come to our attention that AOC intends to provide portions of the allotted \$44.5 million to OPD (\$1 million) and to the courts for a scheduling referee (approximately \$130,000). If that occurs, the money would be diverted from its stated purpose. As the proviso asserts, this appropriation is to “assist counties with costs of resentencing and vacating” sentences and the associated judicial, prosecution, or defense related expenditures. The OPD was allocated \$11 million to assist with public defense costs related to the vacation of sentences, \$800,000 of which was earmarked for OPD to provide statewide attorney training, technical assistance, data analysis and reporting, and quality oversight for administering financial assistance for public defense costs. (See Sec. 116 of ESSB 5092 (2021).) If a scheduling referee is desired, then appropriate funding for such a position should be deducted from funding not dedicated to counties, such as the \$4.6 million provided to DOC for this very purpose.

It is also our understanding that AOC has interpreted “extraordinary judicial, prosecution, or defense expenses” to mean that counties will only be reimbursed for *Blake* costs that either require additional staff to be hired, or force other cases and work to be postponed because of *Blake* cases. It is imperative for AOC to let counties know immediately how it will interpret the proviso because counties need to know how to track the information necessary for reimbursement for the work that is already taking place.

Additionally, we believe that all *Blake* work is extraordinary. The very definition of extraordinary is work that is “going beyond what is usual, regular, or customary.” Every activity a county performs to implement the fallout of *Blake* adds to its usual, regular, and customary workload and responsibilities. Had this monumental case not been decided, counties wouldn’t have the additional work on behalf of the State associated with these cases, especially at a time during which courts are already significantly backlogged and overburdened due to scheduling restrictions during the COVID-19 pandemic. There are many counties that cannot afford to hire new employees and are requiring existing employees to take on this extra work without extra pay. Therefore, AOC should interpret the word “extraordinary,” consistent with its definition, to mean all costs associated with implementing the systemwide impacts of the *Blake* decision.

Finally, every county should be eligible for reimbursement of *Blake* costs, despite whether they occurred before or after July 1, 2021. The Legislature’s intent was to reimburse counties for these costs since the date the decision was released, not just those costs that are incurred after July 1, 2021. Simply because a county quickly and efficiently addressed its *Blake* cases does not mean that that county should be penalized for the work it performed expeditiously. By acting prior to July 1, 2021, counties have helped minimize State liability by addressing cases promptly and shortening the amount of time people are held in custody or on community supervision. The proviso does not

provide that these funds should only be paid out for services rendered after July 1, 2021. That just happens to be the date on which the money is available to AOC.

The proviso also states that AOC “...must establish an application process for county clerks to seek funding and an equitable prioritization process for distributing the funding.” We believe that an appropriate way to distribute the funds would be to use the county population as a percentage of the State’s overall population. That would be the presumed portion for each county. This will ensure that every county will receive some reimbursement and will avoid a circumstance in which a few counties take the entirety of the proviso funds. In fact, we think it would be best to grant the counties their proportional funds, as is stated in the proviso, and allow them to determine where the funds will go within their system.

Counties are currently tracking their expenses for *Blake* cases. As you know, costs vary greatly by county for the prosecution, defense, and administration of a criminal matter. Unsurprisingly, so do the costs to address *Blake*. Forcing counties to use a statewide average, rather than their actual costs, is inequitable and we encourage you to use the actual costs incurred.

In Sec. 115(6) of ESB 5092, the Legislature provided funding for legal financial obligations (LFOs), which includes:

“\$23,500,000 of the general fund – state appropriation for fiscal year 2022 is provided solely to establish a legal financial obligation aid pool to assist counties that are obligated to refund legal financial obligations previously paid by defendants whose convictions or sentences were affected by the *State v. Blake* ruling. County clerks may apply to the administrative office of the courts for a grant from the pool to assist with extraordinary costs of these refunds. State aid payments made to a county from the pool must first be attributed to any legal financial obligations refunded by the county on behalf of the state. The office must establish an application process for county clerks to seek funding and an equitable prioritization process for distributing the funding.”

It is our understanding that AOC intends to use a 10-year lookback to determine an average cost of the LFOs imposed rather than the actual amounts imposed for each case. Not only is this inequitable because different counties impose different LFOs, it is also an insufficient timeframe as these cases go back to 1971. We all know that the further back we look, the greater the amount of LFOs imposed. Therefore, we believe counties should be reimbursed for the actual LFO amounts collected for the entire time period effected by *Blake* – 1971 to 2021 - rather than an average amount of LFOs over a 10-year period.

Finally, it is clear that the entirety of the funding provided in the state budget for *Blake* is insufficient. If that funding runs out, we request that AOC include additional funding in its budget submission to the Governor and the Legislature to adequately address this matter. Because all drug possession cases were brought in the name of and by the authority of the State of Washington, with counties acting as agents for the State in this process, the unwinding of drug possession convictions remains a State obligation.



We all want the same thing – a fully functioning court system. The COVID pandemic has created a massive setback in both the civil and criminal court system. And, the *Blake* decision has frustrated counties’ attempts to reduce court caseloads. While the Legislature’s provision of *Blake* funds gets us one step closer to addressing the court backlog created by this decision, how that money is granted to counties plays a huge role in counties’ success in this matter. We look forward to working with you to sort out these details.

Sincerely,

/s/

Eric Johnson  
Executive Director  
Washington State Association of Counties

/s/

Russell Brown  
Executive Director  
Washington Association of Prosecuting Attorneys



/s/

Timothy W. Fitzgerald  
President  
Washington State Association of County Clerks



/s/

Darla McKay  
President  
Washington State Association of County Auditors



**Cc:** Sen. Christine Rolfes and Ways & Means Committee Leadership  
Rep. Timm Ormsby and Appropriations Committee Leadership  
Ramsey Radwan, AOC  
Scott Merriman, OFM  
Larry Jefferson, OPD  
Trisha Newport, DOC  
Judge Laura Riquelme, SCJA



June 29, 2021

Eric Johnson  
Executive Director  
Washington State Association of Counties  
206 10th Ave SE  
Olympia, WA 98501  
ejohnson@wsac.org

Timothy W. Fitzgerald  
President  
Washington State Association of County Clerks  
Spokane County Clerk  
1116 W Broadway Ave, Rm 300  
Spokane, WA 99260-0090  
tfitzgerald@spokanecounty.org

Russell Brown  
Executive Director  
Washington Association of Prosecuting Attorneys  
206 10th Avenue SE  
Olympia, WA 98501  
rbrown@waprosecutors.org

Darla McKay  
President  
Washington State Association of County Auditors  
206 10th Ave SE  
Olympia, WA 98501  
dmckay@co.asotin.wa.us

Colleagues:

I can understand how difficult it has been for counties to proceed under the uncertainty based upon the Supreme Court’s decision in *State v. Blake*. As the agency unexpectedly in charge of distributing the funds provided by the Legislature, AOC has also struggled with uncertainty as we were not part of the funding conversations during session. We have been meeting with stakeholders to discuss a number of proposals for disbursement of the appropriated funds in ESB 5092. AOC has carefully vetted and considered each proposal. The proposals presented in our most recent meeting with individual stakeholder groups were not a finalized plan. AOC is still working diligently to gather stakeholder feedback and reviewing court caseload and financial data to devise the most equitable and efficient ways to distribute funds.

We agree that that the goal of the funding was to aid the defendants that have been impacted by *Blake*. In Sec. 115(5) of ESB 5092, the Legislature tasked AOC with establishing “an equitable prioritization process for distributing funding.” Recognizing that the appropriated funds might be insufficient to address the needs of all defendants impacted by *Blake*, our proposal aims to allocate money based on a county’s current DOC *Blake* in-custody and supervision population. We felt this would be a reasonable “proxy” to distribute funds where they are most needed. That does not mean that funds will only be directed to defendants who are incarcerated or under supervision. This plan would set a maximum proportional reimbursement amount for each county based upon the most current DOC *Blake* population data. Counties would then be responsible for determining the portion of the reimbursement that will be used for costs incurred by the courts, clerks, prosecutors, or other administrative support.

As you are aware, stakeholders approached us with the idea of funding a scheduling referee and triage defenders who will oversee tier designations, ensure appointment of counsel, and partner with the DOC on video remote hearings. It was the AOC’s understanding that there was broad consensus for this approach, even by several

groups signing on to the June 18, 2021 letter, because of the benefits to the counties. Prioritizing individuals who would be eligible for DOC release or DOC resentencing would reduce county-based extraordinary costs. The goal of the scheduling referee and triage defenders was to ensure that counties are able to efficiently resentence and vacate convictions associated with *Blake*, which we believe is aligned with Legislature's mandate in Sec. 115(5) of ESB 5092. It appears from the June 18, 2021 letter, however, that this broad-based consensus is waning.

In Sec. 115(6) of ESB 5092, the Legislature provided funding for the reimbursement of LFOs. Again, AOC was tasked with finding an "equitable prioritization process" to distribute funds. We proposed distributing funds based on the percentage of the state total of paid LFOs associated with RCWs impacted by *Blake* that may have to be reimbursed by city or county. We suggested a ten-year lookback period for this formula, because these data are readily available to us. The formula we are suggesting is an allocation formula not a limiting formula. Many LFOs paid prior to 2004 may not be refunded. We are open to discussing further the lookback period depending on stakeholder feedback. Again, this is a proposal, and we will continue to have conversations on how best to distribute the appropriated funding.

The AOC has interpreted "extraordinary expenses" to mean any work that requires additional resources to process *Blake*-related cases or hinders the ability to perform regularly-assigned work duties requiring a "backfill" of those resources. We feel that if the Legislature meant for counties to be reimbursed for any work associated with *Blake*, they would have expressly stated so in the proviso. To argue a strict interpretation of one part of the proviso but not another seems inconsistent.

AOC has already established that we would retroactively reimburse for *Blake* costs that occurred before July 1, 2021 contemporaneous to the *Blake* decision. This was the result of a conversation with the WSAC representative. We do not intend to penalize counties who have acted promptly in addressing their *Blake* cases.

Finally, I disagree that AOC should be responsible for securing additional funding for counties if the current appropriated funds are insufficient. AOC is the mechanism through which funds are being distributed. If the counties or other stakeholders feel that more funding is needed, I would encourage those groups to speak with the Legislature directly. However, the AOC welcomes the opportunity to be involved with any discussion addressing additional funding next legislative session.

As stated earlier in my letter, AOC is continuing to meet with stakeholders to discuss proposals for AOC's plan for disbursement. We remain open to reviewing other proposals, and look forward to continuing this conversation. Please feel free to contact me with any comments, concerns, or questions.

Respectfully,



Dawn Marie Rubio, J.D.  
State Court Administrator

cc: Sen. Christine Rolfes and Ways & Means Committee Leadership  
Rep. Timm Ormsby and Appropriations Committee Leadership  
Ramsey Radwan, AOC  
Scott Merriman, OFM  
Larry Jefferson, OPD  
Trisha Newport, DOC  
Judge Laura Riquelme, SCJA



**BLAKE DISBURSEMENT PLAN: INFORMATION SHEET [JULY 6, 2021]**

During the 2021 Legislative Session, the AOC was allocated \$72,500,000 by the Legislature to address the aftereffects of the *State v. Blake* decision. The information included in this document is a roadmap to understanding AOC's plan for distribution. The \$72,500,000 was allocated to AOC as follows:

**Resentencing and Vacating**

- A one-year allocation of \$44,500,000, as identified in ESSB 5092 Sec. 115(5), to assist counties with the cost of resentencing and vacating the sentences of defendants affected by *Blake*.
- Counties who wish to be reimbursed for the **extraordinary**<sup>1</sup> costs associated with the resentencing and vacating of defendants whose convictions and sentences are affected by *Blake* will sign a contract provided by AOC.
- This contract will include the maximum reimbursement amounts for each county, which will be determined by the most current DOC *Blake* population data.
- Counties will be responsible for determining the portion of the AOC reimbursement that will be used for costs incurred by the courts, clerks, prosecutors, or other activities associated with resentencing and vacating.

**Legal Financial Obligations [LFOs]**

- A one-year allocation of \$23,500,000 in Sec. 115(6) of ESSB 5092, which will be used to reimburse LFOs paid by defendants seeking refunds.
- Distribution of funds will be based on the percentage of the state total of paid LFOs over a ten-year lookback period associated with RCWs impacted by *Blake* that will have to be reimbursed by a city or county.
- Contracts will be executed with the relevant cities and counties which will then determine the portion of the AOC reimbursement funding that will be used for LFO refund processing costs (i.e. **extraordinary**<sup>2</sup> staff costs) and the portion that will be used for actual LFO reimbursement.

**Funding for Therapeutic Courts in Courts of Limited Jurisdiction**

- A two-year allocation in ESB 5476 Sec. 23 for \$2,250,000 per year will be used to fund grants for therapeutic courts operated by municipalities and district courts. Discussions are still ongoing regarding the funding distribution methodology.

For more information, please contact Ramsey Radwan, AOC Chief Financial and Management Officer, through July 31, 2021 at [ramsey.radwan@courts.wa.gov](mailto:ramsey.radwan@courts.wa.gov) or 360-704-4020. Beginning August 1, 2021, please contact Christopher Stanley, AOC Chief Financial and Management Officer at [christopher.stanley@courts.wa.gov](mailto:christopher.stanley@courts.wa.gov) or 360-704-4020.

<sup>1</sup>The AOC has interpreted "extraordinary expenses" to mean any work that requires additional resources to process *Blake*-related cases or hinders the ability to perform regularly-assigned work duties requiring a "backfill" of those resources.

<sup>2</sup> See Footnote 1.